

Board of Directors Meeting Minutes of February 10, 2021

I. CALL TO ORDER at 12:01 PM

II. ROLL CALL

Present: Kabir Dhillon, Euridice Pamela-Sanchez, Anjelica de Leon, Brittney Golez, Jessica Iheaso, Nicholas Brandao, Arianna Miralles, Daniel Olguin, MyKale Clark, Mirna Maamou, Martin Castillo, Erik Pinlac, Mark Almeida, Steve Spencer, Marguerite Hinrichs, Michael Lee, Andrew Yunker

Late: Kea Kaholoa'a, Omer Shakoor, Tyler Engquist, Zaira Perez

III. ACTION ITEM - Approval of the Agenda

Move to approve the agenda of February 10th, 2021 by **J. Iheaso**, second by **M. Maamou**.

Move to amend the agenda to include minutes under section four by **J. Iheaso**, second by **K. Kaholoa'a**, amendment **ADOPTED**, agenda **APPROVED**.

IV. ACTION ITEM - [Approval of the Minutes of January 27, 2021](#)

Move to approve the minutes of January 27, 2021

Motion to approve the minutes of January 27th, 2021 by **M. Clark**, second by **M. Maamou**, minutes **APPROVED**.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.
No public comment.

VI. UNFINISHED ITEMS:

No unfinished items.

VII. NEW BUSINESS ITEMS:

A. INFORMATION ITEM - University Union Updates

The Board of Directors will receive updates regarding the University Union.

Kenrick Ali states that the current staff members include himself, Mohammed Salman, who is the Operations Specialist, Margaret Daniel, the Fiscal Analyst, Joe Nacion, the Operations

Coordinator and Jennifer Cuevas, who is the Reservation Coordinator. We closed the university unions on Thursday, March 19th, 2020 and staff began working remotely due to campus closure. The staff returned to work in person in June 2020. Our department is about ninety-five percent event management and when there are no events, it is difficult to work, but we have found things to keep us occupied. My staff began returning to campus in June and the schedule has remained the same. We are beginning to work on the Fall 2021 Re-opening plan, but we are not sure if campus will reopen. It depends on what the Alameda county approves for facilities such as ours, in order to be re-opened. We will have a plan ready, just in case it happens. There are some tasks that were worked on and some were completed before January 2020. The HOPE Clothing Closet on the third Floor of the old union was activated. With COVID, the space has been closed and once campus opens, it can be used. My staff has taken on tasks related to Bay Sync and we received the Brim software, which is being implemented. We have had to cancel over six hundred events that were in our system for March 20th through June 30th, 2021 because of COVID. We have created several reopening plans. We are digitizing old files that we have had for a long time. There was a Remote Art Gallery on our website. We received about forty five entries and it was great to have a great turn out. Each of our rooms have been cleaned out for usage under COVID guidelines. We are in the middle of our priority reservation process for 2021-2022. Priority reservations are processed a year ahead and it gives the different departments and organizations on campus spaces for events before opening up to the general public. Great examples of these are graduations that happen in May and orientations. There is a new reservation process for student organizations on BaySync. The process used to take one to two weeks, now it will only be one to two days. I am excited for that and cannot wait for it to fall into place. The website has been updated and we have accommodated a couple of events in the unions. We worked to accommodate orientation staff for virtual orientation in June 2020 and the Alameda County Election Training and General Election in October and November 2020. Both events went well and there were no issues related to COVID. The building and staff did well with preparing for both events. There are upcoming facilities projects. When students return in the Fall, they will see new items in the unions. We are replacing the chairs and dining in the Old union and placing new furniture in activated spaces, both inside and outside. We are inserting a People Counter on all doors. Most unions have this already where they are able to receive data with the amount of people that come into the facilities. It yields reports that give us the ability to manage staff, events, and others. We are replacing carpet on all floors of the old union. The old US Bank will be remodeled and will be returned as a community space. Right now, we are in a space of addressing what the space will be turned into. In the new union, the A/V equipment will be replaced in the MPR. The counters for the second floor bathrooms will be replaced. There will be electricity configuration for the second floor of the new union

and Student Life and Leadership office. We are replacing the furniture in the MPR and I am excited for that. The chairs needed to be replaced two to three years ago. There will be outside furniture in new activated spaces. For both buildings, there will be dedicated laptops for each of the conference rooms as well as projectors. I am working on getting gaming equipment for the Concord campus. We were working on this last spring and because of COVID, the order was canceled. There are future projects we would like to begin once funding is approved. We will be able to dedicate funding for digital signs outside and throughout the building. The DISC furniture and carpet will be replaced. They also mentioned having a possible renovation for the space. The old union elevator will be replaced, there will be security cameras in and outside the buildings. The 2020-2021 operating budget was at \$583,514.26. Most of the budget is specific to salary and benefits, which is about \$429,580.26. Supplies and services includes contracts, copying, equipment, IT hardware and software, and office supplies. The budget for that comes up to \$153,934.00. We are having our first university union Advisory Board meeting and the Board of Directors has provided four members for the committee. The first meeting will be at the end of this month. We are integrating BaySync with the MODO app and it is something that ASI paid for and implemented. I was excited to be included in the contract.

17:11

B. INFORMATION ITEM - Cleanup Competition Between The Colleges

Sustainability Ambassador also a part of Sustain Eastbay, Adrien Van Dyke, will present an upcoming event idea to the Board of Directors.

Adrien Van Dyke states that she is a member of Sustain Eastbay and works in the Sustainability office as an ambassador of the Zero Waste team. I came to K. Kaholoa'a with the idea of receiving additional support from ASI. This year, one of my goals was to continue campus cleanup, which Sustain Eastbay does for campus engagement. The cleanup was done through an app called Litterati. It helps to have campus cleanups that are still engaging and people can view the progress of others and the contributions it is making. There are some images of the Pioneer pickup I did in partnership with the Student Athletic Advisory committee. We had an inter-team challenge and the winner was volleyball. Before this year, I had not heard of Litterati, but it is a unique app. I would like to show a video of what Litterati is and why it started. The idea is shared with K. Kaholoa'a was a challenge that would begin at the beginning of April and will end on April 23rd, the end of Earthweek. It would be a competition between the four colleges at East Bay. I would like for ASI to assist with promoting the challenges during the last two weeks of March to encourage people to sign up. Additional support, if ASI is willing, would apply to funding prizes. There will be prizes for the top three to five participants from each college and a grand prize for the top contributor overall. Another interesting aspect of this

event could be a panel event, which would feature speakers that focus on Sustainability and app development. The reason why I showed the video earlier is that we could have a representative from Litterati, CSUEB Swim Alumni, Vivianne Mai who is the creator of CYCL, and a possible third speaker. I am not familiar of how speaker fees work. For the logistics, I would set up a specific challenge for each college to track progress, there will be a leaderboard to share on social media, and promotion would begin at the end of March. Hopefully, I receive support from ASI and the college senators can reach out to their colleges to help promote the event. In previous challenges, I used BaySync as the main event page to share information about the challenge add codes and instructions on how to use the app. ASI would be listed as a partner for the event. Additionally, to provide a better idea of what Litterati is, I have created a challenge for the Board of Directors. If you would like to, please download the Litterati app and create a new account and when it asks for a challenge code, enter code ASI-BOARD. Add an email address or Facebook account to save your progress and register an account. Additionally, if anyone needs assistance with signing up, the slides will be a reference or you can contact me directly. This event is in the beginning stages of planning and I wanted to see possible ASI interest before continuing. The more people there are interested and involved, the more the event can expand across departments and campus. Thank you for your time. **B. Golez** states that the event is a great idea. It is innovative, creative, and new. It brings a different type of participation to the students. This is an information item and I was wondering if this should be a discussion item, since we are possibly voting on funding at the next meeting. How much money is needed for the challenge? Maybe during the next meeting, O. Shakoor can provide an update on how much of the budget remains. It would help. **K. Kaholoa'a** states that they wanted to discuss with the Board of Directors to see what questions or concerns are there. We do need each college to participate to make the event possible. Next Board meeting, it will be a discussion item. We could possibly change or amend the agenda. **K. Dhillon** states that in regards to a discussion item or action item, a discussion item can be placed at the Executive committee meeting and there can be an action item at the next Board of Directors meeting. **A. de Leon** states that the event is a great idea. Speaking on behalf of the Academic Senators, it would be nice for each senator to work with their Dean to promote the event. **E. Pamela Sanchez** states that it would be helpful to visit the Senate meetings. There are other senators that would be interested and would get their constituent groups involved. For the future, please provide a number for the budget so that things can be done quickly. It is a really great idea and I am excited for this. **T. Engquist** states that as a college senator, the event is a great idea. The College of CEAS will be behind this idea, but I will need to get my Dean's approval. Thank you for the idea and I love what it represents. **A. Yunker** states that the event is great and by cleaning up campus, students will discover different places on campus. In the

spring, there is the Freshman Day of Service project and many of you are aware of it. This year, we were trying to figure out what to do. This would be a great idea for students to earn points.

If Adrien Van Dyke would like to collaborate, it would be amazing. **M. Maamou** states that she is interested in the event and the College of Science will be involved. **E. Pinlac** states that for Earth Week, there is a \$2,000.00 budget. With the organization also being a club and organization, you are eligible for club funding, which another option. There are funding limits in a virtual environment. The budget for speakers increased this year, since we are not utilizing some of the other categories.

36:47

C. INFORMATION ITEM - Alternative Transportation Update

The Alternative Transportation Lead, Brenda Amaral, will inform the Board of Directors about Transportation Demand Management Implementation Plan.

Brenda Amaral states that she will be providing an update on the early stages of planning for upcoming fall semester. We were told that there will be fifty percent capacity on campus and based on that, we will have two shuttles running. We will need to wait, since everything is changing and we will need to check in with Alameda Public Health to see if the social distancing regulations will still be in place of the shuttles. Right now, we are running a one hundred and forty passenger shuttle and the seating capacity is seven. In a regular semester, we have four shuttles that run every ten minutes. With learning how many students are comfortable riding public transportation, we will determine how many shuttles will be needed. If we have a large number of students, a back up would be to include smaller shuttles during peak times. With the vaccines going out, we are hoping things will improve by summer. We are hoping to provide service to students that will be using the shuttles. The first and second weeks of the semester will determine how many shuttles will be running. Right now, we will start with two running every twenty minutes and additional shuttles will be added if needed. We are hoping that by the fall, we will have our four shuttles running. We will also be looking at the usage of BART.

A. Yunker states that there was an app that showed when the shuttles were coming. Are you still implementing that for students? **Brenda Amaral** states that it is still being implemented. I know that we have surveyed students in the past and many of them do not use it. It is on our website and we do promote the app. If ASI can promote the app, it would be great.

K. Kaholoa'a asks how many passengers will be seated in one shuttle for the fall.

Brenda Amaral states that the forty passenger shuttles are the ones that run normally, but it would only sit seven people due to social distancing. It depends on the lines and if there are peak times, I am willing to add additional shuttles during those times. **E. Pinlac** asks if there can be modifications to increase capacity by including shields. Looking at the efficiency, more

buses would be needed. **Brenda Amaral** states that they are waiting to hear from Alameda Public Health. They were only going to allow us to have five passengers, but adding driver shields, we were able to add two more people. I am not sure if adding shields behind each passenger would be helpful, but I can look into what other universities are doing. It will be a cost to us, but we can look into it.

44:10

D. ACTION ITEM - [Cultural Graduation Policy Updates](#)

The Board of Directors will take action on adoption updates to the Cultural Graduation Policy. **Move** to adopt the ASI Student Cultural Graduation Policy by **O. Shakoor**, second by **B. Golez**.

O. Shakoor states that he had a meeting with Heather Gardley and **E. Pinlac** in regard to updates to the Cultural Graduation funding policy. It is to my understanding that the student club must be recognized by CSU East Bay Commencement. The link on the policy is currently not working. The link will be posted closer to commencement and once the link is live, I will update it in the policy. The biggest changes are to the funding aspect. In previous years, ASI did not fund medallions, stoles, cords, or gifts for graduates. This year, under virtual circumstances, we will be funding up to \$3,000.00 of the \$5,000.00 for medallions, stoles, cords, or gifts. If we are not having an in-person ceremony, it would be something to reward graduates with. We will also be funding software this year. Some cultural graduate groups are looking into software to hold their ceremonies this year. Software is covered in the club funding as well. It would be nice to have this incase anything were to happen in the future. If there are any questions or comments, please feel free to ask. **E. Pinlac** states that were it says “recognized by CSUEB Commencement”, what M. Hinrichs suggested would be a good alternative. The cultural graduate groups must be recognized by Student Life and Leadership. There is a large amount that is being allocated for commencement and there are large groups. Some clubs have their own graduation ceremony and I do not want to offer \$5,000.00 to those clubs as well.

O. Shakoor states that if “The requesting student club must be recognized”, would it be switched. If we were to specifically list the four clubs and organizations that we will be funding, would the policy still be useful? **E. Pinlac** states that the clubs will need to be specifically named for that purpose. There was a note on that, but I was unsure if the wording was changed. I do not want every organization to request for funding for a graduation ceremony. The policy was created to limit it to the larger cultural graduations such as Black Grad, Latinx/Chicano Grad, Lavender Grad, and API Grad. These were the four groups and that is why \$20,000.00 was allocated each year. **M. Hinrichs** states that she has been working at Cal State East Bay since 2002. When I arrived in 2002, Black Graduation, Chicano/Latino Graduation, and Asian Pacific Islander Graduation celebrations were already in place. Like other organizations, there

must be a faculty or staff as an advisor. We have had several clubs and organizations create cultural graduations over the years. We have had a Polynesian graduation celebration. The key to success of student organizations that would like to do this is that the organization will need to be recognized as a graduation celebration committee. We have to put celebration after graduation because there is only one commencement and that is the official commencement ceremony at Cal State East Bay. However, the commencement committee does help to market, promote, and sometimes shares expenses related to the graduation celebration committees. For instance, when we had an overflow room one year and there was equipment set up, Rich Waters was gracious enough to allow the cultural graduation celebrations to utilize the equipment that was set up for broadcasting. Currently, there are only three cultural graduation celebration committees that have been actively recognized. To my understanding, a forth committee may be coming online. These are student ran and student supported activities that faculty and staff members weigh in to ensure that students get things right and invite the right people. Our role at Student Life and Leadership Programs is to make sure the larger community is aware of these celebrations and that the students receive funding as needed. We want to ensure that the university President and other dignitaries are present at these celebrations, if able. If a club or organization would like to be recognized as a graduation celebration committee, they would need to go through the process on BaySync. They would need to click on the register a new organization button. It does require five officers and twelve signatures of faculty and staff advisors. For those committees already established, they are recognized in the late fall or early spring. I am open to answering other questions related to cultural graduation celebration and how they show up as student organizations. **E. Pamela Sanchez** states that she wants to reach out to O. Shakoor. I know that when we spoke at the Executive Committee meeting earlier today, O. Shakoor mentioned that he would make more edits. Did you have time to make the edits? **O. Shakoor** states that he would like to postpone this item to make the edits. After listening to M. Hinrichs and E. Pinlac, I want to make sure that the language, especially in the eligibility section is going to be bullet proof. There will be no room for interpretation. **E. Pamela Sanchez** states that a motion was made to adopt it and everyone will need to be on the same page. **K. Dhillon** states that the plan is to eventually vote. If someone would like to table this item or postpone it, it can be done. **Move** to postpone the ASI Student Cultural Graduation funding policy edits by **O. Shakoor**, second by **B. Golez**, item **POSTPONED**.

56:46

E. INFORMATION ITEM - CSUEB ASI App Demo

The Vice President of Communications will inform the Board of Directors on the CSUEB ASI App. **B. Golez** states I want to do a quick run through on the app that way I can get some feedback from you at the end. The app is called CSUEB Mobile App. We are trying to push for the app to be customized to each person features. For instance, employees and staff have their own separate features and current students have their own features. I myself am student, therefore I am going to sign in by using my net id and password. I will stop sharing my screen, so I do not expose my password. Now that I am logged in you will notice all these buttons that have been updated by ASI. The three main buttons: lead, attend, save and there is a virtual front desk zoom room. We also included some social media pictures to include what we do; at the bottom we have direct links to all of our social media pages and contact information. In the lead button, we have ASI Government, which includes clickable profile pictures and contact information. We also included a quick link to our board minutes and agendas. Under the attend button, we have all of our ASI events that are also listed on BaySync. This section gets automatically updated once we post events on BaySync. All events include the zoom link and information. Next, we have the save button, which includes all the ASI discounts we can receive. In the bottom, we also have our free learning resources that are available to students. I want to thank everyone for there support in this long project. It definitely feels very rewarding helping create this app and I am excited to see what ASI does with it. I will be sending an anonymous google form review sheet in this chat. I would appreciate everyone's honest feedback regarding the app. The first portion will be rating the homepage button, next you will be answering for the ASI portion. This will help me determine if we need to make any additional adjustments to the app. The google form link is <https://forms.gle/gvDygPR7JnDduS1C9>.

K. Dhillon states thank you B. Golez for all the hard work that you put into creating the app. I have seen all the hard work you have been putting since you were senator of business and in all honestly the app looks amazing.

1:03:19

A. DISCUSSION ITEM - Newsletter Policy

The Board of Directors will discuss a Newsletter Policy.

B. Golez states I feel students should have more accessible information to what ASI does. I noticed before I was in ASI, I did not know what ASI was. In order to help achieve this, I will be creating a newsletter policy that has mor stricter guidelines on how to create and distribute the ASI newsletter. We will be discussing the purpose is our mission initiatives, meeting activities, events, and news to members of the community. There is also going to be a general policy to shed light on policies that we have already, including the social media

communications policy. This is still a working progress and I will be sharing the document with everyone and you can suggest if I need to add or change anything.

1:05:12

B. INFORMATION ITEM - Canva

The Board of Directors will be informed on how to utilize their Canva memberships.

Motion to table item by **B. Golez**, second by **E. Pamela Sanchez**, motion **CARRIED**.

1:05:53

B. Golez states thank you for your patience everyone. I will first start by showing how to social media presentation from the retreat. I want everyone to keep in mind that Canvas is for stories or immediate announcements only. We do not make our own flyers for events and you should be working with the communications department for that. Raise your hand if you ever wanted to make an announcement for one of your events or stand for something that the rest of us will agree with. That is a lot of hands. I worked with K. Disharoon and we were finally able to get a Canva membership for our ASI emails, therefore, log into Canva with your ASI email. You can create your own template and see what other people are working on. During the summer, the executive committee on the same day made a quick announcement to show solidarity with protest over George Floyd. This is a drastic example showing how fast and easy one can make announcements. If you want to create a story and collaborate with other people you are allowed to on this platform. It will allow you to make edits at the same time. I will send out the invite link again to your ASI emails. Last year, we also had various interactive stories, for instance, spirit week or tag ASI. Anyone can create these and have fun doing this. **E. Pamela Sanchez** states I am really excited for this due to our social media dying down. Especially, we can use this template during our post weeks, and I am excited to see these on everyone's stories.

1:47:18

C. DISCUSSION ITEM - Resolution Providing Period Products on the Hayward and Concord Campus

The Board of Directors will discuss the Resolution Providing Period Products on the Hayward and Concord Campus.

E. Pamela Sanchez states I have been very passionate and believe that we should be leaving something for students to come back to, despite not being able to be on campus. I want students to know that something has been done during their time away. M. Maamou and I created this resolution, I know a couple of board members also wanted to help on working on this document.

A company called Aunt Flow has period product dispensers, which I found when we visited California State University Pomona. I know a couple CSU's also have these installed around

campus and it is funded by their ASI. On their website they state, “California Illinois New York New Hampshire and Virginia all requires schools to provide products that just toilet paper and seat liner products for free.”, because they respond to natural bodily functions. I do believe that if they respond to natural bodily functions products being free then they should also include menstrual product for free as well. According to our fall 2019 student population, 60% of undergraduates identified as female, 64% graduates identified as female. After speaking to a representative from Aunt Flow, they were able to help us calculate how many students it will be surviving. We are still working on the map on which it locates where each period product dispenser will be located. Our goal is to have them in at least one gender neutral restroom building and then try to cover as many as the female restrooms as possible. I would like to have at least two in each building, totaling it to thirty dispensaries. I did include that the Director of Wellness and the ASI Board will continue to support free the period. Free the Period is a student campaign and coalition to end the period poverty. I have been working with them since the start of this year during CSSA. Their end goal is to have free period products within the whole CSU system. Despite helping our students on campus, I believe that we should continue to advocate for this issue in order to have all campus can have period free products. This is just a temporary solution in fighting for due to if it does pass to all CSU, ASI would no longer have to fund it.

A. Miralles states if this going to become an action item to adopt in our next meeting?

E. Pamela Sanchez states you have until the next meeting to make any comments. **E. Pinlac** states I believe my comment would be more appropriate for the next meeting. However, we should start looking at the phase approach due to not knowing if we can do it all at once. I am looking at the typical dispenser cost are over \$200.00 but I will wait until the next meeting.

J. Iheaso ask where the budget will be coming from. **E. Pamela Sanchez** states it will be coming from the ASI budget. **J. Iheaso** ask if there is a way that the University can fund this issue instead of ASI, since it is a university issue. **E. Pamela Sanchez** states I also agree.

However, I do not believe the university will take action anytime soon and this is an urgent matter for the students for when we come back to campus. Right now, will be the perfect time to get a head start to install dispenser and receiving supplies. We can slowly start adjusting to when the campus starts repopulating. **B. Golez** states CSU Northridge has a dispenser with the ASI logo, and it looks amazing. I know last year our Director of Wellness had issues installing items on the walls due to the walls being made of bricks. Therefore, she decided to put baskets on the floor that you can pull out. This is something to just keep in mind as we continue forward with this project. **E. Pamela Sanchez** states yes, I do remember. I have talked to different departments about the installations process and will be having a separate meeting to discuss this issue. The representative I spoke too has stated that campuses have found other ways to not cause damage to the walls. Once I complete my meeting with the departments, I will bring back

information that was discussed. When I spoke to the departments, they were excited to get started with the project, and I am hoping to have this completed by the end of the semester or before next school year. **J. Iheaso** states there is also a bill AB367 that enacts the menstrual equity act. This will require for products to be provided for in school from grade six to twelve. It will also require CSU to provide menstrual products in 50% of their bathrooms. I believe if this bill passes, it will help us speed up the process in placing these products in bathrooms. **E. Pamela Sanchez** states thank you J. Iheaso. I recall seeing this in CSSA in trying to get the governors budget proposal to fund this and keep us updated on this bill. **E. Pinlac** states when E. Pamela Sanchez talks to the departments, you should ask them about being able to refill the products due to having about thirty of them around campus. Last year, when we had toiletries in two bathrooms, it was easy for staff to go in and refill them. However, when you have thirty around campus, you will also need to discuss this issue. **E. Pamela Sanchez** states I can definitely bring it up during our next item.

1:17:17

F. DISCUSSION ITEM - **Aunt Flow Budget Request**

The Board of Directors will discuss the Aunt Flow Budget Request.

E. Pamela Sanchez states I will be showing you all our google sheet regarding the expenses. First, I will show you all what our dispensers will be looking like. Initially, we are only going to have a quarter of the students come back next year if we are able to open back up. By our calculations, this will be for about nine hundred students. We spoke to the representative from Aunt Flow and she suggested that we would need about twenty dispensers and each one will cost \$200.00. The most expensive part will be during the first year due to having to pay for the dispensers, however, these dispensers also have a lifetime warranty, and we would just pay for menstrual products. The company did provide a powerpoint and I will read off some of the main points. Aunt Flow is a female owned company and uses 100% cotton for their products and have 100% biodegradable tampons. The products have a lifetime warranty, includes braille on the dispensers, and includes pictures of their products. The representative also provided a video to show our facilities and restocking only takes about thirty seconds. Other campuses usually have janitors refilling the dispensers due to not taking so much time. We will also need to figure out where are we going to keep all the products. I will be sharing this video once our meeting is over. We included calculations for twenty to thirty dispensers, as well as, having four at the Concord campus. This is a long-term project and I also want to make sure that we meet demands for the future. At the moment, I am aiming for thirty dispensers and for the first year, it will cost us \$13,500.00 and after its going to be \$7,500.00 for the following years. I was planning on requesting \$21,000.00, which is a good deal due to on their website it stated the average cost

is \$10.00 to \$20.00 per female student. With my calculation it is based off \$5.00 per female student. The thirty dispenser calculations are only for if 25% of students come back to campus. I do believe in the future; the board can adjust their budget in order to fund this project. J. Iheaso states we just had advocacy weekend to advocate for more money within the CSU. I believe it would be beneficial to ask our University President feels about the issue and if they can pitch in to cover some of the cost. I will keep my eye out to see if the CSU's do receive more money due to it being beneficial to use being able to provide for more dispensers. **E. Pamela Sanchez** states I will bring it up to our University President on Friday. Another possibility is for ASI to pay to install the dispensaries and then have the University to maintain the refills for the future. M. Almeida states I believe this is a great idea with a very thorough proposal. However, I would like to mention to have something set up with facilities for them to keep up the maintenance on set days. I just want to make sure that what you are putting into is continues for years to come. I know in the past the bookstore did a poor job in maintaining the restock of these products.

E. Pamela Sanchez states I do want to make sure that I create a solid foundation to make sure it does not die out or end up empty. When I spoke to the facilities, they did mention that they were looking to replace the dispensers in the bathrooms making the space on the wall empty. However, they did try saying that we should just use their period product dispensaries, which were not going to be free for the students. We have a good amount of money within our budget;

therefore, we should not allow the price to scare us away from something that will benefit students. **E. Pinlac** states I agree that these are going to be a great product. I do want to set a realistic timeline for projects that are done on campus, especially with the thirty dispensaries. I know we requested projects for our office two years ago, which have not been done yet. We will have to start working with a project manager to get this completed much quicker. I am glad that you laid out the foundation, so they understand that this is coming soon. Also, do you know if they will also be charging us for the installation? I know for little things we get charged and

I want to make sure this is accounted for in the budget. I also wanted to reach out to our purchasing department on campus to see if there is a master agreement with the vendor or if it is one of those things we cannot purchase from outside vendors. For example, we can only have a certain brand of soft drinks and we cannot buy other soft drinks. I just want to make sure that we are not locked into another brand. I will reach out to the purchasing department to see if there are any restrictions on that. **E. Pamela Sanchez** states thank you E. Pinlac for bringing up these issues. I am not sure about the contracts. Please feel free reaching out to your resources in order to help us accomplish this goal. **T. Engquist** states I love E. Pamela Sanchez idea. I believe this issue is long overdue. Do you have a plan on where these will be located?

E. Pamela Sanchez states at the moment we are creating a map to at least place two in each building. However, we do know that these dispensers are moveable and can be place anywhere.

T. Engquist states that we should place the dispensers in buildings that are closed at night. I recall back when I lived in the dorms people would go to different building to steal toilet paper.

I want to make sure that we do not end up having missing dispensaries. **E. Pamela Sanchez** states **T. Engquist** brings up a valid concern due to facilities having the same concern. However,

I believe that it is a risk that we are going to have to take, since we are trying to help as many students as we can. On our campus it will be seen as a luxury, even though it should be a basic need. Despite if one person empties it all out as long as it gets used, there is not much we can do in regard to that risk. Once students see that we are dedicated to maintaining it full, then maybe it would not need to be stocked up as much. **A. De Leon** states my apologies if I missed some information due to my connect. Did anyone mentioned where these items were going to be placed? **E. Pamela Sanchez** states **M. Maamou** and I have created a map to start placing in gender neutral bathrooms first and then proceeding to women bathrooms. I did mention to the

Aunt Flow representative about having the dispensaries in the male bathroom and advise on making our resolution be inclusive and accurate. Some people may find it offensive to put dispensaries in the male bathroom and it might cause harm to those who feel that they have to hide their identity. We are seeking advise on how to approach this situation and making it comfortable for all students. We also brought up having secret locations in order for people not to be seen. We can talk outside of our meeting to help resolve this issue. In the past, other campus has installed the dispenser in the male bathrooms, and they would get offended and trash the dispenser. **K. Dhillon** states we can place multiple dispensers in the health center.

E. Pamela Sanchez states **M. Maamou** and I are going to talk to the health center due to them already providing these products, as well as the **R.A.W.** **K. Kaholoaa** ask if the health center provides these products for free or if you have to pay for them? **E. Pamela Sanchez** states the products are for free, but you may have to ask for some due to them running out at times.

K. Kaholoaa states I want to push for this resolution because the period poverty is real and sad. **M. Maamou** states I can show our map that we are planning but it is not set-in stone. The red dots are the twenty-five dispensaries that we are planning throughout campus.

E. Pamela Sanchez states we planned out which restrooms are the most accessible throughout campus. We are more than happy to provide a concrete layout. Do not feel pressured to vote on this next week due to there being questions that I do not have the answer too. **M. Maamou** states that **e. Pamela Sanchez** and her will be walking around campus to all bathrooms to see the layout plans for each building. **A. Yunker** states I just saw the one for the science building and I believe it is a great idea due to it being long overdue. There are also individual bathrooms around the cave that way no one can see whether you are using the dispenser.

Motion to take from the table item G by **B. Golez**, second by **J. Iheaso**, motion **CARRIED**.

1:42:38

VIII. SPECIAL REPORTS:

A. President/CEO

Motion to table President/ CEO report to the end by **E. Pamela Sanchez**, second by **J. Iheaso**, motion **CARRIED**.

B. VP of Finance/CFO

O. Shakoor states we are finally starting the spring semester. We have elections and graduations around the corner. I am ramping up on the club funding request and will be presenting next week for student life. I presented for them last semester and look forward to presenting our clubs and organizations process in order for more organizations and clubs to apply. This year, we did not have many people that applied, the conference I will be presenting at is called the spring leadership summit. Have your friends, clubs and organizations stop by since I will be presenting seed funding and conference travel request. We are not going to fund out-of-state travel, but we are funding virtual conferences that students might be interested in attending. In regard to cultural graduation document, I hope to finish them by this week in order to get them approved. We have our cultural graduation celebration start to request for funding later this month. I will be using my post week to post the same presentation that I have given over spring retreat to go over financial literacy. I am looking to do one or two more zoom presentation that we can later post of Instagram or YouTube. If anyone has any ideas or suggest on what you specifically would like me to talk about feel free to reach out to me.

1:50:18

C. VP of Communications

B. Golez states I do not have anything to present. My main focus was for the app to launch this semester. I will be keeping my focus on creating the newsletter and upholding all of my responsibilities. I will also be working on trying to create a structure for this position due to it being very vague.

1:51:16

D. VP of University Affairs

A. De Leon states I will be discussing what I accomplished last semester and what my focus is on for this semester. Last semester, we worked hard on creating a full committee for the social justice ad hoc committee and now we are able to move forward with this committee. The committee members have already come up with many ideas and I am excited for them to start this semester. K. Dhillon and I will be focusing our attention on the Senate committee in order

to help bridge the gap between the board and senators. As well as, supporting their events, ideas, and resolutions. After this meeting, we will be conducting interviews for the senator of athletics positions. I want to give a special shoutout to Steve Spencer for letting me talk during the Slack meeting. Due to that we were able to have a high number of student athletics apply for the position. I am really excited for whoever fills that position. I will be working with Z. Perez on Hey Be Nice, which is any anti-bullying campaign that ASI puts on. Next week, we will be having a social media campaign to highlight athletics, health center, and various students on campus. We are also ending with a motivational speaker on Thursday and I have already sent out the invitation to all of you. The speaker will be discussing the power of choice and mental health. I will be making sure everything runs smoothly. E. Pinlac also wants us to do another It's on Us event and I will be collaborating with more senators to make this into an even bigger event.

1:54:09

E. Chair

K. Dhillon states I have been working on a few resolutions, for instance, the chair of the economics department and Anti-Bias training. The sweater giveaway has been ordered and we might use these to do giveaways during the concert. Earlier this week, I sent out how to write resolutions in order to help you know what goes into the resolutions. A. De Leon has already touched on what the senators are working on and I will be assisting her in that. A. De Leon and I want the senate to feel that they have the freedom to work on what they are passionate about, while engaging with projects or resolutions. One of the projects I will be working on is an end of the year survey and continue with the internal documents project.

1:55:04

F. Director of Programming Council

Z. Perez states I have two upcoming events that I am collaborating with J. Iheaso. First, Social Justice event and second, Know Your Rights event and we are still trying to figure out the logistics. You will all receive more in-depth information regarding these events. I will also be doing a mask giveaway during midterms. I will also be doing a sweets and studies, however, I will be working with the academic senators and adding sustainable shirts for each college. Lastly, I will be having my committee meeting on Monday.

1:56:03

G. Director of Sustainability Affairs

K. Kaholoaa states I am working alongside Jillian and we are trying to do a Sustainability Townhall event during Earth Week. I will be requesting for a budget for one of the guest speakers that I am going to have. Jillian will be part of the townhall along with three other

reputable sustainability faculty that I have chosen, and I am waiting for confirmation for two of them. If everything goes according to plan the event will be on April 25th. Another event that I am working on a College Cleanup competition. I wanted Adrian to speak during the board meeting today in order to get everyone on the same page. I suggested to her that we can have board of directors' competition, and she would like senators to be involved in order to have a better turnout than the last event we had. We are trying to get a head start in promoting our event early. T. Engquist and I are working on a solar panel resolution in order to put them back on the P.E building. Jilian did give me resources and contact information on who to reach out too. I want to get the logistics behind why they took them off in the first place before starting the resolutions. I also just finished my quota for my committee, we are just waiting for the recommendation to be approved in order to start having meetings. I am also on the alternative transportation committee with Brenda, which is why I had asked her to come here to present today to give an update. Brenda went over her transportation implementation plan during our last meeting and I wanted her to ask if any of you had any questions due to having many in our last meeting. Lastly, I want to do a sustainability training event during orientation. M. Castillo, two faculty members and I have been discussing about trying to implement it as a Title IX or Anti-Bias training.

Motion to extend the meeting by ten minutes by **E. Pamela Sanchez**, second by **Z. Perez**, motion **CARRIED**.

Motion to postpone President/ CEO special report until next meeting by **E. Pamela Sanchez**, second by **J. Iheaso**, motion **CARRIED**.

2:00:17

H. Director of Legislative Affairs

J. Iheaso states last week was CSU Advocacy week, E. Pamela Sanchez, University President, her chief of staff and our government relations officer met with legislators. We asked for more money for the CSU to go towards facilities. There was a surplus in the budget by some large number, I believe it was ten billion and the CSU was asking for 500 million to go towards policy use or faculty related purposes. As well as, having some of the money go towards 540 undocumented students. My committee meetings are every Thursday at 12:00 PM and will be alternating between both my committees and looking to combine both. Coming up, we have C.H.E.S.S and I will be scheduling times to meeting with legislators around March. I will be looking for student to join in and I want to have as many students as possible. This weekend. E. Pamela Sanchez and I have CSSA plenary meeting this weekend. I will now be serving as the Board of Director for CSSA, in the past it was E. Pamela Sanchez voting on AB245, which talks about name and gender changes for student's ad to reflect on their school records. The other bill we will be voting on is AB53, which makes elections day a holyday to engage civic

engagement. Presidents day will not be a holyday and will be switching off when we would have elections. We will also be discussing bills that have not been label yet. I am also attending Hayward City Council meetings and they stated that starting on February 16th, Oakland Coliseum will become a vaccination center. It will only be for anyone sixty-five and older, essential workers, food, agriculture, emergency services, education, and healthcare sector. There's also senate bill 91 that banned eviction on residents facing COVID economic hardships. Along with State rental assistance programs established for tenant and landlord. Lastly, I am working on a resolution to implement an African American faculty cluster hiring in order to have staff reflect our demographic on campus.

2:04:37

I. Director of Concord Campus

A. Miralles states I have been working on the anti-bias resolution with A. De Leon. I am hosting an Anti-Virus event on March 11th. I also want to plan a COVID talk with a couple of nurses. I going to do more videos since I have only done it for the Concord campus and will be working alongside senator of transfer students, Andrew. I also wanted to receive funding for a memorial bench for our campus in honor of all the lives lost in 2020. We are trying to get the construction management student to have this job to work on in order for it to be more meaningful. I am still waiting to get that approved. This month we are hosting a clothing drive. My committee has also been meeting every Tuesday at 5:00 PM. I will also be using my budget to make small improvements throughout campus to which my committee members have been giving me suggestions. We want to update some signs, step in poles for the bathrooms, and we would also like to get big letters like East Bay.

2:07:07

J. Director of Wellness

N. Brandao states I have been working on CalFresh week and Wellness Wednesday along with other clubs on campus. I will be meeting with my committee on Monday to discuss about doing a clothing drive or a canned food drive.

Motion to postpone the rest of the special reports by **J. Iheaso**, second by **A. Miralles**, motion **CARRIED.**

2:08:17

- K. Senator of CBE
- L. Senator of CEAS
- M. Senator of CLASS
- N. Senator of Science

IX. ROUND TABLE REMARKS

E. Pinlac states that application for ASI Elections is due Monday by the end of the day.
2:08:46

X. ADJOURNMENT at **2:10 PM**

Minutes reviewed by:

Chair of the Board

Name: Kabir Dhillon


Kabir Dhillon (Mar 3, 2021 18:46 PST)

Minutes approved on:

02-24-2021

Date:

Upcoming Events

Associated Students, Incorporated

Johnny Cupcakes Event/
HTC Thursday, February
18:00 – 8:00pm

Goli Gabby Wednesday, February 24
1:00 – 2:30pm

Campus Wide






Board of Directors Meeting Minutes of February 10, 2021.

Final Audit Report

2021-03-04

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|-----------------|---|
| Created: | 2021-03-03 |
| By: | Sneh Sharma (sneh.sharma@csueastbay.edu) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAauHYZJ-NXav9heiuFV9_Jc-qhONkXFr |

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2021-03-03 - 7:42:59 PM GMT- IP address: 73.170.74.159
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2021-03-03 - 7:43:53 PM GMT
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2021-03-04 - 2:45:07 AM GMT- IP address: 74.125.209.12
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