

Board of Directors Meeting Minutes of August 26, 2020

- I. CALL TO ORDER at **12:03 PM**

- II. ROLL CALL
Present: Euridice Pamela Sanchez, Hoang Dao, Omer Shakoor, Brittney Golez, Anjelica De Leon, Zaira Perez, Jessica Iheaso, Nicholas Brandao, Kea Kaholoa'a, Arianna Miralles, Daniel Olguin, Tyler Engquist, MyKale Clark, Mirna Maamou, Martin Castillo, Erik Pinlac, Mark Almeida, Steve Spencer, Marguerite Hinrichs, Michael Lee, Andrew Yunker.

Late: MyKale Clark

- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda of August 26, 2020 by **O. Shakoor**, second by **T. Enquist**, motion **CARRIED**.

- IV. ACTION ITEM - **Approval of the Minutes of May 27, 2020**
Motion to approve the minutes of May 27, 2020 by **O. Shakoor**, second by **H. Dao**, motion **CARRIED**.

- V. ACTION ITEM - **Approval of the Minutes of May 29, 2020**
Motion to amend the minutes of May 27, 2020 in section 7 article A to state eight nay and four ayes instead of eight I's and four nays by **B. Golez**, second by **A. De Leon**, motion **CARRIED**.
Motion to approve the minutes of May 29, 2020 by **O. Shakoor**, second by **A. De Leon**, motion **CARRIED**.

- VI. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
Patrick Prusinovski states I am a student engagement coordinator for student life and leadership programs. I wanted to say thank you for letting us host a virtual field trip today. If you did not get a chance to attend, it was a chance for our student organizations to learn different skills. For instance, how to conduct a meeting. Let me know if you have any questions, thank you.

- VII. UNFINISHED ITEMS:



A. INFORMATION ITEM - **Board Meeting Expectations**

The Chair of the Board of Directors will review Board meeting expectations.

K. Dhillon states this document was sent out prior to the meeting. We are going to go over some of the main highlights of board meeting expectations. Everyone is expected to arrive on time and attend board meetings. However, if you are unable to make it to the meeting, please inform me forty-eight hours prior to the meeting. If you wish to be excused for each meeting, there will be a five-minute grace period. As well as, allowing exceptions based on a case by case. Prior to starting the meeting, have all your materials and your beverage of choice. For example, notebook, laptop and pen or pencil. You will be allowed to eat snacks but eating will not be allowed. Also, make sure to read all agenda, minutes, and all other documents beforehand. The agenda will be emailed a week prior to our meeting in order to allow any changes. Now with Robert's Rules, no one is allowed to speak twice, you may raise your hand if you wish to speak, also please refrain from using the conversation bar. When we are having discussion, remember to be mindful of others. As for attire, you can wear ASI, business, or East Bay attire. We are still completing zoom backgrounds and will let you all know when this is completed. Our zoom etiquette will consist of having the camera on and keeping yourself on mute unless you are speaking. I have also included zoom resources if you are having any trouble. If you have any questions, feel free to email me.

12:40

B. ACTION ITEM - **Resolution on Fall Semester BOD Meeting Times & Setting**

The Board of Directors will take action on a resolution regarding the Fall Semester BOD Meeting Times & Setting.

Motion to adopt the resolution on fall semester BOD meeting times and setting by **O. Shakoor**, second by **M. Clark**, motion **CARRIED**.

Motion to adopt the resolution on fall semester BOD meeting times and setting by **ALL**, motion **CARRIED**.

16:17

C. ACTION ITEM - **Resolution in Support of the Philippine Human Rights Act**

The Board of Directors will take action on the Resolution in Support of the Philippine Human Rights Act.

Motion to adopt the resolution in support of the Philippine Human Rights Act by **A. De Leon**, second by **B. Golez**, motion **CARRIED**.



B. Golez states this resolution is meant to extend our support to police brutality. Especially with what is going on with the Philippines government. We want to make a point of relation it back to the United States. The American tax dollars have funded the Philippines regime and we want to condemn that issue along with police brutality. As this is a worldwide human rights issue. By bringing this awareness to East Bay, we are extending our support to API students. These students make up 23% to 27%, which is also stated in the resolution.

Motion to adopt the resolution in support of the Philippine Human Rights Act by **ALL**, motion **CARRIED**.

19:21

D. ACTION ITEM - ASI Budget 2020-2021

The Board of Directors will approve the operating budget for ASI 2020-2021.

Motion to adopt ASI budget 2020-2021 by **O. Shakoore**, second by **M. Clark**, motion **CARRIED**.

E. Pinlac states we will start off with revenue projection. Everyone pays \$64.50 to ASI every semester. The way we calculate our budget is by taking a headcount of who is going to attend. This year, our headcount is an average 27,600 for both fall and spring semester. That gives us a budget of \$1.7 million this year. They gave us two numbers to budget with. However, I want to stick with a more conservative number just in case the headcount is low. Yesterday, I received a report stating that the headcount is higher than we expected. Once we receive the actual numbers by mid-year in December, I will make an adjustment to the budget. This will then allow us to add more money to different programs. The majority of our budget goes into our budget salaries for our staff, student assistants, and retirees. We do still pay for benefits for our retirees that have retired from ASI. The cost recovery includes rent, utilities, services such as IT and phones. All of these encompass into one calculation. They are going based on a schedule and it did increase this year. We are remote, but these expenses gradually increase every year. **O. Shakoore**, is there anything in particular you would like for me to review? **O. Shakoore** states that **E. Pinlac** should summarize everything that has changed. We are reducing spending when it comes to programming, due to being in a virtual setting. In-state and out-of-state student travel will be neutralized because non-essential travel will not be permitted. Approval would be required by the school before any funding is released. Student clubs and organizations will come back in the spring. To prepare for that, we need to minimize spending in order to provide more COVID-19 scholarship funds for this year. Funding will be less than anticipated, but since we are virtual, money can be saved in different areas. Moving forward, money has been allocated for the spring, in hopes of coming back. **E. Pinlac**



states that the budget for this year is low and minimal with a few expenses. There are lobby trips that could happen, and I am hopeful that a retreat could happen in the winter or spring. I am not fully confident, but I put money aside in case there are improvements with COVID-19. **O. Shakoor** states that it may seem overwhelming, but as the meetings continue, a better summary of everything will be provided either monthly or quarterly. **E. Pinlac** states that there is money remaining in an account for D.I.S.C and there may be no need to budget out our current budget. There is a difference of \$23,000 and it can be allocated along the way to areas that need additional support. This year's budget is conservative because some of it includes investments and revenues. The stock market has been chaotic in the last four months. I would like to have a buffer because at the end of May, we are projecting a \$50,000 loss, but at the end of the fiscal year, there was a \$50,000 surplus that went into reserves. If there is anything in particular that needs to be seen, it can be looked into.

Motion to adopt the ASI budget 2020-2021 by **ALL**, motion **APPROVED**.

28:34

E. ACTION ITEM - **Emergency Housing Allocation**

The Board of Directors will take action on approving \$25,000 for the expense for HOPE Emergency Housing.

Move to adopt Emergency Housing Allocation by **O. Shakoor**, second by **J. Iheaso**.

E. Pinlac states that HOPE has joined to provide emergency space for students who experience housing insecurity. Basic needs are one of ASI's initiatives, as well as the CSU initiatives. This year has provided the opportunity to increase bed size limit. It used to be four beds, but now it has been increased to eight because the need has grown, and more growth is anticipated. The total cost is \$47,063.64. This is something that I have been working on with HOPE and Housing on to make sure that the service can continue to be offered on a grander scale. Mark Almeida is here and can provide specific details.

Motion to amend the original motion to include the \$25,000.

Move to amend the motion to adopt approving \$25,000 for HOPE Emergency Housing by **B. Golez**, second by **O. Shakoor**.

Motion to amend the original motion to include language to approve \$25,000 for the HOPE Emergency Housing by **ALL**, motion **ADOPTED**.

Motion to approve the Emergency Housing Allocation for \$25,000 by **ALL**, motion **APPROVED**.

34:11



F. ACTION ITEM - **D.I.S.C MOU**

The Board of Directors will approve the Diversity and Inclusion Center (DISC) budget allocation and approve of the MOU with the DISC department.

Move to adopt the D.I.S.C MOU by **O. Shakoor**, second by **J. Iheaso**.

E. Pinlac states that the D.I.S.C was given funds for last year and not all of it was used. \$60,000 was allocated last year and it was placed in a separate account called D-accounts, which are doner accounts. The accounts are not emptied at the end of the year. That year, \$32,000 was spent, which gave \$28,000 remaining and the request is for that amount. A few events were virtual and most of the upcoming events will be virtual. The MOU is a standard document and it was used last year. The highlighted areas are the areas that changed. There is view-point neutrality that ASI and other campus auxiliaries must abide by. ASI is categorized different from the university and we do not have the same right. Language has to included and state that “All expressive events must be view-point neutral nature in accordance with the Chancellor’s memorandum, allocation of mandatory fees, view-point neutrality policy requirement”. A policy will be developed that aligns with this, but this should be included so that the requirement is met. The reason for the view-point neutrality is to ensure that a side is not chosen in politically charged discussions. Students have to pay for fees to be a part of ASI, whether a person is in agreeance to what ASI does or does not do. There was a lawsuit at CSU San Marcos. ASI has to be view-point neutral in topics. Because the D.I.S.C is a diversity center, I did not view it as a huge concern. In the case of CSU San Marcos, the women center and pride center were in the center of the controversy. There are requirements that the D.I.S.C will have to abide by. The D.I.S.C will have to use the ASI tag on social media, meet with ASI staff and Board every semester. This is to make sure there is collaboration with ASI events, so that events are not occurring twice. Every semester, D.I.S.C will provide up-to-date expenditures. Any unused portions of money will be returned to ASI so that every year there can be a fresh account. This year, the money that was not moved back helped and it was not funded from the operating budget this year. This information is updated every year and whatever the Board decides to allocate, can be done.

Motion to approve the D.I.S.C Allocation MOU by **ALL**, motion **APPROVED**.

41:07

G. ACTION ITEM - **CSU System Collaboration for Sustainability Month**

The Board of Directors will take action on a possible collaboration with Sustainability for sustainability month.

Move to adopt CSU System Collaboration for Sustainability Month for \$1,000 by **O. Shakoor**, second by **K. Kaholoa'a**.



O. Shakoor states that last year he served as Director of Sustainability Affairs on the Board. The current Director of Sustainability on campus is Jillian Buckholz, who shared an opportunity with the virtual environment. There is a CSU wide Sustainability event that is being planned which would include bringing three key speakers across the 23 CSUs. All the CSUs are donating between \$500-\$1,000. I am requesting that we spend \$1,000 to match the contributions of other campuses, in hopes that the key speakers can come to campus. In regard to view-point neutrality, there should be no issues. Jillian Buckholz ensured that the content will be view-point neutral. I look forward to having these speakers come to campus. If there are any questions, please reach out. **A. Yunker** asks O. Shakoor if this event will be virtual, similar to YouTube live. **O. Shakoor** states that it will be a Zoom conference. Questions will be taken beforehand and trying to get the speakers to all CSUs, being virtual is the best way.

Motion to adopt CSU System Collaboration for Sustainability Month by **ALL**, motion **APPROVED**.

45:52

VIII. NEW BUSINESS ITEMS:

A. INFORMATION ITEM - **Recreation and Wellness Center Updates**

The Board of Directors will be informed of updates regarding the Recreation and Wellness (RAW).

Jennifer Luna states that she is the Director of Recreation and Student Wellbeing. I oversee the RAW center and Pioneers for HOPE. I have collaborated with many members of the Board. I am excited to provide some updates. A few weeks ago, I provided a video for the Board retreat. The video encompassed our goals and objectives for this year. We have worked hard to transform our experiences into a virtual environment. We are still centered on supporting student's success through the lens of a holistic approach with wellness, helping students move more daily, making healthy choices, take time for themselves, and become involved as ambassadors to advocate for their peers. The RAW center is currently closed and in the state of California, we not allowed to open. Until approval is received, we have created a virtual site. The website will display the offerings that we are currently showing. There is an Esports league that people can register for and participate in. We are collaborating with the university's Game Zone to implement it. We are conducting mindful minutes every week and it is a thirty-minute mindfulness workshop that focuses on deep breathing, journaling, relaxation, unplugging, and centering one's self. Last night, we have our first trivia night and some students participated. We are specifically working with ASI presents for a Lord of the Rings event. In addition, we will



be hosting a virtual 5k with ASI presents and our focus is to help students increase daily movement. There are personal trainers to help those that have not moved around much. All of our programs have embedded links and we have been building a virtual catalog of resources. We have a YouTube channel and have been creating playlists of things for students to do. We also have a nutrition and meal preparation playlist. We are focused on helping students to continue to engage in healthy behaviors while at home. For students, food and housing access is an issue. Recreation and Wellness and Pioneers for HOPE are working closely together. There will be cooking classes to teach students how to cook from home and with that is an opportunity to receive Instacart credit, where students can have groceries delivered to their house. We have created a partnership with Andrew Yunker and general studies classes. I have been on this campus for fifteen years and we have been going to general studies classes to present. This year, we began an amazing partnership, with the help of Janice Bulayo, our Wellness coordinator, to collaborate with Andrew Yunker, and Darrol Hughes. We are slated to communicate with every freshman student. We will go into classes multiple times and provide information about practicing health and wellness. All of these things are not ideal to do over computer, but we do not want to create a gap in service while waiting for permission from the state of California for commercial and campus facilities to open. We are working on plans to open up the facility when permission is given to do so. In doing that, it is important to be mindful to practice social distancing guidelines. When the RAW opens, we are limiting it to 50 people per hour with a strict cleaning schedule in between. To allow availability for students, we are removing all non-student memberships from the facility in order to prioritize students. Visits to the RAW will be scheduled by online appointments. A person will have the opportunity to perform activities, but not in a group. Group fitness classes will be offered virtually. We are trying to follow state and county guidelines. In the meantime, we want to ensure that we offer well-rounded services for students. **A. Yunker** states that the collaboration will be great, and it will reach many students. I am excited about it and I am proud of the work that you all are doing. **E. Sanchez** asks if the RAW will open when the law allows it. Will we be prepared for it? **Jennifer Luna** states that when approval is given, the state must say that commercial facilities can open. Hair salons have gotten approval to open, but fitness facilities are currently not on the list. When it does open, there a plan that has been sent to the president of this university which will be sent to the county review officer to ensure the plan is safe. Then, approvals are given, staff can be hired, and we can be ready to open. We are prepared to open quickly, but we are waiting for clearance. **A. Miralles** asks if there is a different fee for this year. **Jennifer Luna** states that Maureen Pasag from Business and Finance is here to discuss the fees, but the RAW fee is still the same. Last semester before shelter-in-place, we were working with



Antoinette Milano to put information out on the Concord campus, but we moved remotely. There is a plan to deliver services to Concord when we are able to do so. Currently, virtual programming is open to all students. **B. Golez** states that San Francisco state was able to lower their recreation and wellness fee. Has this been taken into consideration at East Bay? **K. Dhillon** states that there will be further discussion on the topic. **E. Sanchez** states that San Diego state was able to provide outdoor activities. Is that something that the RAW is looking into for our students and would it be possible? **Jennifer Luna** states that it varies by county. We do have the option to do things within a social bubble in Alameda county. We have been in contact with Housing to discuss the services that can be offered to them. Social bubble would be defined as a limited number of people that have been in contact with one another. We have been working with Risk Management to find what would work best for this campus. We can offer apartments or groups of friend equipment to use, but we need to maintain sanitation. We want to introduce in-person programs before the RAW opens if we are able to do so. On a scale of one to ten, if you are looking at the risks for COVID-19, the fitness centers rank nine. We are thinking of ways to help students continue to engage in recreation and wellness while doing so in a safe manner. **T. Engquist** states that Jennifer Luna mention renting equipment.

Jennifer Luna states that the current inventory is being observed to be able to offer limited equipment rentals to students. We would like to do it in a fair manner. There are a limited number of dumbbells available to be rented. We have been reaching out to other campuses that have practiced this to find the best way to rent out the equipment. We want to ensure that the equipment is returned and not damaged. There is language and a liability that needs to be figured out. School has started, but we are trying to figure out offerings in the next couple of weeks.

60:44

B. INFORMATION ITEM - University Union Updates

The Board of Directors will be informed of updates regarding the University Union.

Kenrick Ali states that due to COVID-19, he was unable to present in the spring semester. I am the Director of the University Unions and serve as the campus Administrator for Bay Sync and University Hours on campus. My main role is with the University Unions. Last year, we replaced the glass wall in the Game Zone due to cracking from pool balls hitting it. We added new games and consoles in both the Game Zone and the Cave. We removed the old bulletin board on the third floor of the Old Union and replaced it with three working stations with charging. We relocated the University Union staff from room 315 to the New Union. In doing so, we were able to create the HOPE clothing closet on the third floor. Unfortunately, due to COVID-19, the HOPE clothing closet was unable to launch. If



we reopen in spring, they will have a good launch. We did a variety of projects to transition Chartwells to campus as the new dining provider. In the New Union, bathroom upgrades have been made on the first floor. The interface room has been relocated to room 2010 and Student Life and Leadership's carpet has been upgraded. Also, the staff have been relocated to the Hayward room. We worked to finalize with the RAW and a variety of other people on campus, including ASI for our proposal for SFAC and Referendum. There has been a hold on it in order to decide what will happen with COVID-19. For this coming year, the Old Union has its reopening plan. There have been concerns of things that can and cannot be done in regard to reopening. The plans change on a weekly basis, but the plan was approved by the president of the university. Each of the areas and unions have been prepared to follow regulations and recommendations. This fall, we are planning to incorporate study spaces throughout the unions. We are ready to open once permission is given. Over 200 study spaces will be available. Online gaming will be provided and the supervisor for the Game Zone will be in control of the online gaming. The supervisor will be creating an online program weekly. There is a plan to update the Old Union bathrooms and the elevator. The carpet in the Old Union will be replaced, since it is old and used. We have proposed to add dedicated AV and computer in each of the main sitting spaces, as well as adding additional furniture outside. There are plans to have people to count the amount of people entering the facilities on a daily basis. We are working with Chartwells on different upgrades. For the operations budget this year, a conservative approach has been taken. Once things are approved, we will have the ability to move forward. Many of the projects are not being funded by the operations budget, but from our M&R budget. We would like to change the chairs in the Multi-Purpose room. The AV equipment in the Multi-Purpose room requires replacement and needs to be brought to standard. It does cost \$150,000 to \$160,000 to replace the AV equipment. Previously, we were unable to use the M&R funds for the AV equipment, but a proposal has been made for it to be used. For the second-floor bathrooms of the New Union, we are looking to upgrade them, in addition to AV equipment, computers, and seat areas. We are streamlining our reservations process through Bay Sync and we will be working with Student Life for a seamless process. Hopefully, there will be an addition of an Undocu-Resource Coordinator and a possibility of creating a center in the Unions. **M. Clark** asks if an estimated time can be provided of when the New and Old Union will reopen, especially with the new additions. Would this be around the Fall or Spring semester? I noticed student fees of the University Unions and recreation fees. Is there a possibility of these being replaced with the MPR fees when students do not have an area to use? **Kenrick Ali** states that the staff has been working to prepare all rooms and we are waiting for clearance. Last week, there was discussion with the president's office and the chancellor's office regarding the use of the space for studying



and approval was given this week. The campus is opening the Learning Commons first. The plan is to open with progression, and we are hoping to receive approval to open the Unions soon. The Market is open and ready to go. We are hoping for a natural progression. Regarding the fees, I will allow Maureen Pasag to respond during the next segment. Providing that the country takes proper precautions for COVID, we will not be able to return to normal in Spring if we were to return to physical classes. We have done everything to determine physical occupancy for rooms, set-ups that can be provided for events, equipment, and processes needed to be done in terms of facilities. We are ready to open, but approval is needed. **E. Pinlac** states that Kenrick Ali forgot to mention the changes in the Board room 307. The carpet has been changed and the walls have been painted. There are more changes to be made. **E. Sanchez** states that an area has been found for the Undocu-Ally center. This was one of the questions I planned to ask President Morishita tomorrow. **Kenrick Ali** states that there has been communication with Martin Castillo to discuss plans for the Undocu-Ally center.

74:37

C. DISCUSSION ITEM - **Campus Fees**

The Board of Directors will discuss campus fees.

Maureen Pasag states that she is the Associate Vice President of Financial Services, which is sub-group under Administration and Finance. We provide a wide range of business services to the University, auxiliaries such as ASI, and the enterprise units the RAW and Student Unions. Flo Olney, who is here, is the director of Student Finance and Cashiers office. I oversee the university budget group, Accounts payable, Contracts and Procurement, Mailing and Shipping, and the Bay card program that Flo Olney helps to oversee. Student Finance is one of the teams that work directly with students to help them meet their financial obligations. They have heard all the students' concerns and issues, along with financial aid. There has been an economic impact on the students. My discussion today is to provide a high-level summary of the tuition and fees that have been collected from students. A majority of classes for the fall semester are virtual, with some hybrid models for courses and programs that require in-person instruction. This ensures that the students continue their education, progress toward degree completion and maintaining safety during this public health crisis. Many student supports services have switched to virtual, some hybrid delivery and will continue to be available for our students. For tuition, it covers half of the operating budget for the university, which is for instruction delivery, academic programs, and services. The other half of our funding source comes from the state of California, which has been reduced as a result of the economic downturn. We received campus mandatory fees that cover specific programs and fixed costs of



maintaining and operating programs, services, and facilities. Most of tuition and mandatory fees cover faculty and staff's salaries and benefits. It comprises 85% of the budget. Other examples of on-going expenses include utility fees, repair and maintenance, payment of debt obligations, bond payments for buildings, library research and resources, academic counseling, student instructional services, career development, student government programs, diversity and inclusion programs, physical and mental health services from the Student Health centers, student clubs and activities, mentorship, internship, and inter-collegiate athletics. These are on-going expenses and majority of the costs comprise of salaries and benefits for faculty and staff. The Board of Trustees is responsible for setting system-wide tuition for all campuses. For the last eight years, tuition has only increased once and it is one of the lowest in the country for public, higher education. The Student Union and RAW fees have not increased in the past nine years. Last year, we discussed possible increase in Union fees. The fees that are collected do not meet the cost of living adjustments, repairs and maintenance needs on aging buildings and facilities, and supporting activities for the students. Each campus's base fee is different, and we are one of the few campuses that have not increased Union fees. For student fees, they are established by the students and ASI is a partner. The votes are made by students to support the programs for current and future students. The Student Fee Advisory Committee, SFAC, is an advisory committee to the president where specific fees are reviewed, or new fees are established. The fees would go through a process and will then be provided to the president for recommendation. Our primary goal for students is to safeguard the quality of education and protect the faculty, staff, and students during the impact of this pandemic. Early in the spring, we worked with Financial Aid and the president's office, to disperse CARES Act emergency grants and Pioneer Student grants for relief, recognizing that students have been adversely impacted. With listening to Jennifer Luna and Kenrick Ali's presentations, there is activity going on behind the scenes. It is virtual, but some staff are on campus with alternating schedules. There is a good amount of activity happening within the university to ensure that the level of service to students is maintained. **B. Golez** states that Kenrick Ali mentioned the referendum and the plans have been paused, but are there plans to continue the referendum for the University Unions and the RAW? **Maureen Pasag** states that the first SFAC meeting has not yet been established and it is something that could be a topic. Some of the Board members are members of the SFAC committee and I recommend that if it is something that needs to be addressed in the first meeting, it can be discussed. **M. Clark** asks how the fees, such as athletic fees, impact faculty wages. It seems as though many of the fees apply to faculty wages and not so much of the students. I understand that Maureen Pasag mentioned that the fees have remained constant. Why are the fees a priority for students to make if the fees



are not being used on campus? **Maureen Pasag** states that many classes are being held virtual and the instructors are conducting the classes. The tuition that is collected covers the salaries of all faculty that are working to provide students with on-going instruction. We do not want to remove ourselves from the progress that has been made from the institution. We are still on the momentum of meeting our graduation initiative. Our goals for the university have not waivered. With the University Union and RAW, if they were to open tomorrow, we would need to be ready to open. All of this has to be ready when told to do so. The fees cover all expenses, not just salaries and benefits. The largest range is faculty and staff salaries. Since half of the revenue from the state has been reduced, we are looking at cost reduction strategies. In consideration, the operating budget has been reduced. **M. Castillo** thanks Jennifer Luna, Kenrick Ali, Maureen Pasag and Flo Olney for attending the meeting. As students, your role is to ask questions on the behalf of your constituents. Often times, student fees have to be approved through referendums in the past. Students have made commitments to make some of the fee payments through a period of time to pay off buildings. Some of the fees are placed towards hiring student staff. Even virtual, the fees will help cover student staff. I encourage questions and checking in with CSU counterparts. If a CSU counterpart finds a way to do something, share it with the university because it could be something to consider. Thank you for asking questions. **Jennifer Luna** states that giving money back to students is being considered. Our largest expense are student assistants and we want to ensure that student is capable of maintaining employment. As of now, we are working on hiring more student assistants. All of the virtual equipment is paid for by the University Union recreation fee and it includes the RAW building. If there are idea or suggestions, please email me for consideration on how it would work on campus. **E. Sanchez** states the main issue is transparency. Students are not aware of where the money is going. If students are not aware of where it is going, assumptions are made that it is not going anywhere. Please provide clarity to students, prioritize giving money back to students, and hire more student staff. For international students, working on campus is the only option. If an email to can be sent to the student body, it would provide clarity. **Maureen Pasag** states that there will be improvement to the finance website. The chancellor's office has a transparency website where the operating and campus expenses for all campuses are posted. We will attempt to relay messages across the campus to students.

95:51

D. DISCUSSION ITEM - Free/Discounted Parking Permits for Concord Students

The Board of Directors will discuss providing parking permits for the students on the Concord Campus who are required to come onto campus for classes.



A. Miralles states that Discussion Item D should be postponed to the next meeting but will discuss a portion of it. Classes have transitioned into online format and there will be fewer parking permit purchases this semester. At the Concord campus, the semester two nursing cohort is the only group that comes to campus one day a week for a three-hour class. I want to use ASI funding to provide free or discounted parking permits. This can be applied to all Concord student, not just semester two nursing students. Providing parking permits will relieve the financial burden off of the students. The nursing students cannot use the proper campus resources due to COVID-19 restrictions. All students are included to avoid conflict of interest, due to the fact that I am a nursing student. My focus was to amend the situation for anyone that is required to attend classes on campus. I spoke to E. Pinlac and he mentioned opening an online application for students, but it would affect financial aid. Those with financial aid will not qualify for a free or discounted parking permit. I have been in communication with the parking director from Concord. I do not have a concise or specific way of doing this, but I would like to open it up for discussion. This matter applies to the Concord campus, but I am not aware of those that still go to the Hayward campus. **E. Pinlac** states that if a student has free financial aid, it will reduce the amount of the parking permit. It is not efficient for those students. Do you know the size of the cohort? We can observe the cost effectiveness to see if the daily pass would be more affordable. **A. Miralles** states that the cohort contains sixty-four students. I am interested in finding other ways to go about the parking permit. I want to find the best and more efficient way to provide permits. **E. Sanchez** states that Marguerite Hinrichs is here. For homecoming, we were able to provide the royal core a free parking permit. I would like Marguerite Hinrichs to discuss how it was possible to provide free parking permits without affecting financial aid. **Marguerite Hinrichs** states that the parking permits were purchased, and it does not go through financial aid. We purchase the parking permits or parking donates them and the net id of the student that receives it is recorded. The parking permits are less than \$300, it will not affect a student's financial aid. There is a threshold that will affect financial aid, but it is a couple of hundreds of dollars.

Move to postpone Discussion Item D to the next meeting by **A. Miralles**, second by **O. Shakoor**.

1:02:50

E. DISCUSSION ITEM - Student Life and Leadership Updates

The Board of Directors will discuss updates with the Director of Student Life and Leadership Programs.

1. Bay Sync
2. Virtual Field Trips



3. Virtual Student Leadership Conference

M. Hinrichs states that student engagement will continue and ASI will always be at the front of the engagement. We need ASI to be actively involved in the Fall Student Leadership conference, which Dr. Joshua Fredenburg is confirmed as the keynote speaker. We are looking forward to our ASI speakers that will come in and do the normal speaking engagement. We want to make sure that clubs and organizations are involved. Virtual field trips are our way of trying to encourage clubs and organization leaders to attend other events on campus virtually. The clubs and organizations renewal process began on Bay Sync. I encourage you all to log into the new Bay Sync and push activities and programming through the new website. We are partnering with the D.I.S.C for the Social Justice leadership certificate and Pioneer leadership certificate program in collaboration with Dr. Daniel Martin. We are planning to move forward with a virtual Al Fresco, and I would like to share what the plan will be. There will be an email sent regarding this. I do not want to send an email to the general public until student leaders are on-board. The idea is to have an event from 12:15 p.m. to 1:15 p.m. during university hour on September 3rd. Similar to regular Al Fresco, clubs, organizations, and campus departments will RSVP and provide a Zoom room link. Everyone will be required to be live in their room from 12:15 to 1:15 p.m. There will be a main Al Fresco room and it will be running the campus resource fair videos and the links for each live will be provided. The main room will be monitored, and people will be encouraged to attend different Zoom rooms. Everyone will receive a list of live Zoom links. This is the best way for students to engage and there are 40 clubs and organizations that have been recognized. There will be about 50 to 100 Zoom rooms will be available. How does that sound to you all as student leaders? Students are interested in speaking to people rather than completing the directions that the computer gives. This has taken much research to find what is best and we are ready, but ASI is needed as well. **O. Shakoor** states that the idea is great and that is the best way to be involved with the student body. We had to become adapted to Zoom. Zoom was used during the retreat and CSUnity and it is a great way to have contactless conversations. **M. Hinrichs** states that there will be a Kahoot for students to be engaged. With YouTube concerts, there is a lack of student engagement. **A. Yunker** states that a virtual scavenger hunt is in consideration. This would be a great tool to utilize and allow students to go into different rooms. **M. Hinrichs** states that A. Yunker's idea is great. If a lead can be taken, I can add A. Yunker to the planning committee.

Motion to extend the meeting until 2 p.m. by **E. Sanchez**, second by **A. De Leon**.

Motion to postpone Information Item F- It's On Us 2020 to the next Board of Directors meeting by **E. Sanchez**, second by **A. De Leon**.

109:55



F. INFORMATION ITEM - **It's On Us 2020**

The Board of Directors will discuss this year's It's On Us event and potential panelists.

IX. SPECIAL REPORTS:

Motion to postpone Special Reports to the next Board of Directors meeting by **E. Sanchez**, second by **K. Kaholoa'a**.

- A. Executive Director (2 minutes)
- B. President/CEO (2 minutes)
- C. Executive VP/Chief of Staff (2 minutes)
- D. VP of Finance/CFO (2 minutes)
- E. VP of Communications (2 minutes)
- F. VP of University Affairs (2 minutes)
- G. [Chair](#) (2 minutes)
- H. Director of Programming Council (2 minutes)
- I. Director of Sustainability Affairs (2 minutes)
- J. [Director of Legislative Affairs](#) (2 minutes)
- K. [Director of Concord Campus](#) (2 minutes)
- L. Director of Wellness (2 minutes)
- M. Senator of CBE (2 minutes)
- N. Senator of CEAS (2 minutes)
- O. Senator of CLASS (2 minutes)
- P. Senator of Science (2 minutes)

110:23

X. ROUND TABLE REMARKS

E. Pinlac states that the meeting was a productive first Board of Directors meeting. The discussions we have had have been insightful. On the ASI website, there is a virtual office and if you would like to say hello to CSR, please visit. It is a new service offered to the students. A. Yunker, if you would like to add CSR to the scavenger hunt, it would be nice.

O. Shakoor congratulates everyone for completing the first Board of Directors meeting for the 2020-2021 school year. I am excited to work with everyone. I hope as things go on; great things are achieved.

M. Lee states that a memo was sent to leaders that there are nineteen slots for student for the broader governates. We have four senators and I look forward to having you all populate the fifteen slots. It is difficult to find people but if students are looking to expand their resumé, I can be of help by writing a letter. In relation to the discussion about fees, I do hope that we can revisit



the idea of the Black Student Success and Dream center. There is discussion and opinions that the centers should not be conditional on increasing the student fees. There is also movement to have them placed on the next Advisory Policy meeting and to do that more detail specifications for what the centers would look like. Without information, it is difficult to find where to place the centers. They will not be in a remodeled or new union. It is an important discussion that the Board of Directors should have, and I can speak to the Directors about how it can best fit into the agenda. It is best to discuss this earlier rather than later in the year.

E. Sanchez congratulates everyone for passing the first two resolutions of the year as a Board. We are tackling injustice with the Human Right Act resolution and providing the \$25,000 for housing insecurity. It makes me happy to see that everyone is providing ideas. Today, there was a lot of information, but I am ready to take on the year. I am excited to work with everyone this year.

M. Maamou states that she will be co-hosting a Town Hall with the College of Science this Friday at 2 p.m. with Dean Singley. We will be reviewing the university's plan and answering students' questions and sharing research. A librarian will be speaking to provide library resources. I am excited for my first event and thank you to those who helped.

B. Golez states that if anyone needs to speak to an immigration attorney, a flyer was sent out to everyone and M. Castillo has information on it. His contact information is on the flyer. The first virtual optional appointment will be on September 2nd from 10 a.m. to 3 p.m. Please look at the GroupMe if there is anything that needs to be promoted on social media and there are open committee applications.

K. Dhillon congratulates everyone on their first Board meeting. We made it through and so far, you all have done a great job. With Robert's Rules, everyone did a great job and there were no errors. The next meetings will be great. As for chairing a meeting on Zoom, it is not the same as it is in person. Thank you everyone for being patient.

XI. ADJOURNMENT at **1:58 PM**

Minutes Reviewed By:

Chair of the Board

Name: Kabir Dhillon



Kabir Dhillon (Sep 9, 2020 14:55 PDT)

Minutes approved on:

9-9-2020

Date








Board of Director's Meeting Minutes of August 26, 2020.

Final Audit Report

2020-09-09

Created:	2020-09-09
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