

**Concord Committee Meeting Minutes of February 23, 2021**

- I. CALL TO ORDER at 5:06 PM
- II. ROLL CALL  
**Present:** Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Winnford Dela Torre, Samantha Grist, Kathy Cutting  
**Late:** Derek Ramos
- III. ACTION ITEM – **Approval of the Agenda**  
**Move** to postpone the Concord Campus Bingo until the next meeting by **A. Miralles**, second by **G. Angkaw**.  
**Move** to approve the amended agenda by **A. Miralles**, second by **S. Grist**, agenda **APPROVED**.
- IV. ACTION ITEM – **Approval of the Minutes of February 16, 2021**  
**Move** to approve the minutes of February 16, 2021 by **A. Miralles**, second by **C. Ruiz**, minutes **APPROVED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**  
No public comment.
- VI. UNFINISHED ITEMS:  
A. DISCUSSION ITEM – **Anti-Bias Workshop**  
The Committee will discuss the upcoming Anti-Bias Workshop event that is set to take place on March 11, 2021 @ 12-1:30pm.  
**A. Miralles** states that they are confirmed for March 11<sup>th</sup>, which is a Thursday from 12:00 p.m. to 1:30 p.m. Andrew Pajes and I met with Cecilia Zefeldt and Samantha Brown. Everything is in order and all we are doing now is trying to advertise and plan for it. Cecilia Zefeldt is creating the Zoom link and QR code. D. Ramos and Andrew Pajes is working on creating the flyer. The Anti-Bias Workshop is not called anti-racism and anti-hate or a lecture on how to act with

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people of color. It is a large, interactive self-reflection workshop. I am excited for this because I signed the resolution about requiring the Anti-Bias training and this will be a preface workshop to it. The resolution says that moving forward, we, those that signed the resolution, will determine what the training will be like. If this goes well, they will partner with ADL to do the training. I am hoping this goes well. The Anti-Bias workshop is during university hour on Thursday from 12:00 p.m. to 1:30 p.m. Some students have class at 1:00 p.m., but usually during that hour, students do not have class, unless someone has work. I will encourage everyone to go, not just because you are on the committee, but to support. Tomorrow, I have my Board of Directors meeting, which is every other Wednesday and I will need to request the funds for it. I could pay from my own budget, but if there is chair or a vice president planning an event for all students, funds can be requested from the ASI Board of Directors budget. I am going to request the funds from the ASI Board of Directors and it is \$650.00 for about forty students. I do not expect forty students to attend. I recently attended a popular event, but only fifteen students attended. The workshop is interactive and there will be activities in breakout rooms. At the end, there will be a question and answer portion. Moving forward, I may ask someone to share the flyer on Facebook once we have it. Moving forward, we will need to promote the event. **S. Grist** asks if A. Miralles will be sending an email to remind everyone. **A. Miralles** states that she will send an email.

8:19

B. DISCUSSION ITEM – [Concord Campus Bingo Event/Giveaway](#)

The Concord Committee will continue to discuss its online/social media Bingo event, and talk specifics on how the event should pan out.

C. DISCUSSION ITEM – COVID Nursing Discussion

A. **Miralles** asks if she mentioned that her clinical director was okay with the discussion during the last meeting. I asked Ben Ordaz if he would like to be apart of it. He mentioned that he would consider it. If he cannot attend, Allison Lindblom will be the one to speak. She gave me her work schedule for the next two months and she works Sunday, Monday, and Tuesday nights. I am looking to have this discussion on a Thursday. Mirna Maamou, the Senator of Science, will be doing a second COVID discussion, which will focus on vaccines and it will be on March 24<sup>th</sup>. I want to get everyone’s opinion on aiming to have our event on March 25<sup>th</sup>. One thing to keep in mind is that spring break is March 28<sup>th</sup> to April 2<sup>nd</sup>. It the discussion is not on March 25<sup>th</sup>, it will have to be after spring break. It can be a good or bad idea to have events close together. I think it would be interesting two gain two perspectives. **S. Grist** states that on Thursday’s she will be having clinicals from the week of the 15<sup>th</sup>. **A. Miralles** asks S. Grist if

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her clinicals are during that time frame. **S. Grist** asks what time it will be at. **A. Miralles** states 12:00 p.m. to 1:00 p.m. **S. Grist** states that clinicals are from 7:00 a.m. to 3:00 p.m. **G. Angkaw** states that she has clinicals on Wednesdays from 7:00 a.m. to 3:00 p.m. **D. Ramos** states that he has clinicals on Mondays and Wednesdays and is free on Thursdays. **A. Miralles** states that everyone should look at the dates based on the general public's perspective. **C. Ruiz** states that Thursday is good, since the other discussion is on Wednesday. Having the nursing edition makes it seem like it is a series. I think it is better than waiting too long or trying to compile the discussions on the same day. **D. Ramos** asks what time will the discussion be on Wednesday. **A. Miralles** states that it will fall into the 11:00 a.m. to 1:00 p.m. time frame. I am hoping that Mirna Maamou did not make a mistake and mean to put Thursday. Events do not usually happen on Wednesdays, but I will clarify with her. **C. Ruiz** states that A. Miralles should get the day and date from Mirna Maamou to see if everything matches up. **G. Angkaw** states that the timing is great. Having the discussions next to each other will be like a series and will remind students that it is spring break, but COVID is still around. **A. Miralles** states that she thought about that as well. I am asking everyone preliminarily, but I asked Allison Lindblom how long it would take for her to prepare. I will be working with Mirna Maamou and she mentioned that the College of Science can provide giveaways to give to students. For her first COVID event, students that attended were entered into a raffle. The giveaways are nice and they say Cal State East Bay College of Sciences. It applies to us as well. Moving forward, I will need help to figure out giveaway items. For G. Angkaw, there are some things I would like for you to do. On the document with the questions, can you add points that need to be touched at the bottom of the document? It will include general topics such as signs and symptoms. You can add any information that would be important for Allison Lindblom to touch on. C. Ruiz, can you work with G. Angkaw and add your perspective as well? Some things that I want to include are prognosis, how often death is seen in patients, and general points.

16:17

## VII. NEW BUSINESS ITEMS:

### A. DISCUSSION ITEM – **Sexual Assault Awareness Video**

The Chair will raise the idea of creating a sexual assault awareness video using student experiences and the committee will discuss it.

**A. Miralles** states that at the first meeting, she mentioned creating a sexual assault awareness video. There was some controversy because this is Title IX's area and I am not trying to challenge that by any means. I spoke to Dr. Robert Phelps and Cecilia Zefeldt about it. The reason why I did not see it interfering with Title IX was that the point of the video was not to teach anything. The biggest thing is

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awareness and reaching out to people that would be willing to share their experience. I know people that are willing to share. For example, I saw a video that was shown at a Board of Directors meeting that was about students that are homeless and how they went home hungry or had no bed to sleep on. When I saw the video, it was very emotional because I did not realize that there are people that go through that at this school. It makes people aware of what our fellow students go through. Just because it does not happen to us, does not mean that it is not happening with others. I brought it up to Cecilia Zefeldt and Dr. Robert Phelps since K. Cutting mentioned during the previous meeting that it is a difficult subject to discuss. They said the idea was good, but it should contain professional opinion as much as possible to avoid conspiracy or confidentiality breach. **K. Cutting** states that it was her concern. It is important to have professionals in the video because it will trigger people. **A. Miralles** will need to coordinate with a professional of some sort. **A. Miralles** states that at first, it was going to be her personal project, but now I am understanding that this is a big project and it can be controversial. With that said, after discussing with Dr. Robert Phelps and Cecilia Zefeldt, I will be reaching out to Terry Labeaux, who is a Title IX investigator, Shauna Hong, the Director for Counseling, Lorraine Holmes or CheRonn Ford, who are the Confidential advocates for sexual assault survivors, and UPD. Shauna Hong represents the mental health aspect of it and to help me be cognizant to the people watching the video and video participants. Lorraine Holmes or CheRonn Ford will be present for the emotional aspect and UPD will be present for legalities. Dr. Robert Phelps voiced the concern that university affairs would see it and express concern that the message we are portraying says this happens a lot on this campus. It could also put out the wrong image about Cal State East Bay. He mentioned that I should make it clear that this does not always happen at Cal State East Bay, but it happens in society. We are making a bold move showing the reality of sexual assault at this university. Dr. Robert Phelps asked if any other universities have done this. **S. Grist**, since bingo is paused right now, can you research if something similar has been done at another university **S. Grist** asks if it should not be Title IX related. **A. Miralles** states that the video should not be Title IX related. It can be a student or university led video with students speaking from their experiences. **K. Cutting** asks where **A. Miralles** envisions showing the video. Is it a social media thing or will it be placed on the same page of the Not Anymore training? **A. Miralles** states that it will not be with the Not Anymore training, since I want to separate it. I want to make the video specific to East Bay and the Not Anymore is used at most universities. The video will be on ASI's Instagram. Since Dr. Robert Phelps is in support of it, it could go on East Bay's website, but my main point is Cal State East Bay's media. **K. Cutting** states that it is student focused. This is huge project that you are trying to put out in a month. I want to caution you. I am also looking at what you are providing as the Concord Director for students. If there is a lot of energy put into this, does that mean that the engagement and funding go away? Will you be spending your money on this? There are two months to complete this and I want to ensure that it is something you would like to get done. I am also taking into consideration all the ideas that were mentioned in the

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beginning of the semester. I want to make sure that all of your goals are met. **A. Miralles** states that she appreciates the reality check because it is true. I do have a lot on my plate. This is something that Dr. Robert Phelps mentioned during our last meeting. There is a lot and it is ironic that we are postponing bingo because it was the event that I thought would happen in January. I do not think planning this video or wanting to do it would place other events on hold. I think that all of the events are slowly coming to surface. The Anti-Bias workshop and COVID discussion are based on the matter of talking and connecting with the correct people. I do plan on having the bingo event, but it is on hold because of the planning being done for the other two events. In regards to planning something big and heavy in one month, Dr. Robert Phelps mentioned that I had great ideas and does not discourage me from doing these things. He stated that I have a great mind set and a productive year is getting fifty-five percent of the work done. He also said that the video can be something that can be started and the official video can be done next year. A tough pill for me to swallow is that somethings I planned, I won't see through. I rather have the video be done because I want the best for the students and not just for me. A lot of the questions regarding the sexual assault video will be answered once I reach out to Title IX, Counseling, Confidential Advocate and UPD, with regards to feasibility. **K. Cutting** asks if A. Miralles has thought about creating the video with the rest of the ASI Board of Directors to make it an ASI project. **A. Miralles** states that it is a great idea and will bring it up to the Board of Directors. **K. Cutting** states that what A. Miralles is aiming for is ASI presents. It is a student focused project and is more than just Concord. ASI would appreciate being included in this. **A. Miralles** states that she was trying to take on this project individually and part of it was because of the personal outreach. **K. Cutting** states that I want to embrace what A. Miralles is trying to do, but I also want her to view the bigger picture. **A. Miralles** states that she will introduce this to the Board of Directors, but not at a Board meeting. This seems like something that can be addressed personally. **D. Ramos** states that he is curious of how things will be done in terms of filming, writing the script, and getting the script approved. **A. Miralles** states that she spoke to Andrew Pajes and he mentioned that D. Ramos has a background in film. **D. Ramos** states that he used to do things like this in the past. Coming up with ideas is great, but placing the pen to the paper is what I am worried about. **A. Miralles** states that there are some details that she does not pay attention to. Andrew Pajes mentioned some language such as script and he is focused on the behind the scenes filming. I know D. Ramos has a camera. Those things will come together once a plan is developed. I will come to D. Ramos and Andrew Pajes in regards to filming the video. Now that the idea will be mentioned to the Board of Directors, some of the tasks may not be placed on D. Ramos and Andrew Pajes. Similar to what K. Cutting mentioned, this may not happen this year. Hopefully, we can push so that it happens next year. **G. Angkaw** likes the idea of the video not being a task for A. Miralles, but an ASI project. It will be more student body focused. **A. Miralles** states that she does not understand why she made the video Concord focused.

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**W. Dela Torre** asks if the video will be made every year or will it be used every five years. **A. Miralles** states that she wants it to be done as a first-time video and represent the students. It would be up to the discretion of incoming student government if it is time to be renewed. **W. Dela Torre** states that it would be nice for the video to be created this year. **A. Miralles** states that part of her wants to see things done, but I would rather have things done at a quality level. **C. Ruiz** states that this is a great endeavor and the intensions behind it are well versed. I do see many road blocks and legalities behind it. This is something can that be started, but not something that can be finished. If you are going to do this, do as much possible. This project slightly touches Title IX territory, which is a large entity. If you were to bring this up to the other ASI Board members and it was denied, where would you go from there? **A. Miralles** states that she would drop the video. Did you finish your questions? I did not mean to interrupt. **C. Ruiz** states that he asked the question because everyone on the ASI Board is cognizant about sexual harassment and would not be against the idea, but there are many people that are also at the end of their term. It could be done quickly or it could take longer. Their may be some issues since people are ending their term and will not see the video through. It may not be a priority for a Board that will not see the video through the end. **A. Miralles** states that as most people know that Title IX is not something to interfere with, so is ASI. That is why I informed everyone to be careful of what is posted on social media because ASI is particular on what it promotes. ASI is about student experiences and the betterment of the student body. There is ASI and Title IX and they do not collide. To answer C. Ruiz's question, I am apart of the Board of Directors, but there are members that have been there for many years. I think the video should be done and if it cannot be an ASI project, part of me would want to look into the possibility of making it a personal project. This is not me wanting to break an ASI rule, but something I would like to do. There are many things that I do not know. **S. Grist** states that despite all of the roadblocks, A. Miralles is doing a great job. I encourage you to not place too much pressure on yourself. There is only so much you can do. **A. Miralles** states that she thought about this idea before the committee was formed. It is something that I have always wanted to do. I cannot take on all of these projects on my own. **G. Angkaw** asks A. Miralles what she means by making the video a personal project. Will it still involve the committee **A. Miralles** states that it will not involve the committee, unless you want to work on it as a friend.

**43:30**

VIII. SPECIAL REPORTS:

No special reports.

IX. ROUNDTABLE REMARKS:

A. **Miralles** states that she is using the roundtable remark time to inform the committee of something that should have been placed on the agenda. Last, I told everyone that someone from

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facilities was against the Step-N-Pull. The person mentioned that it was not ADA compliant, but it is. K. Cutting told me to refer to the boss and I went to Dr. Robert Phelps. He was confused by what facilities meant. He stated that he does not see why the Step-N-Pull would be a problem with people in wheelchairs. You would need to be very close to the door for it to hit your wheelchair. Dr. Robert Phelps and Cecilia Zefeldt mentioned that they would do their own research. Cecilia Zefeldt emailed me and she reached out to Pamela Baird. There is someone that oversees facilities. I am going to read her email. “A door must be able to be opened with one hand and a light touch. Also, it cannot require pinching twisting of the wrist of fully closed fists. As long as the installation of the foot grip does not mean the removal of current handles, I don’t see why they can’t be installed. Honestly though, as often as I wear high heels, I would not be able to use these foot grips. I do not know how much money ASI has, but for the best accessibility, automatic door openers are ideal. It allows access for people with disabilities, full hands, those pushing strollers and others. When the doors fully open, will this foot grip hit the wall or prevent the door from being completely opened? Would it in any way affect wheelchair access/ usage? Facilities would not be the best people to ask. I will be sure to run this by someone in FDO, who is a certified access specialist”. **K. Cutting** states that FDO is facilities development operation. **A. Miralles** states that she has two things to mention about the email. I told everyone last time that the bathroom handles would need to be removed and I do not think that Pamela Baird realizes that. The handles are not great modes of transmission and would need to be replaced. Pamela Baird mentioned that the automatic door openers are ideal. K. Cutting stated last time that automatic door openers are out of the picture or beyond the budget. Do you happen to know how much they are? The reason why I ask is because if there is a lot of resistance with the Step-N-Pull, as a committee we could push heavily for automatic door openers. This will not happen this year. **K. Cutting** states that she does not know how much they cost. I am aware of the type of work it requires to install the door openers. I would suggest that everyone checks the restrooms and count how many have door handles and how many do not. When you know how many are needed, you can approach facilities and inform them of how many doors can accommodate the Step-N-Pull. You can inform them that you would like to make this a hands-free environment. If a case is built, they will be able to answer the questions. They will need to provide a bid on doing the work. Data can be given to facilities to work with. We are coming up with ideas, but do not know the full picture. Find out what the full picture is to determine what you will ask for. Our goal is to be germ-free. It may not happen right away. **A. Miralles** states that she did not realize that some bathrooms may already have the automatic door openers. I will count the bathrooms. K. Cutting, do you know if the general buildings are open?

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**K. Cutting** states that they are open, I believe everything is open, but I am not sure about the second level and Academic Services. Everything downstairs should be open. I can meet A. Miralles and walk her through. **A. Miralles** states that she was going to ask K. Cutting if she minds walking through the Academic Services building. I am not sure if there are bathrooms in that building. **K. Cutting** states that the bathrooms do not have push buttons and they would be a Step-N-Pull candidate. **A. Miralles** states that W. Dela Torre should email her the locations or see if other universities have the Step-N-Pull. From the ones that you saw, were they only on the inside. **W. Dela Torre** states that they were only on the inside, since the doors swing open. **G. Angkaw** states that at the Veranda, the Step-N-Pull is on both sides of the doors. **S. Grist** states that when entering the bathroom, people can use their arms or shoulders. Would the Step-N-Pull be needed on both sides of the door. **K. Cutting** states that they are not needed on both sides.

**Move** to extend the meeting for five minutes to 6:05 p.m. by **A. Miralles**, second by **G. Angkaw**.

**A. Miralles** asks K. Cutting that when she mentioned counting doors, were you suggesting counting the doors that do have the push button? For the ones that do not have a push button, we should push to have the Step-N-Pull? **K. Cutting** states that everything will be discovered when we go out there. We will be taking inventory and will notice that some doors push in or have a certain type of handle. We will know if a door can accommodate a Step-N-Pull.

**A. Miralles** states that they are done, but would like to review everything she asked of everyone. D. Ramos, you can continue working with Andrew Pajes on the flyer and advertising. Keep copying me to emails as you have been doing. Andrew Pajes told me to tell you to talk with him later tonight. G. Angkaw, make the sections for questions to hit at the bottom of the COVID document so that we do not need to make multiple. Add the thoughts that you mentioned to me over text and other thoughts to the document. C. Ruiz, you can add to that as well. G. Angkaw, please let C. Ruiz know when you are done. S. Grist, research to see if other universities have done the sexual assault awareness video. W. Dela Torre, email me the locations that you have seen or know have the buttons, including the place G. Angkaw mentioned, the Veranda. This includes universities or public places. K. Cutting, we have talked about using my funds for campus improvement. Can you compile a list of campus improvements that we can use the budget on? The priorities would be the new campus legends, maps, or signs. My concern is that I want to make sure that I purchase what I can before my term is over. I want to ensure that I use the budget while I can. Is there anything that you need from me in regards to anything?

**K. Cutting** states that they hesitated last time because they were unsure about the budget for bingo. I need to know how much you want to spend and allocate. I did not hear anything about the HOPE pantry, since I know you wanted to do something there. Take a look at the budget

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and determine what you would like to use on improvements. **A. Miralles** states that a rough estimate of the budget is \$8,000.00. I do not think I will be spending more that \$2,000.00 on the things I would like to do. I will take a look at everything.

X. **ADJOURNMENT at 6:05 PM**

Minutes reviewed by:

**Committee Chair**

Name: Arianna Miralles

  
Arianna Miralles (Mar 3, 2021 13:58 PST)

Minutes reviewed on:

**3-2-2021**

Date:

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# Concord Committee Meeting Minutes of February 23, 2021

Final Audit Report

2021-03-03

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