

Concord Committee Meeting Minutes of March 2, 2021

- I. CALL TO ORDER at **5:00 PM**
- II. ROLL CALL
Present: Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Winnford Dela Torre, Samantha Grist, Derek Ramos, Kathy Cutting
- III. ACTION ITEM – **Approval of the Agenda**
Move approve the agenda by **A. Miralles**, second by **C. Ruiz**, agenda **APPROVED**.
- IV. ACTION ITEM – **Approval of the Minutes of February 23, 2021**
Move to approve the minutes of February 23, 2021 by **A. Miralles**, second by **W. Dela Torre**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
- VI. UNFINISHED ITEMS:
 - A. DISCUSSION ITEM – **Anti-Bias Workshop**
The Chair will give updates on the Anti-Bias Workshop.
A. Miralles states that the workshop is next Thursday. **D. Ramos**, the last I heard from you, the flyer will be given to us by tomorrow, correct. **D. Ramos** states that it is correct. **A. Miralles** states that in her notes from the last meeting, **S. Grist** asked for a reminder about the workshop. I will send the Google invite for it. **S. Grist** asks what the date is for the workshop. **A. Miralles** states that it will be on the 11th, which is next Thursday. **D. Ramos** states BaySync is not the actual website that is used, but there is a different form using to submit promotional material. I will send it to **A. Miralles**. **A. Miralles** asks if BaySync is not used to promote events. **D. Ramos** states that it is correct from what he was told. **A. Miralles** asks if the link that will be put on the flyer the link to register. **D. Ramos** states that he specifically noted on the form to include the QR code with the link that **A. Miralles** sent me. **A. Miralles** states that for this event, everyone must pre-register. The link on the flyer is the link to pre-register for the event. Once registered, a link to the actual event will be attached in the confirmation email. **S. Grist** asks what time the event is. **A. Miralles** states that if someone cannot make it to the event, it is okay. There are no

510.885.4843



associated.students@csueastbay.edu
www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



penalties. **S. Grist** states that she getting tested for COVID that day and has testing for clinicals. I was not given a time yet and I will be informed by next Monday.

4:47

B. DISCUSSION ITEM – COVID Nursing Discussion

The Chair will give updates about this event.

- A. **Miralles** states at the last meeting, the committee discussed if the talk should be the day after the Senator of CEAS does her vaccine edition. We talked about having a COVID series before spring break. I have been having conversations with people on the Board of Directors. We can do the 25th, but I have been indecisive about choosing a time. I thought about having it during U-hour, but since I am getting Board of Director advice, a lot of them had meetings. Since there is no class during that time, many of them scheduled their meetings then. There is a Senate committee meeting during that time, but there is also a good event turn out when they are in the evenings. Mirna Maamou is doing her discussion on Wednesday, the 24th at 4:00 p.m. or 5:00 p.m. I was thinking about doing it in the evening, that is why I am reaching out to you all. The 25th is the last day of classes before spring break. Will people want to attend an evening school event before spring break? I am going to keep the event around noon and if anyone cannot make it, it is fine. I had my first meeting with the newly appointed Executive Vice President. She brought up the idea of doing it on the same day as Mirna Maamou's discussion. I would have to choose a time between 11:00 a.m. and 2:00 p.m. for turn out purposes. I want everyone's opinion on this. The two options are Thursday the 25th during University hour or Wednesday around noon. The pros of this is that the event is not on the last day of class before spring break and the cons are that it is on the same day. **G. Angkaw** states if Mirna Maamou's event and our event is about an hour, it would be a lot. It would be better to have the event before spring break, since many people are at home. **A. Miralles** states she would like everyone's advice, but will not call out anyone to speak. **D. Ramos** states some people will be overwhelmed if both events are on the same day. I do not think many people will be traveling for spring break. More people may attend if the event is on the last day before spring break. **W. Dela Torre** states that personally, he would want meetings to happen in one day. If the meetings were consecutive, I would not mind. Some students have work on Thursday and are free on Wednesday. I would personally like the events happen on one day rather than the day before spring break. **S. Grist** states she agrees with W. Dela Torre. Nursing students will have clinicals as well. **C. Ruiz** asks what the time frame would be if the events were on the same day. **A. Miralles** states the events would both be at noon. If it is on Wednesday or Thursday, it would be at noon. There is a four-hour difference between the events. **W. Dela Torre** asks if attendance is required for Mirna Maamou's event. **A. Miralles** states attendance is not required. **C. Ruiz** states that both options

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



work for students with different schedules. If we would like to knock out both events, having it all in one day would be ideal. Students have the option to attend either event. As a student, I like the idea of having the events on separate days. I say that primarily because of learning processes and having large time frame between the discussions allow more time to process the information. **A. Miralles** states that another thing Dessiree Cuevas mentioned was that if the events are on the same day, we could help one another. It would be good to have the events coincide. A concern that I have is that the material for the events can be inconsistent with each other. Mirna Maamou's event may repeat information mentioned in our event. I feel bad because Mirna Maamou's event has been planned for a while. If there is a burn out, it would be for her event and not ours. **W. Dela Torre** states that he would like for the events to be on the same day, but **A. Miralles** made a great point. People will attend the event early in the day and would not want to attend a discussion on COVID vaccines again. It would decrease the audience members for Mirna Maamou's event. Separate days may be a good idea. **C. Ruiz** asks **A. Miralles** if she has tried to coordinate with Mirna Maamou about the information that will be discussed during the event. **A. Miralles** states that she has not because she had no interest in collaborating. Mirna Maamou is a biology major and the doctor what will be presenting at her event is a Doctor of Biology. I assumed by default that I would be coming from a different lens. It is a good point for Mirna Maamou and I to touch base on our content. The Google doc that was created had information on vaccines and her talk is based on that. We could coordinate to ensure nothing is repeated. **C. Ruiz** states that if information will be repeated, there is no point in attending two discussions. It is not a bad idea to have the event on the same day, but it is important to coordinate. **A. Miralles** states that she is trying to view everything from an outsider's point of view. What would people think if they saw two COVID events on the same day? **K. Cutting** states that if the other person's discussion is on vaccines, it would be vaccine oriented. Is what you will be presenting different? Are you presenting a big picture of what COVID is? **A. Miralles** states that the nursing aspect will be discussed. **K. Cutting** states that the event can be titled differently from Mirna Maamou's event. It sounds like you will not overlap data. **A. Miralles** states that the only part that would overlap is the fact that nurses were the first to receive the vaccine. We have questions that students would like to ask a nurse. **G. Angkaw** states that with having the events on the same day, one will be nursing based. The questions about the vaccine pertain to the biology of it. We can briefly talk about vaccines and ask the speaker to share her opinion of it. We could also mention that if students would like to know more about the vaccine, there is an event later that day. **A. Miralles** states that it is a good point. Even if we do not decide today which day we will choose, I will talk to Mirna Maamou. Hopefully, we can look into each other's content and I can get her opinion on the date.

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



G. Angkaw states that if she were to hear from someone that has had experiences with COVID cases, it would help. Then, I could attend the session about the vaccine. Our discussion can provide information about what is going on in the world and the other discussion can answer people's questions about the vaccine. **A. Miralles** states that the committee has great input on when the event should be. What would a general student think of either option? I will ask people on the Board of Directors. Thank you for that, G. Angkaw.

25:37

C. DISCUSSION ITEM – Concord Campus Bingo Event/Giveaway

The Committee will discuss this event.

A. Miralles states that she reached out to Kris Disharoon. I reached out to the Director of Programming and she referred me to Kris Disharoon. I asked him a few questions and he said that the only people that can receive giveaways are people that win bingo. I told him that people should have the opportunity to win bigger and better prizes. He said that it is based on whatever I want. We do not have any giveaways because I still need to look into the website

Kris Disharoon gave me. I have ASI giveaways from previous events and Kris Disharoon mentioned that I would need to use them. The items remaining were not purchased by me and I do not like the items. I would like to giveaway clothes. Many of the Concord students already received the ASI giveaways and I do not want to give away the same items. Dessiree Cuevas mentioned that if I want a new order for giveaways, I will need to create a game plan with Kris Disharoon. We want to ensure that the other items will still be used in the future. I want to make an order to buy apparel or interesting items. In the packages that we will be making for the students, I want to add other items that I have such as mugs, lunch boxes, and pens.

K. Cutting states that someone made an apparel order last year and got into trouble because of the way the items were distributed. I do not know what the situation was and it was unfair in ASI's opinion. Certain people received items and others did not. I am just raising the flag that it is something that we need to pay attention to. **G. Angkaw** states that if A. Miralles wants to get rid of the items, they can be added to the packages. **A. Miralles** states that she will email a link to the website that Kris Disharoon provided. By next week, I need you all to have five items that strike your interest. I am focused on apparel, but I am not going to get five to twelve different types of apparel. Please provide the general type of apparel such as a quarter-zip sweatshirt. Once we decide on the type of sweatshirt, we can choose the individual sweatshirts. I have not done this before and we will do this together. I want everyone's ideas. I do not want t-shirts. We will touch base on this next week. As for bingo itself, I reached out to ASI presents to get their opinion. I have not responded to email that Kris Disharoon sent. I want to make this as simple as possible. I will have S. Grist make the card with twenty-five spots. One option

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



would be do it as we planned and place the card on the CSUEB ASI Instagram story. Whoever gets bingo gets one of the giveaway options. Another option is to split the card and to have fifteen squares on each card. There would be two cards and it would give people more opportunities to get bingo. Is there one that seems more favorable? **C. Ruiz** states that if **A. Miralles** wants to get rid of the items she has, it would be best to split the cards into two. Students will have more opportunities to win and it will be more engaging. **A. Miralles** states that they would have to figure out a way to prevent the same people from receiving the same giveaways. **S. Grist** states that she created the bingo card and put a lot of effort into it. I can always remake the card, but it will not be the same. **A. Miralles** states that she was not aware that **S. Grist** made the card. **S. Grist** states that the only thing that she did not complete is the filling of the boxes. **A. Miralles** told me to wait, but the design is done. **D. Ramos** states that the bingo card should be split in case a student could not participate in the first game. Every time someone is playing bingo, they have two sheets in front of them. **W. Dela Torre** states that he agrees with **D. Ramos**. **S. Grist** states that she created the boxes in Word. **A. Miralles** states that another option would be to create another card. **C. Ruiz** states that they should follow through with what they have.

41:14

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – Graduation Celebration Ideas

The Committee will brainstorm ideas for a celebration in lieu of commencement for the Concord Campus.

A. Miralles states that commencement will be a drive-thru commencement at the Hayward campus. Students will be called and can take pictures by the letters. Each student is allowed a car full of people. During the Board of Directors meeting, I asked what will be done for the Concord campus and the Chair of the Commencement committee mentioned that they plan Hayward's commencement first. I was told to connect with Cecilia Zefeldt and Dr. Robert Phelps. I spoke to Dr. Robert Phelps and Cecilia Zefeldt and we decided to meet sometime this week to brainstorm ideas for a celebration in lieu of a commencement.

Claire Valderama-Wallace brought up to Dr. Robert Phelps the idea of having a tree planting ceremony to honor, similar to the bench we are planning. She mentioned that EBSNA brought the idea up to her. **W. Dela Torre**, is this something you have been talking to Claire Valderama-Wallace about? **W. Dela Torre** states that the board he is on has been discussing it. It was mentioned last semester and we wanted to commemorate the lives lost in 2020. Claire Valderama-Wallace brought it up to the Executive Director of the campus, but we

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



have not heard anything since then. **A. Miralles** states that the only reason why this was on hold was because nothing could be held in person. The idea is still on our radar.

Dr. Robert Phelps was thinking about making it a celebratory thing for graduates as well.

W. Dela Torre states that it was supposed to be a memorial, but now it is shifted towards a celebration for every semester. There will be a tree and a plaque to commemorate the graduates of each class. **A. Miralles** states that when talking to Dr. Robert Phelps and Cecilia Zefeldt, they were said that everyone should have a hand in planting the tree. In order for everyone to be apart of this, people can throw dirt into it. Everyone will have a hand in planting the tree that will grow one day. I am seeing head nods which mean everyone likes the idea. Concord's commencement will be nursing students. **K. Cutting** states that in the past, Concord has been open to all students. People may want to participate in our commencement, depending on what will be done. I am not sure why the Hayward campus has not thought out the Concord campus. I encourage you to have a drive-thru as a ceremony. I would be nice to have a band or something celebratory as people drive by. **A. Miralles** states that the person in charge of commencement stated that Concord has guidelines. He mentioned that in Alameda county, drive-thru celebrations are a thing. A certain amount of people can be in one car can be from three different households. Dr. Robert Phelps states that Concord does not have enough money for a drive-thru commencement. It should not cost much, but I am not sure of what budget the money will be coming from. **K. Cutting** states that the budget for Concord was cut, but ASI has money. If it is just nursing students, it would not be such a bad idea to spend money on it. I want to pursue you to continue to talk to Dr. Robert Phelps. If their budget is not allowing it, your budget could do something. **W. Dela Torre** states that he was thinking about a balloon arch that cars could drive through. It could have East Bay's colors. **D. Ramos** states that while cars are waiting, we could ask people if they would like their car decorated. **A. Miralles** states that it is creative. **K. Cutting** states that she was thinking about paper flowers. Balloon arches are bad for the environment. If we do it at night, it would be like Christmas. There would be a nice light display, but day time is better for pictures. Concord campus is committed to sustainability. **A. Miralles** states that she will mention the money and decorations to Dr. Robert Phelps.

54:47

VIII. SPECIAL REPORTS:

A. Miralles states that the memorial bench is still pending. There are people communicating with each other to figure it out. For the Step-N-Pull, W. Dela Torre sent me a full comprehensive list of all the universities nation-wide that have them. The CSUs on that list were CSU Fresno and CSU Bakersfield. I called those schools yesterday, but did not reach anyone. I am reaching out specifically to their facilities to discuss how they accommodated the Step-N-Pull. I did a door count and there is a total of

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



fourteen bathroom doors on the campus, not including UPD's office. There is one above the Academic services building, near the Diamond view room, the computer lab, and library. I pulled up quotes for fifteen or twenty-five. UPD has two gender neutral bathrooms and was not sure if we should account for those. I want to be inclusive. With UPD, that would be sixteen doors. All of the doors are push to open on the outside and pull to open on the inside. The doors have door stoppers also. **W. Dela Torre** states that the inventor and president of Step-N-Pull said that he is willing to give us a discount for being a university. **A. Miralles** states that she ran the idea by Dr. Robert Phelps and he is still talking to people about it. I sent an email to all the people Dr. Robert Phelps told me to reach out to about the sexual assault awareness video. Those people are Title IX, Confidential Advocates, and the Director of Counseling. So far, all of them, except the Director of Counseling has responded. They were in support of it. **K. Cutting** asks if A. Miralles mentioned that to the ASI Board of Directors. **A. Miralles** states that she mentioned it to Dessiree Cuevas first. She is in support of it because she has done something similar. She said she would talk to the Executive Committee about it.

1:00:17


IX. ROUNDTABLE REMARKS:

X. ADJOURNMENT at **6:00 PM**

Minutes Reviewed by:

Director of Concord Campus

Name: Arianna Miralles


Arianna Miralles (Mar 15, 2021 16:32 PDT)

Minutes Approved on:

3-9-2021

Date

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542








Concord Committee Meeting Minutes of March 2, 2021

Final Audit Report

2021-03-15

Created:	2021-03-10
By:	Sneh Sharma (sneh.sharma@csueastbay.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2kaqWrsDfO20kfPprgSkHIIHoCGgwx2Dk

"Concord Committee Meeting Minutes of March 2, 2021" History

-  Document created by Sneh Sharma (sneh.sharma@csueastbay.edu)
2021-03-10 - 8:27:04 PM GMT- IP address: 73.170.74.159
-  Document emailed to Arianna Miralles (asidirconcord@csueastbay.edu) for signature
2021-03-10 - 8:27:51 PM GMT
-  Email viewed by Arianna Miralles (asidirconcord@csueastbay.edu)
2021-03-15 - 11:32:00 PM GMT- IP address: 74.125.209.15
-  Document e-signed by Arianna Miralles (asidirconcord@csueastbay.edu)
Signature Date: 2021-03-15 - 11:32:19 PM GMT - Time Source: server- IP address: 134.154.222.152
-  Agreement completed.
2021-03-15 - 11:32:19 PM GMT