

Concord Committee Meeting Minutes of March 9, 2021

- I. CALL TO ORDER at **5:00 PM**
- II. ROLL CALL
Present: Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Winnford Dela Torre, Samantha Grist, Derek Ramos, Kathy Cutting
- III. ACTION ITEM – **Approval of the Agenda**
Move to amend the agenda by making action item A, a discussion item by **A. Miralles**, second by **S. Grist**.
A. Miralles states that she would like to make action item A, a discussion item because she thought that she would need to approve funds today.
Move to approve the now amended agenda by **A. Miralles**, second by **G. Angkaw**.
- IV. ACTION ITEM – **Approval of the Minutes of March 2, 2021**
Move to approve the minutes of March 2, 2021 by **A. Miralles**, second by **C. Ruiz**, minutes **APPROVED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
- VI. UNFINISHED ITEMS:
 - A. DISCUSSION ITEM – **Memorial Bench**
The Chair will give updates on this project and the Concord Committee will discuss design options.
A. Miralles states that ASI working with Construction Management has been approved. On Monday, I made an announcement at two Construction Management classes presenting the idea and recruiting people to be apart of this. So far, I have gotten four people and there are two people that confirmed through email. The other two showed interest. I gave them until next Friday, the 19th, to respond to me. One person during the presentation stated that it will take three weekends and three to five guys to build the bench. We need less than eight people to

510.885.4843



associated.students@csueastbay.edu
www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



work on this. It is a simple project and I showed them some design ideas. When I was speaking to their professor, the Director of Construction Management, we discussed design ideas, the wood and cement. There is not much cement on the Concord campus and I made the executive decision to keep the bench wood. I gave them until next Friday to reach out to me and once I have a list of people that are interested, we as a committee will be working with them to create a design. I bought up having an imperfect bench for an imperfect year and the construction class mentioned that they like the idea. Some students stated that they would have some ideas with a certain design. Out of the six designs, which one do you all prefer? **S. Grist** states that she like the bottom left design, the one with the arm and back rest. The imperfect bench is nice because it does with 2020. **C. Ruiz** states that he in overwhelming supports the bench on the bottom left. **W. Dela Torre** states that he likes the one on the bottom as well. **D. Ramos** asks if it is possible to have the imperfect bench with a cool plaque. Honestly, I do not like the font on the bench on the top left. **G. Angkaw** states that the bench on the bottom left is appealing. **K. Cutting** states that the bench on the bottom is classic and will hold very well. I do not care which design is used. I am more concerned about the material that will be used. Teak holds up well and requires annual staining. Wood benches need to be maintained. You need to be specific with Construction management about the materials. It is good to pick benches that are good quality. **A. Miralles** asks if the imperfect bench is made out of teak. **K. Cutting** states that it looks like oak or pine, which is okay. Teak is used on boats because the grain is fine and it will not cause splinters. Sanded wood that has been sealed should be fine, but it will require maintenance. Choose the bench that you all will be proud to have out there. **A. Miralles** states that she likes the bottom left bench. **Andrew Pajes** states that the bench on the bottom left is elegant. **A. Miralles** states that she thought everyone would choose a different bench instead of liking the same one. We will be working with Construction Management within the next two to three weeks on designs. We need to be flexible and meet with them. When we were talking about the location of the bench, we discussed how the view matters. You cannot see the whole mountain view from the quad, correct? **K. Cutting** states that it is from the student parking lot side. **A. Miralles** states that she would like to receive everyone's perspective on the location. Any area towards the parking lot is pretty and you can see the hills. Looking at utilization, the bench would be used more in the quad. I go on walks around the campus and I would place the bench around the perimeter of the parking lot. Where would the bench receive high use? **G. Angkaw** states that she would go for the usage. During breaks, my friends and I would sit in the quad. Sometimes, it is difficult to find a table or seat to sit on. The position of the bench should be determined by use and not for the view. **D. Ramos** states that the bench is a memorial and should be in a position to a scenic route. Some students sit outside the wall of lab and if the bench is placed there, people will appreciate that also. **S. Grist** states that she agrees that it

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



would be nice to have a comfortable chair. **C. Ruiz** states that he is stuck in between the two. The bench should be used, but we want to do it justice by placing it in a nice area. If I had to choose, I would say go for the utility. If people see it, they would appreciate it more. If it is in the perimeter, it will be in a pretty spot, but it will be easy to forget it. When it is put in a place that can be seen consistently and will be utilized, it is more important. I will have to go with utility as well. **K. Cutting** asks what if they do two benches. One can be dedicated to all the hard work every did and one to the memorialization and meditative side of things. **A. Miralles** states that it can be done. I was asked how many benches are we going to do. I would want to know the implication for the second one. I am thinking about the design and aesthetics. The point of the two benches was to have them at two different locations. **K. Cutting** states that her thoughts were that one bench can be for practical use and the other can be a memorial. At one point, we talked about creating a memorial garden and depending on where the compass idea lands, we could put them all together or spread them out. **A. Miralles** states that she will keep everyone's ideas in mind and since they have until next Friday, they will continue to discuss this item.

23:19

VII. NEW BUSINESS ITEMS:

A. ACTION ITEM – COVID Discussion: Nursing Edition

The Concord Committee will take action on approving funds for the COVID Discussion: Nursing Edition event

A. Miralles states that the person will not be paid. I spoke to Mirna Maamou, the Senator of Science because we were talking about having the event the Wednesday before the event. We had a productive conversation about it and the decision was Thursday. Having two events on the same day seems redundant. We are going to giveaways for this event. I would like to create a giveaway committee to help with packaging different items. I have a variety of eight items. I need people who are willing to help and I will be in contact with you all. All we need to do is package the boxes and send the list of names to Erik Pinlac to be shipped. In order to minimize cost, I have the thought of partnering with EBSNA because it is a nursing discussion. We do not need to look into this now. There is a lot budget wise and if there are any areas that I can cut costs, I will. With this event, we can do that. It is cool to do collaborations with other organizations. **W. Dela Torre** states that it would be a great idea to collaborate together. We have not used any ASI funds and I am not sure how to access it. I have a meeting with Meghan Canlas and her Treasurer and my Treasurer to review information. This is something I can

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



mention to her and we can dedicate funds to certain events and groups. **A. Miralles** states that Concord's EBSNA has not used ASI funds.

29:44

B. DISCUSSION ITEM – Giveaways

The Concord Committee will discuss everyone's giveaway preferences.

A. Miralles states that there are many giveaways listed and I organized them by section. I would like to get close to finalizing the items we would like to purchase. Quarter-zips are popular, but they are not cheap. I have never made an order before and I spoke the Executive Vice President of ASI. She mentioned that ordering one hundred quarter-zip sweatshirts. I do not want to use the entire budget on quarter-zip sweatshirts. We do not need to order that many, but we can order enough to where it is a limited edition. ASI got some nice crewnecks, but they were never made again. There is a first-aid kit that is in a dry bag that D. Ramos added to list and I think we should get those. You all liked bags and I think we should get those as well. **W. Dela Torre** asks A. Miralles which items she like. How many items did we get? If we determine how many items we can get then we can determine the quantity. **K. Cutting** states that with giveaways, it is usually a pizza day or lunch event. Right now, I am not hearing how things will be distributed. I do not know how you all will make this equitable. **A. Miralles** states that it depends on when the items are received. We have an event this Thursday and on two Thursdays. **K. Cutting** states that orders do take awhile when they are custom printed. You do not want to be stuck paying express shipping fees. It will be good to plan for a couple of weeks. **A. Miralles** states that she will brainstorm what she has in mind and how the giveaway will work. I did have a potential event idea, which I will talk about next and it could potentially have giveaways. ASI has done random ASI giveaways. We also have Bingo. **S. Grist** states that she would like to work on bingo. **A. Miralles** states that she will let S. Grist know when to start. **K. Cutting** made a great point. I am going to think more about what the items will be given away for. I was trying to be eco-friendly. The only COVID friendly item is the blanket and it can be used for picnics. **S. Grist** states that she noticed that there are shopping cart handles. I think those are cool and they are only \$3.95. **W. Dela Torre** states that with the handles, people do not need to touch shopping carts. My top choice is the first aid kit. **A. Miralles** states that she will get the first aid kits. I will be finalizing this with you all in the coming weeks.

41:48

C. DISCUSSION ITEM – Concord Campus Drive-Thru Food Pickup

The Concord Committee will discuss the feasibility of doing a drive-thru food pickup event.

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



A. Miralles states that many students were interested in the free hot food Tuesdays. I always went to that and when people think of ASI, they think of food. I wanted to do this event, but it is not allowed right now. There are guidelines about vehicle gatherings that I looked into. Vehicles need to be six feet apart and food distributors need to be masked and have gloves. I would like to have food catered from a local restaurant to support local businesses. It will be sandwiches and not hot food. **D. Ramos** states that his only concern is getting people to come. **A. Miralles** states that there would be a systematic way of doing it. People will need to schedule a time to come and pick up food. **K. Cutting** states that this is a budget item. Each bagged lunch is about \$9.00 per person. If you are planning on spending money on this, that is how much you will spend. **A. Miralles** states that it will not be as many sandwiches. I did the calculation for nine multiplied by 50 and it is four-fifty. Do you think people would want to come out and pick up food? **S. Grist** states that not more than fifty people will go. **A. Miralles** states that with the flu-shots given, only fifteen people showed up. **S. Grist** states that the number of sandwiches can be based on how many people sign up. **K. Cutting** states that they can use a t-shirt giveaway as an incentive. It is a great giveaway activity. **D. Ramos** asks if it is possible to work with the HOPE pantry to cut the cost. **A. Miralles** states that they are starting to do pop-up pantries and there is one this Thursday. I like that this could be a giveaway opportunity. This event will not be happening soon and we will hold it off until April.

49:33

VIII. SPECIAL REPORTS:

A. Anti-Bias Workshop - Thurs, March 11 @ 12:15pm

A. Miralles states that the Anti-Bias Workshop is on Thursday at 12:15 p.m. **W. Dela Torre**, can you please advertise this on your Facebook page? I will send you the big flyer tonight. **C. Ruiz**, what do you think is the most effective platform to reach nursing students, Facebook or email? **C. Ruiz** states that both Facebook and email are good. Do you have access to everyone's email? **A. Miralles** states that she just received access to everyone's emails. **C. Ruiz** states that he recommends both. On Facebook, you can see how many people view it, but many people do not have Facebook so email works as well. **W. Dela Torre** states that he agrees with **C. Ruiz**. Some people mentioned that they do not check Facebook. Nursing students always receive important emails from faculty and staff. Is this Concord specific or university wide? **A. Miralles** states that it is semester wide. **W. Dela Torre** states that he has the cohort of semester four and the President's email. We can send it to them to distribute amongst the cohort. **A. Miralles** states that it was posted on Instagram today. If you can be there on Thursday, please come, but I will not hold it against you. **Andrew Pajes**, when I was talking to **Mirna Maamou** about the event. During the event, there can be a Google form sent out to people just for coming

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



and giveaways can be done. Is it something that you think we should do. **Andrew Pajes** states that it is possible as long as we are not crossing any boundaries. **A. Miralles** asks Andrew Pajes if he could great the Google form. The form should have name, net id, address, and preferred method of contact.

55:11

B. Sexual Assault Awareness Video Updates

A. Miralles states that she reached to the Title IX Investigator, Advocate, and Director of Counseling. All of them were in support of this. Terri Labeaux, who is the Title IX investigator states that she is in support of it, but will need to discuss with someone else about the legalities around this. I am received lots of support and I am in a waiting process.

Move to extend the meeting until 6:10 by **A. Miralles**, second by **W. Dela Torre**.

A. Miralles states that Terri Labeaux sent a video that ASI made to her. Does anyone have any thoughts? **G. Angkaw** states that the video was moving even though there was not much said.

Andrew Pajes states that the video was powerful although there were not many words said. The imagery and music made an impact. I like the video and the emotional connection to it.

A. Miralles states she did not want to just send the video for everyone to watch. I wanted us to share empathy with these kinds of people. It is not just making a video and doing an empty minded project. I want to make sure it is understood by the whole committee. This gives us something to work off of. I am waiting to hear back from the legal aspects of things, but we can use some ideas from the video. I am going to present this idea to the Board of Directors tomorrow.

1:05:05

IX. ROUNDTABLE REMARKS:

A. Campus legacy/Tradition(s)

A. Miralles states that her and K. Cutting were talking about this. We were splitting the budget to see what the semester would look like. She said it will be expensive to do East Bay letters, which is understandable. We can have a tradition on campus and I have provided some examples. Concord is all about nature and the compass would be great. Is there one that struck your interest? **W. Dela Torre** states that if they were to do the compass, it should be vertical. Students can take pictures of it. If we were to do a bell, it would be nice. The campus is built on the mountain and we are far from residential areas. The bell can be rung at certain times. At UC Davis, they have a big gong and it would be nice to have something similar at East Bay.

A. Miralles states that they thought about having the compass and placing a bell next to it. It can be a graduation tradition. **G. Angkaw** states that the Concord campus needs and item that represents the campus. I understand what W. Dela Torre was saying about UC Davis.

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



A. Miralles states that she was looking at the budget and was overwhelmed. I need to know where my priorities lie. I did have sentimental and meaningful things where money will go. We will be talking more about this. I do not want to reach a point where we can not discuss this because we waited too long. The bench should be completed by the end of the semester.

K. Cutting states that she wonders if the construction class could help build something else. Maybe we could have an arch way where people can pass through during graduation. We can contact them to see if they can do something and it is worth exploring. **W. Dela Torre** states that the land marks should be large and significant. We want to catch the eyes of people coming to campus. The gong I mentioned earlier is large. **K. Cutting** states that it is all about money. The money that is available is not enough for a large landmark. We need to collaborate with people. We can reach out to OLLI for some money since they have invested in our campus quite a bit in the past. If we can present a solid idea and budget to them, they might be able to help. Right now, I am thinking about an arch way and it can be placed when you are going into the quad. The sundial will need to horizontal, but a picture of a compass rose can be vertical.


A. Miralles states that her and K. Cutting should meet.

X. **ADJOURNMENT at 6:15 PM**

Minutes reviewed by:

Committee Chair

Name: Arianna Miralles


Arianna Miralles (Mar 19, 2021 15:36 PDT)

Minutes reviewed on:

3-16-2021

Date:

510.885.4843



associated.students@csueastbay.edu

www.csueastbay.edu/asi



25800 Carlos Bee Boulevard
Old Union #314, Hayward, CA 94542



Concord Committee Meeting Minutes of March 9, 2021 .

Final Audit Report

2021-03-19

Created:	2021-03-17
By:	Sneh Sharma (sneh.sharma@csueastbay.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfb9FmkPhGNikGKPEx2E6F9clCYA1Nab

"Concord Committee Meeting Minutes of March 9, 2021 ." History

-  Document created by Sneh Sharma (sneh.sharma@csueastbay.edu)
2021-03-17 - 6:27:38 PM GMT- IP address: 73.170.74.159
-  Document emailed to Arianna Miralles (asidirconcord@csueastbay.edu) for signature
2021-03-17 - 6:28:38 PM GMT
-  Email viewed by Arianna Miralles (asidirconcord@csueastbay.edu)
2021-03-18 - 5:15:58 PM GMT- IP address: 74.125.209.26
-  Email viewed by Arianna Miralles (asidirconcord@csueastbay.edu)
2021-03-19 - 10:34:55 PM GMT- IP address: 74.125.213.12
-  Document e-signed by Arianna Miralles (asidirconcord@csueastbay.edu)
Signature Date: 2021-03-19 - 10:36:09 PM GMT - Time Source: server- IP address: 99.100.38.243
-  Agreement completed.
2021-03-19 - 10:36:09 PM GMT