

## Concord Committee Meeting Minutes of April 9, 2021

- I. CALL TO ORDER at **9:25 AM**
- II. ROLL CALL  
**Present:** Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Winnford Dela Torre, Samantha Grist, Derek Ramos, Kathy Cutting.
- III. ACTION ITEM – **Approval of the Agenda**  
**Motion** to amend agenda to change new business item, A. Action Item to Discussion Item A by **A. Miralles**, second by **G. Angkaw**, motion **CARRIED**.  
**A. Miralles** states we are moving this action item to Tuesday’s meeting due to not having the amount ready.  
**Motion** to approve the agenda of April 9, 2021 by **A. Miralles**, second by **C. Ruiz**, motion **CARRIED**.
- IV. ACTION ITEM – **Approval of the Minutes of March 16, 2021**  
**Motion** to approve the minutes of March 16, 2021 by **A. Miralles**, second by **W. Torre**, motion **CARRIED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**  
No public comment.
- VI. NEW BUSINESS ITEMS:
  - A. DISCUSSION ITEM – **Approval of Funds for Chipotle Order**  
The Concord Committee will approve the budget for a Chipotle Order for the Drive-Thru Pickup Event.  
**A. Miralles** ask if the fifty burritos include tax? **C. Ruiz** states I have to double check, but I am sure it does include tax. **A. Miralles** states I have already reached out to Sammy and Carlos in order to figure out how many extra burritos to order. For example, if the form only receives forty responses, I want them to have a set number of extra burritos, since I did mention that we will have a few extras will supplies last. If any staff member would like to come and receive a free burrito, they are more than happy to do so. Carlos, do you mind figuring out the extra total



of burritos by Monday night due to the form closing on Tuesday night. Once the form closes, add the extra burritos to the total cost. I am not sure if you would have to call Chipotle to check the amount. We need the total amount for next week's meeting to approve the funding in next week's meeting. **C. Ruiz** states I can confirm that taxes are included in the price. **A. Miralles** states you have from noon until 5:00 PM to run those numbers. **K. Cutting** ask how and when will you be paying for the total? **C. Ruiz** states you can pay online, over the phone or in person. It needs to be ordered at least 24 hours before the pickup time. We can discuss this right now or after the meeting. **K. Cutting** states I want to make sure I am in the loop in order to complete it when needed. Therefore, after Tuesday is fine. **C. Ruiz** states yes. **A. Miralles** states you can pick up the order at 11:00 AM on Thursday, since we will start to distribute at 12:00 PM. Do you know when we approve the funds for the order, do we approve the exact amount that we will be paying? **K. Cutting** states it is agreed upon that you are spending money. Therefore, we provide the exact amount for the budget and credit card statement. **A. Miralles** states lastly, **C. Ruiz**, do you have time next week from Tuesday around noon up until Thursday at 10:00 AM? **C. Ruiz** states I am free all-day Tuesday. **A. Miralles** ask if you can make a document that list the orders, net id, and names of the students who placed their orders. That way when we hand the orders out, we know their orders and will confirm with their net id's. **C. Ruiz** ask how many people stated no pico de gallo? **A. Miralles** states one. Does that come inside the burrito or on the side? **C. Ruiz** states it comes inside the burrito. I will let Chipotle know that we need one without it. **K. Cutting** states we can place a separate order for this person. **A. Miralles** states yes, it would be beneficial to accommodate those if possible.

10:55

**B. DISCUSSION ITEM – Compass**

The Concord Committee will discuss the artwork for the compass.

**A. Miralles** states I have been talking to **K. Cutting** about the artwork for the compass and will let her discuss this topic. **K. Cutting** ask if **A. Miralles** can share the picture of the compass. **A. Miralles** states yes. **K. Cutting** states we will be putting this compass in the ASI garden that you are creating for this. This artwork needs to be approved first in order for it to be created. I thought the bottom of the letters will go on the outside, and the word would be upside down as it goes around the campus. This looks like it is supposed to be upright and different from one side as oppose at to reading it when you walk around the campus. This is the only change

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I would consider. If you like it this way that is fine with me, for me I thought it would look better if you walked around reading the word. **C. Ruiz** states I agree with **K. Cutting** on how it should be changed. When looking at this design it looks like a t-shirt logo and is meant to be upright. **K. Cutting** states the two blank spaces on both sides, we can put a design or break in that area. **A. Miralles** asks does this have any texture on it or is it smooth? **K. Cutting** states I am not sure; I was going to ask if we can create texture since it looks flat. **A. Miralles** asks when do we want to finalize this artwork? **K. Cutting** states today would be perfect. This has to be made soon due to the semester almost ending. It is fine the way it is, despite if people critic it. The art piece is twelve inches wide that will lay on the pedestal, if this is what we choose to buy. We are going to buy two things that will include, cost, shipping, and installation. I found this granite pedestal online, which is a real stone. If you picture the compass laying on this pedestal, I believe that it would look stunning and long lasting. I originally thought about getting a boulder but after thinking about ADA compliance, I believe this would suit us best. This pedestal cost \$750.00 and \$550.00 to ship it from back East. I have searched for hours for anything around the area, and it might be at a small local shop that does not have a website. The other pedestal that we were looking at cost around \$1,000.00, I am curious to know which pedestal everyone would prefer. **A. Miralles** asks if this pedestal is polished over? **K. Cutting** states it is smooth and is finished with a shiny product. **A. Miralles** states my only concern with this one is that we do not want something too formal due to our campus being natural. Despite the white color looking nice. **K. Cutting** states I believe they had another pedestal bigger than this one. **A. Miralles** asks what color is the ground going to be? I believe you mentioned gravel. **K. Cutting** states we are going to be using the crushed gravel. The Hayward campus has this on their campus, which is what we will use for our pathway. **A. Miralles** states I mentioned to you all of a design with the pedestal being in the corner and the benches facing each other. This is not completely out of the picture, however, **K. Cutting** sketches this design of where the pedestal will be located. **K. Cutting** states we will be doing a native plant garden, with no grass. This design will make it accessible for anyone to come and see the garden. We also have a tree that is going to be planted as well and will be incorporating it into this design. Hopefully, it is a big oak tree that will provide enough shade. **A. Miralles** states this is more complex from what I would have thought. Does anyone have any opinions that they would like to voice? **G. Angkaw** states I really like the idea. I believe that native plants will be a great asset to our school and would make it

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homier. As opposed to the Hayward campus who has different types of buildings. **K. Cutting** states we have already submitted this to facilities, stating what ASI wants. We are asking to change the grass, sprinklers and implementing this design, and plant the oak tree for us. I will be doing the oak tree design later and will most likely be using Concord money for that, unless we can receive more money from ASI. I am also waiting for facilities to get back to me in order to figure out who will be paying for this. **A. Miralles** states I am glad to hear that they are not shutting down the idea. For time sensitivity, **K. Cutting** just wants feedback regarding this design. **K. Cutting** states everything that I have read has a four-to-six-week timeframe. Now a days with shipping, it is unknown when the materials will be arriving. **A. Miralles** states thank you so much for doing all of this research. This type of rock piece is out of the picture? **K. Cutting** states if you would still like to go with this idea, we would need to research it, however, I am not sure if it exists around our area. We would have to shop around Union City, San Ramon, and Antioch to see if there is anything that fits our needs. It is not guaranteed the type of color of the rock or if they have it in stock. Another way to get something made is to hire a mason to build us a pillar with rock on the outside, however, it can cost up to \$2,000.00 on just one part. Due to not being sure on where the budget will be coming from, I have not pursued this option. My experience with having something built with rock is having to fill in that rock with gravel. Over time the gravel might not look as presentable, which is why many people use bricks to maintain longer but it can erode over time. With granite, the color will not change over time and will last a long time. With white, the color and form might change over time due to weather. **A. Miralles** states this makes sense. **K. Cutting** states to advise on what the committee would like to do by Monday morning. **A. Miralles** states is there anything you found regarding this compass. **K. Cutting** states the compass is going to be custom made and it exist. I had to track down bronze boundaries and found one in California who then referred me to someone in the East. However, they were wholesalers, to which I had to contact our own vendors to see if they were able to accommodate us. We are working within parameters. This type of company is doing custom work for businesses, but we need to get this done quickly. I know if I had more time, I would continue searching since I know what we are looking for. By having it bronze, it will age over time and have a green color, to which will look amazing over time. **A. Miralles** states I know this was a lot of information to take in. However, I did want **K. Cutting** to come in and discuss

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the design with everyone, since it is time sensitive and will be giving her a response by Monday morning.

**34:16**

VII. SPECIAL REPORTS:

No special reports.

**34:21**

VIII. ROUNDTABLE REMARKS:

No round table remarks.


**34:34**

IX. ADJOURNMENT at **9:59 AM**

Minutes approved by:

**Director of the Concord Campus**

Name: Arianna Miralles

  
Arianna Miralles (May 18, 2021 12:37 PDT)

Minutes approved on:

**4-13-2021**

Date:

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