

**Concord Committee Meeting Minutes of April 13, 2021**

- I. CALL TO ORDER at **5:00 PM**
- II. ROLL CALL  
**Present:** Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Winnford Dela Torre, Samantha Grist, Derek Ramos, Kathy Cutting
- III. ACTION ITEM – **Approval of the Agenda**  
**Move** to amend the agenda to delete the discussion item A memorial bench because it will be discussed during the last item by **A. Miralles**, second by **S. Grist**.  
**Move** to approve the agenda with the amendment by **A. Miralles**, second by **G. Angkaw**, motion **CARRIED**.
- IV. ACTION ITEM – **Approval of the Minutes of April 9, 2021**  
**Move** to approve the minutes of April 9 by **A. Miralles**, second by **D. Ramos**, motion **CARRIED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**  
No public comment.
- VI. UNFINISHED ITEMS:
  - A. DISCUSSION ITEM – **Memorial Bench**  
The Concord Committee will discuss details about the Memorial Bench project.
- VII. NEW BUSINESS ITEMS:
  - A. ACTION ITEM – **Approval of Budget for Chipotle Pickup**  
The Concord Committee will approve the funds from the ASI Concord budget for the Drive-Thru Chipotle event.  
**C. Ruiz** states that there were a total of twenty-nine responses. Fifteen people wanted steak, ten requested chicken, and four wanted sofritas. We want to order for twenty-nine people since it is reserved. We could also have extra food in case people walk up. S. Grist and I decided that we will need to end up on an even

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number. Chipotle will provide an extra side of chips for every two burritos. We want to approve enough for thirty-five burritos. The cost will be \$363.00.

**Motion** to approve \$400.00 for the Chipotle pickup giveaway by **C. Ruiz**, second by **W. Dela Torre**.

**K. Cutting** asks if it should be thirty-six instead of twenty-nine. **S. Grist** states that since there are twenty-nine orders, we can include six more. **C. Ruiz** states that there were two people that have dietary restrictions. In relation to the number that we are approving, we will order the right amount and order two extra on the side.

**A. Miralles** asks if they should order thirty-six burritos instead of thirty-five. **C. Ruiz** states that it should be thirty-four so that there are five extra burritos. We were going to order five or six extra burritos. **A. Miralles** asks if the sofritas and steak burritos are the same price. **C. Ruiz** states that they are the same price. **A. Miralles**

asks if C. Ruiz has the breakdown. **C. Ruiz** states that there were fifteen steak, ten chicken, and four sofritas requests. If we add extra, there will be two extra steak and chicken burritos and one sofritas. **A. Miralles** states that she knows two people that did not sign up. I told them that there would be extra and they are interested in sofritas. We can make it thirty-six burritos instead of thirty-five. **K. Cutting** states extra burritos should be ordered since there is money available. There is no budget crunch. **A. Miralles** states that they can make it forty burritos to bring the total to \$450.00. **K. Cutting** states that if there are extras, people will take the food home.

**W. Dela Torre** asks if the budget goes towards just the burritos. Is there a cooler to put the food in? **A. Miralles** states that she was going to ask K. Cutting about food handling. **K. Cutting** states that they do the best to distribute food in the best way. **S. Grist** asks W. Dela Torre if he is talking about a cooler to keep them cool.

**W. Dela Torre** states that it would be something that will prevent the food from growing bacteria. The food will not be hot regardless. **S. Grist** states that she knows of something that can store burritos. I am not sure if people want to eat cold burritos.

**K. Cutting** states that she has an insulated bag that can hold twenty burritos. It can be used for the day. Did people choose time slots? **C. Ruiz** states that one-third of people chose 12:00 p.m. People will be coming between 12:00 p.m. to 12:15 p.m.

**S. Grist** states that it was great that W. Dela Torre mentioned the safe handling of the food. **A. Miralles** states that forty burritos will be good. **C. Ruiz** states that the new total is \$414.85. **A. Miralles** asks if forty burritos is better. We will have eleven extra burritos. **K. Cutting** states that it is great.

**Move** to amend the original motion of \$400.00 to \$450.00 by **C. Ruiz**, second by **A. Miralles**. **6 Ayes**, motion **APPROVED**.

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**A. Miralles** states that she will send instructions to everyone and students on what is expected at the drive through. I created a time slot form for those coming.

20:25

**B. ACTION ITEM – Approval of Vice Chair**

The Chair will appoint a Vice Chair for the ASI Concord Campus Committee.

**A. Miralles** states that this took a long time.

**Move** to appoint Derek Ramos as Vice Chair of the ASI Concord Campus Committee by **A. Miralles**, second by **W. Dela Torre**.

**A. Miralles** states that D. Ramos has been extremely helpful as well as everyone. It was a difficult conversation to have. D. Ramos has been reliable and proactive. He is always a go-getter. I have never had to reach out to him twice about anything. He always wants to get people together and has everyone's best interest in mind, which is the spirit of ASI. My one-on-one with him was needed. He has proved himself to me. **D. Ramos** states that he was not expecting this today. **A. Miralles** states that she was going to announce it at the last meeting, but D. Ramos stated that he will be absent. The duties of the position is to be a right-hand man to me and I will rely on you more.

**6 Ayes**, Derek Ramos **APPOINTED**.

**A. Miralles** states that A. Pajes is excited to work with D. Ramos.

26:46

**C. DISCUSSION ITEM – Campus Improvement Projects / Traditions**

The Committee will discuss campus improvements and traditions projects.

**A. Miralles** states that she wants to discuss the compass, pedestal, and garden design with the bench. We were talking about the orientation of the campus. I want this to be a discussion that we can go into and I do not have to reach out to K. Cutting. When we had the bronze compass in mind, we asked for words to be on it. It was not what I expected. I was thrown off. After a day or two, the design grew on me. The pedestal will not be on grass and everything will look different. It looks elegant and different. I am open to ideas and comments. **G. Angkaw** states that she likes having the letters on the compass and it represents our school. **D. Ramos** states that the wording should be smaller and the north, south, east and west should be larger. The large letters overpower the compass. **A. Miralles** states that it looks like a t-shirt logo. We would invert "Ad Astra" to make it easier to read in different directions. **K. Cutting** states that hearing the input helps. I am working with a middle man and I can get the compass to be more unique looking. It would be good to determine whether this needs to be ready by May 15th or can it be done

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in a year or two. I want to spend time on this to make this right. **A. Miralles** states that they have until the 31st to make motions and approve items. I want to approve budgets and spend money until May 31st. My soft deadline is in the summer. We can continue to talk about this. **K. Cutting** states that it is difficult to talk about something that no one has seen. I can find more images because there are catalogs of them. It would help to vocalize what you are attracted to. **A. Miralles** states that the input today is enough to go deeper. We do not need a meeting to have a discussion about this. For the pedestal, I wanted to move away from something that looked too nice. I want something roman pillar looking and it has my favorite color. We talked about wanting things to look natural. **K. Cutting** states that the soft plants make the sleek pillar pop. The granite pillar will be on a pathway and it will stand out in the landscape. The granite pedestal that we are looking at could have been purchased already. The manufactured pedestal is available. The pedestal will become weathered and become more natural looking. **D. Ramos** states that he likes the pedestal that K. Cutting mentioned. **G. Angkaw** states that the one that K. Cutting pointed out looks nice. **A. Miralles** states that she likes something to have more character over time. **G. Angkaw** asks if the committee is still deciding on what color to go with. **A. Miralles** states that she was interested in looking at color variations. **D. Ramos** states that “Per Aspera” should be on the top half of the compass. **A. Miralles** states that the lettering can be changed. It symbolizes our school. K. Cutting, what do you need from us regarding a pedestal. **K. Cutting** states that the opinion swayed towards the white pedestal. I can look for more white pedestals. The granite is heavy, but the pedestals are good quality. I am avoiding plastic and looking for solid material. I will come up with a few more visual aids. I have heard what everyone has mentioned. **A. Miralles** states that she likes the idea of having a lighter colored pedestal. I ran the benches by the Board of Directors and they are in favor of it. They would like one on the Hayward campus as well. Event though the compass may not be done by the end of the semester, we can start the bench this semester. I am not sure if they can make two benches at the same time. One will be a memorial bench for the 2020-2021 term, which will look out to the quad. Daniel No still needs to approve the bench. K. Cutting, are there any updates. **K. Cutting** states that there is an oak tree that EDSNA is thinking about planting. I will provide an update on Thursday. The tree can provide shade. **Move** to extend the meeting until 6:30 p.m. by **A. Miralles**, second by **C. Ruiz**. **K. Cutting** states that everything will need to happen before the pedestal is added. Everything on the ground will need to be completed before the pedestal and benches

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are added. My question is how the benches will be secured in crushed gravel. **A. Miralles** states that everything is still ongoing and she is open to ideas.

**57:15**

VIII. SPECIAL REPORTS:  
No special reports.

IX. ROUNDTABLE REMARKS:

A. COVID-19 Nursing Discussion Debrief

**A. Miralles** states that she wanted to debrief about the COVID-19 Nursing Discussion. It went well and we had more people than anticipated. We had seventeen people that rsvp'd and thirty-two people attend. I received texts about it saying it was great. Andrew Pajes can use Allison next year. People received their giveaways which was great.

**58:53**

B. 1:1 Debriefs

**A. Miralles** states that she had one-on-ones with everyone individually. I reviewed every one-on-one and I received a lot of information. There were many opinions that were shared and sometimes the meetings are not the space to mention certain things. Everyone provides the students' perspective that I cannot see. G. Angkaw is great and she mentioned Hayward campus. Concord and Hayward should be equal. You all think concretely about things. D. Ramos' meeting was long. After that meeting, it made me want to hear more criticism. Everyone provided constructive criticism. I liked how W. Dela Torre told me about things I can continue. I had a one-on-one with Andrew Pajes and he provided some leadership feedback. One of my priorities for everyone is to be great leaders. I want everyone to understand what I received from the meetings. S. Grist shared something that stuck with me. I have been hard on myself and I struggle a lot. Everything is a learning experience and we will do better. One thing I learned is to not overthink and complicate things. I would like to have in depth discussions during the meetings instead of little updates. I will limit what is on the agenda. I feel like I update you all on so much, but there are no in depth discussions. C. Ruiz shared that it is great to receive updates but time sensitive items should be priority. I will have more set opinions and thoughts for things. It would be better to have an opinion and move on. I will continue to push for us to bond, even if one or two people do not show up. I will have at least one or two more one-on-ones with everyone. I work on increasing advertisements. It was a humbling experience speaking to everyone. I

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want to apologize if I make anyone feel not useful or place a lot of pressure. I could not have done any of the events without you all. We are designing a sweater and it should arrive by the end of the semester. Black is out of stock and we will be going with gray.

**K. Cutting** asks who A. Miralles spoke with.

**A. Miralles** states that she submitted a marketing request and Kris Disharoon referred her to Melissa. The quarter zip is light gray and we are thinking of including a design on the left chest or the left chest and the back. I would like to set a time to meet. Does anyone have availability tomorrow evening?

**C. Ruiz** states that he can do Friday.

**A. Miralles** asks if S. Grist will be available.

**S. Grist** states that she may be available.

**G. Angkaw** states that she will be out of town.

**W. Dela Torre** states that he can meet tomorrow evening, but not on Friday.

**D. Ramos** states that he has clinicals tomorrow starting at 2:30 p.m. until 10:00 p.m. I am free Friday.

**A. Miralles** states that it will be determined. There can be conversation through text messaging. The sexual assault video will happen next year. Sexual awareness week includes denim day, which falls on the week of April 26th to April 30th. Every day of that week, there will be a post from ASI and it will include a video with people reenacting situations. We need people to act. Acting will be next week and we want different people to act. If you are interested, you can reach out to me. I asked everyone about their availability to go on a hike. Most of you said Thursdays are best and things have changed. I will reach out to everyone again. We are doing a hike and Dr. Robert Phelps will run information by us. We want to have the hiking club be in touch with nature and Mt. Saint Diablo. We want Concord students and student leaders to educate people about the trails around campus. I will be in communication with everyone about these things. I appreciate everyone. Congratulations, D. Ramos. You all are all stars, especially K. Cutting.

X. **ADJOURNMENT at 6:18 PM**

Minutes reviewed by:

**Committee Chair**

Name: Arianna Miralles

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Arianna Morales (Apr 29, 2021 10:33 PDT)

Minutes reviewed on:  
**4-27-2021**  
Date:

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