

Concord Committee Meeting Minutes of May 4, 2021

- I. CALL TO ORDER at **5:01 PM**
- II. ROLL CALL
Present: Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Samantha Grist, Derek Ramos, Kathy Cutting

Late: Winnford Dela Torre
- III. ACTION ITEM – **Approval of the Agenda**
Move to approve the agenda by **A. Miralles**, second by **G. Angkaw**, agenda **APPROVED**.
- IV. ACTION ITEM – **Approval of the Minutes of April 27, 2021**
Move to approve the minutes of last week, April 27th by **A. Miralles**, second by **C. Ruiz**, minutes **APPROVED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
- VI. UNFINISHED ITEMS:
- A. DISCUSSION ITEM – **Compass and Pedestal Design**
The Committee will discuss the new compass design and check in on updates with [the garden](#). **A. Miralles** states that K. Cutting sent a new compass design. Even though it is similar to the last one, I think it is pretty. I am not used to a compass without arrows. Would we be able to keep the seal the way it is, but place an arrow? **K. Cutting** states that it will make the n small. **D. Ramos** asks if the arrow can be placed around the border. It would look nice to have some texture. **K. Cutting** states that she can ask. I can not get any more elevation changes. If you are looking for an arrow, I can ask them what they have. **A. Miralles** states that she likes the black because it makes the gold pop. K. Cutting, please let us know what they say about the arrows. **K. Cutting** states that for the pedestal, they should choose a light color. There are options. **A.**

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Miralles states that there are options. **K. Cutting** states that she would like to stay between whites and grays. **S. Grist** states that the white may get dirty easily. **K. Cutting** states that one thing to consider is that the pedestal will be sitting on gray gravel. White looks clean longer than the black. I like the idea of contrast and not going too gray. **A. Miralles** asks if the textures and colors vary in price. **K. Cutting** states that she does not believe so.

A. Miralles states that she chose the white. **K. Cutting** states that the colors are not painted and it will hold the colors well. We are dealing with something that will be outside and will become worn out. The pedestal can be bleached and cleaned. **A. Miralles** states that they will be approving funds for a pedestal today. There is a \$200.00 to \$300.00 difference in the pedestals. I think it is cool that you can choose a color for this. I want to know what everyone thinks about the color. **S. Grist** states that she likes the white. **D. Ramos** states that he likes the whites, but is torn between the finishes. I like the stone finish. **K. Cutting** states that it is difficult to choose without seeing it in person. The pedestal will be smooth, but will have small holes. With a smooth finish, dirt will be more noticeable than a natural finish. **C. Ruiz** states that he likes the cream color and the smooth finish. **D. Ramos** states that the rough finish does not seem welcoming because of the holes. **K. Cutting** states that in person, the holes are small. **A. Miralles** asks about the shipping and handling for the compass.

K. Cutting states that it should be small and the cost should not be too much. We may have to pay \$12.00 to change the artwork. **S. Grist** asks how much the shipping for the pedestal is.

K. Cutting states that it is about \$650.00. It will be placed on a semi-truck and they are trying to send it to us on time. **A. Miralles** asks if the committee will have to pay the company if they are inquiring about something. **K. Cutting** states that she can ask about the arrows, but the company will ask about the design. We need to know what we want it to look like. We will have to sign a piece of paper solidifying what we want. **A. Miralles** states that her concern is that they will ask about the arrows and it will take some time. Either way, we will approve funds for it next week. **K. Cutting** asks if funds will be approved today. **A. Miralles** states that the funds can not be approved.

26:49

VII. NEW BUSINESS ITEMS:

A. ACTION ITEM – Approval of Budget for Compass Pedestal

The Concord Committee will approve the funds from the ASI Concord budget for the Compass Pedestal.

Move to approve \$1,200.00 for the pedestal by **A. Miralles**, second by **D. Ramos**.

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A. Miralles states that she is not aware of any other fees. **K. Cutting** states that there is an additional charge. It is fifteen percent for color, which is \$71.00. It is \$546.25 and tax will be added. The total is \$1,241.00 for color, tax, and shipping.

Move to amend the original motion to approve \$1,300.00 for the pedestal by **A. Miralles**, second by **S. Grist**.

A. Miralles asks **K. Cutting** if it is safe to approve \$1,300.00. **K. Cutting** states that it is safe. **6 Ayes, \$1,300.00 APPROVED.**

33:54

B. ACTION ITEM – Approval of Budget for Crushed Gravel for ASI Garden

The Concord Committee will approve the funds from the ASI Concord budget for the crushed gravel to be used in the ASI Garden.

A. Miralles states that **K. Cutting** had a meeting with facilities. The meeting went well and they would like for us to pay for crushed gravel for the garden. **K. Cutting** stated that it will cost about \$500.00. Is it more than \$500.00? **K. Cutting** states that she is hoping it is less. They are coming out this weekend to measure the area and calculate how much they need. I am not sure if they will charge us for labor. **A. Miralles** states that this item can be tabled until next week.

Move to postpone this action item to next week's meeting by **A. Miralles**, second by **W. Dela Torre**.

35:31

C. ACTION ITEM – Approval of Budget for Oak Tree for ASI Garden

The Concord Committee will approve the funds from the ASI Concord budget for the ASI Garden Plaques.

A. Miralles states that the committee was going to spend \$425.00 on the tree. **K. Cutting** asked about spending money on a larger tree. Since we have the money, we can do it.

K. Cutting, how do you feel about \$1,200.00? **K. Cutting** states that she is okay with the amount.

Move to approve \$1,200.00 for the oak tree by **A. Miralles**, second by **D. Ramos**.

W. Dela Torre asks how large the oak tree is. **K. Cutting** states that it should be fifteen feet, similar to the sycamore tree that was planted on the campus main walkway. It is the largest size in the nursery and the tree keeps its leaves all year round. **S. Grist** asks where the tree will be planted. **K. Cutting** states that it will be placed where the pedestal is going. There will be a pathway of trees. **A. Miralles** asks how much taller the tree is from the original one.

K. Cutting states that it is more than four feet taller. **D. Ramos** asks if there is electricity or plumbing in the area. **K. Cutting** states that facilities will look out for that. The tree will

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eventually be fifty feet tall. It will be happy and healthy with the watering and neighboring plants. **A. Miralles** asks if facilities knows about the bigger tree. **K. Cutting** states that they are aware. Originally, the tree was going to cost \$1,600, but we received a discount and we were offered a price of \$1,000.00.

6 Ayes, motion APPROVED.

42:00

D. ACTION ITEM – **Approval of Budget for [ASI Garden Plaques](#)**

The Concord Committee will approve the funds from the ASI Concord budget for the Compass Pedestal

A. Miralles asks if a plaque will be placed by the pedestal. **K. Cutting** states that there are little plaques that can be placed on the ground and angled upwards. I am not sure about the cost, but we were going to set an amount of \$200.00. **A. Miralles** asks if the committee approves \$200.00 and when her term has ended, what happens if more is needed. **K. Cutting** states that the Concord campus would contribute. We can partner with ASI on it.

Move to approve \$200.00 for the plaques for the garden features by **A. Miralles**, second by **G. Angkaw**.

6 Ayes, \$200.00 APPROVED.

A. Miralles states that \$4,000.00 was approved last week for the quarter zips. We have thirty people that participated in bingo. A quote for sixty quarter zips was \$2,500.00. I do not expect to spend more than \$3,000.00. I would like to do Chipotle again and it was popular. A student said we should have a Chipotle and Chill and it would be nice to have it next week.

47:27

E. DISCUSSION ITEM – **[Legacy Fund](#)**

The Committee will discuss potential future projects to allocate leftover ASI Concord committee funds towards.

A. Miralles states that she did not reach out to Erik Pinlac about pushing for the legacy fund. After looking at the budget, I do not think I will be able to contribute something significant. We should push for the native plants. I have received a lot of resistance from Erik Pinlac in general about the legacy fund. This could be something that Andrew Pajes works on next semester. **S. Grist** asks if the money remaining from this semester rolls over. **A. Miralles** states that the money does not roll over. **K. Cutting** states that the compass will only be \$650.00 and **A. Miralles** can place \$700.00 for it. **A. Miralles** asks **K. Cutting** to inform her of what facilities says about the gravel and the cost. The remaining budget will go to the native plants. After we have approved everything, will you buy this, **K. Cutting**? **K. Cutting** states that she will

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purchase everything. For the plaques, I will need to know what the wording will be. If the money needs to be spent, I will purchase plants for the garden.

A. Miralles states that the legacy fund will be passed onto the next committee because of the budget. I was told to do the Chipotle event after finals. What day would be best for Chipotle pick-up? Friday would make more sense. **C. Ruiz** states that Friday is best and most students do not have classes on Fridays. **K. Cutting** states that her concern is that it will be just A. Miralles and the HOPE pantry will not be there. We need to be aware of the set up and clean up. If it is done on Friday, A. Miralles will be alone.

Move to extend the meeting until 6:10 p.m. by **A. Miralles**, second by **C. Ruiz**.

A. Miralles asks if anyone will be willing to come on Friday. **C. Ruiz** states that he will be moving, however, he can reserve a block of time to help. **A. Miralles** states that it will be from 12:00 p.m. to 1:30 p.m. **D. Ramos** states that the time is fine with him. The time slot from the previous Chipotle pick-up was successful. **S. Grist** states that she has a final next Friday and will be going out of town. I will be available to help on Thursday. **A. Miralles** states that it will be during the same time period. **C. Ruiz** states that he can help. **G. Angkaw** states that she will not be available. **A. Miralles** states that she has the hot food bags and a table. **K. Cutting** states that the custodial staff may be able to help set up the tables.

A. Miralles states that she will use the same form. The form needs to be sent out now so that it can be approved at the next meeting. **W. Dela Torre** states that he can help on Friday.

A. Miralles states that she will be reaching out to C. Ruiz about the Chipotle order.

K. Cutting, please let me know when you make the purchases and about the crushed gravel.

K. Cutting asks that if she needs to purchase burritos, will it happen on that Friday?

A. Miralles states that the order can be placed on Thursday and she can pick it up on Friday.

C. Ruiz asks K. Cutting if there was an option to have someone else pick up the order other than herself. **K. Cutting** states that she can not remember, but it should be okay. **A. Miralles** asks if the restaurant asked K. Cutting to confirm her identity. **K. Cutting** states that they did not. **A. Miralles** states that she will pick up the order.

VIII. SPECIAL REPORTS:

No special reports.

IX. ROUNDTABLE REMARKS:

No roundtable remarks.

X. ADJOURNMENT at **6:06 PM**

Minutes reviewed by:

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Committee Chair

Name: Arianna Miralles



Arianna Miralles (May 21, 2021 11:46 PDT)

Minutes approved on:

05-13-2021

Date:

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