

## **Concord Committee Meeting Minutes of May 4, 2021**

I. CALL TO ORDER at 5:01 PM

II. ROLL CALL

**Present**: Arianna Miralles, Carlos Ruiz, Graziela Angkaw, Samantha Grist, Derek Ramos, Kathy Cutting

Late: Winnford Dela Torre

III. ACTION ITEM – Approval of the AgendaMove to approve the agenda by A. Miralles, second by G. Angkaw, agenda APPROVED.

- IV. ACTION ITEM Approval of the Minutes of April 27, 2021
  Move to approve the minutes of last week, April 27th by A. Miralles, second by C. Ruiz, minutes APPROVED.
- V. PUBLIC COMMENT Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

No public comment.

#### VI. UNFINISHED ITEMS:

### A. DISCUSSION ITEM – Compass and Pedestal Design

The Committee will discuss the new compass design and check in on updates with the garden.

A. Miralles states that K. Cutting sent a new compass design. Even though it is similar to the last one, I think it is pretty. I am not used to a compass without arrows. Would we be able to keep the seal the way it is, but place an arrow? K. Cutting states that it will make the n small.

D. Ramos asks if the arrow can be placed around the border. It would look nice to have some texture. K. Cutting states that she can ask. I can not get any more elevation changes. If you are looking for an arrow, I can ask them what they have. A. Miralles states that she likes the black because it makes the gold pop. K. Cutting, please let us know what they say about the arrows.

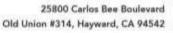
K. Cutting states that for the pedestal, they should choose a light color. There are options. A.





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**Miralles** states that there are options. **K. Cutting** states that she would like to stay between whites and grays. **S. Grist** states that the white may get dirty easily. **K. Cutting** states that one thing to consider is that the pedestal will be sitting on gray gravel. White looks clean longer than the black. I like the idea of contrast and not going too gray. **A. Miralles** asks if the textures and colors vary in price. **K. Cutting** states that she does not believe so.

**A. Miralles** states that she chose the white. **K. Cutting** states that the colors are not painted and it will hold the colors well. We are dealing with something that will be outside and will become worn out. The pedestal can be bleached and cleaned. **A. Miralles** states that they will be approving funds for a pedestal today. There is a \$200.00 to \$300.00 difference in the pedestals. I think it is cool that you can choose a color for this. I want to know what everyone thinks about the color. **S. Grist** states that she likes the white. **D. Ramos** states that he likes the whites, but is torn between the finishes. I like the stone finish. **K. Cutting** states that it is difficult to choose without seeing it in person. The pedestal will be smooth, but will have small holes. With a smooth finish, dirt will be more noticeable than a natural finish. **C. Ruiz** states that he likes the cream color and the smooth finish. **D. Ramos** states that the rough finish does not seem welcoming because of the holes. **K. Cutting** states that in person, the holes are small. **A. Miralles** asks about the shipping and handling for the compass.

**K.** Cutting states that it should be small and the cost should not be too much. We may have to pay \$12.00 to change the artwork. **S.** Grist asks how much the shipping for the pedestal is.

**K.** Cutting states that it is about \$650.00. It will be placed on a semi-truck and they are trying to send it to us on time. **A.** Miralles asks if the committee will have to pay the company if they are inquiring about something. **K.** Cutting states that she can ask about the arrows, but the company will ask about the design. We need to know what we want it to look like. We will have to sign a piece of paper solidifying what we want. **A.** Miralles states that her concern is that they will ask about the arrows and it will take some time. Either way, we will approve funds for it next week. **K.** Cutting asks if funds will be approved today. **A.** Miralles states that the funds can not be approved.

26:49

### VII. NEW BUSINESS ITEMS:

## A. ACTION ITEM – Approval of Budget for Compass Pedestal

The Concord Committee will approve the funds from the ASI Concord budget for the Compass Pedestal.

Move to approve \$1,200.00 for the pedestal by **A. Miralles**, second by **D. Ramos**.

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**A. Miralles** states that she is not aware of any other fees. **K. Cutting** states that there is an additional charge. It is fifteen percent for color, which is \$71.00. It is \$546.25 and tax will be added. The total is \$1,241.00 for color, tax, and shipping.

**Move** to amend the original motion to approve \$1,300.00 for the pedestal by **A. Miralles**, second by **S. Grist**.

**A. Miralles** asks K. Cutting if it is safe to approve \$1,300.00. **K. Cutting** states that it is safe. **6 Ayes**, \$1,300.00 **APPROVED**.

#### 33:54

# B. ACTION ITEM - Approval of Budget for Crushed Gravel for ASI Garden

The Concord Committee will approve the funds from the ASI Concord budget for the crushed gravel to be used in the ASI Garden.

**A. Miralles** states that K. Cutting had a meeting with facilities. The meeting went well and they would like for us to pay for crushed gravel for the garden. K. Cutting stated that it will cost about \$500.00. Is it more than \$500.00? **K. Cutting** states that she is hoping it is less. They are coming out this weekend to measure the area and calculate how much they need. I am not sure if they will charge us for labor. A. Miralles states that this item can be tabled until next week. **Move** to postpone this action item to next week's meeting by **A. Miralles**, second by W. Dela Torre.

#### 35:31

### C. ACTION ITEM – Approval of Budget for Oak Tree for ASI Garden

The Concord Committee will approve the funds from the ASI Concord budget for the ASI Garden Plaques.

**A. Miralles** states that the committee was going to spend \$425.00 on the tree. K. Cutting asked about spending money on a larger tree. Since we have the money, we can do it.

K. Cutting, how do you feel about \$1,200.00? **K. Cutting** states that she is okay with the amount.

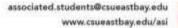
Move to approve \$1,200.00 for the oak tree by A. Miralles, second by D. Ramos.

**W. Dela Torre** asks how large the oak tree is. **K. Cutting** states that it should be fifteen feet, similar to the sycamore tree that was planted on the campus main walkway. It is the largest size in the nursery and the tree keeps its leaves all year round. **S. Grist** asks where the tree will be planted. **K. Cutting** states that it will be placed where the pedestal is going. There will be a pathway of trees. **A. Miralles** asks how much taller the tree is from the original one.

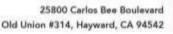
**K.** Cutting states that it is more than four feet taller. **D.** Ramos asks if there is electricity or plumbing in the area. **K.** Cutting states that facilities will look out for that. The tree will















eventually be fifty feet tall. It will be happy and healthy with the watering and neighboring plants. **A. Miralles** asks if facilities knows about the bigger tree. **K. Cutting** states that they are aware. Originally, the tree was going to cost \$1,600, but we received a discount and we were offered a price of \$1,000.00.

6 Aves, motion APPROVED.

#### 42:00

# D. ACTION ITEM – Approval of Budget for <u>ASI Garden Plaques</u>

The Concord Committee will approve the funds from the ASI Concord budget for the Compass Pedestal

**A. Miralles** asks if a plaque will be placed by the pedestal. **K. Cutting** states that there are little plaques that can be placed on the ground and angled upwards. I am not sure about the cost, but we were going to set an amount of \$200.00. **A. Miralles** asks if the committee approves \$200.00 and when her term has ended, what happens if more is needed. **K. Cutting** states that the Concord campus would contribute. We can partner with ASI on it.

**Move** to approve \$200.00 for the plaques for the garden features by **A. Miralles**, second by **G. Angkaw**.

**6 Ayes**, \$200.00 **APPROVED**.

**A. Miralles** states that \$4,000.00 was approved last week for the quarter zips. We have thirty people that participated in bingo. A quote for sixy quarter zips was \$2,500.00. I do not expect to spend more than \$3,000.00. I would like to do Chipotle again and it was popular. A student said we should have a Chipotle and Chill and it would be nice to have it next week.

#### 47:27

### E. DISCUSSION ITEM – Legacy Fund

The Committee will discuss potential future projects to allocate leftover ASI Concord committee funds towards.

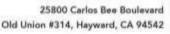
**A. Miralles** states that she did not reach out to Erik Pinlac about pushing for the legacy fund. After looking at the budget, I do not think I will be able to contribute something significant. We should push for the native plants. I have received a lot of resistance from Erik Pinlac in general about the legacy fund. This could be something that Andrew Pajes works on next semester. **S. Grist** asks if the money remaining from this semester rolls over. **A. Miralles** states that the money does not roll over. **K. Cutting** states that the compass will only be \$650.00 and A. Miralles can place \$700.00 for it. **A. Miralles** asks K. Cutting to inform her of what facilities says about the gravel and the cost. The remaining budget will go to the native plants. After we have approved everything, will you buy this, K. Cutting? **K. Cutting** states that she will





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purchase everything. For the plaques, I will need to know what the wording will be. If the money needs to be spent, I will purchase plants for the garden.

**A. Miralles** states that the legacy fund will be passed onto the next committee because of the budget. I was told to do the Chipotle event after finals. What day would be best for Chipotle pick-up? Friday would make more sense. **C. Ruiz** states that Friday is best and most students do not have classes on Fridays. **K. Cutting** states that her concern is that it will be just

A. Miralles and the HOPE pantry will not be there. We need to be aware of the set up and clean up. If it is done on Friday, A. Miralles will be alone.

Move to extend the meeting until 6:10 p.m. by A. Miralles, second by C. Ruiz.

**A.** Miralles asks if anyone will be willing to come on Friday. C. Ruiz states that he will be moving, however, he can reserve a block of time to help. A. Miralles states that it will be from 12:00 p.m. to 1:30 p.m. **D.** Ramos states that the time is fine with him. The time slot from the previous Chipotle pick-up was successful. S. Grist states that she has a final next Friday and will be going out of town. I will be available to help on Thursday. A. Miralles states that it will be during the same time period. C. Ruiz states that he can help. G. Angkaw states that she will not be available. A. Miralles states that she has the hot food bags and a table. K. Cutting states that the custodial staff may be able to help set up the tables.

**A. Miralles** states that she will use the same form. The form needs to be sent out now so that it can be approved at the next meeting. **W. Dela Torre** states that he can help on Friday.

**A. Miralles** states that she will be reaching out to C. Ruiz about the Chipotle order.

K. Cutting, please let me know when you make the purchases and about the crushed gravel.

**K.** Cutting asks that if she needs to purchase burritos, will it happen on that Friday?

**A. Miralles** states that the order can be placed on Thursday and she can pick it up on Friday.

**C. Ruiz** asks K. Cutting if there was an option to have someone else pick up the order other than herself. **K. Cutting** states that she can not remember, but it should be okay. **A. Miralles** asks if the restaurant asked K. Cutting to confirm her identity. **K. Cutting** states that they did not. **A. Miralles** states that she will pick up the order.

#### VIII. SPECIAL REPORTS:

No special reports.

## IX. ROUNDTABLE REMARKS:

No roundtable remarks.

### X. ADJOURNMENT at 6:06 PM

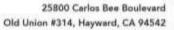
Minutes reviewed by:

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**Committee Chair** 

Name: Arianna Miralles

Arianna Murilles (May 21, 2021 11:46 PDT)

Minutes approved on:

05-13-2021

Date:

