Elections Committee Meeting Minutes of January 28, 2021

I. CALL TO ORDER at **12:09 PM**

II. ROLL CALL
Present: Abhay Bilapatte, Mary Katreeb, Miriam Okekenta, Julia Nkansah, Kenneth Lefin, Erik Pinlac, James Carroll.

Absent: Marguerite Hinrichs.

III. ACTION ITEM – **Approval of the agenda**
Motion to approve the agenda of January 28, 2021 by **K. Lefin**, second by **M. Katreeb**, motion **CARRIED**.

IV. ACTION ITEM **– Approval of minutes May 20th, 2020**
Motion to approve the minutes of May 20, 2020 by **K. Lefin**, second by **M. Okekenta**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the Public to address the committee on any issue's affection ASI and/or the California State University, East Bay.**
No public comment.

VI. UNFINISHED ITEMS
No new unfinished items.
7:27

VII. NEW BUSINESS ITEM

A. DISCUSSION ITEM – **ASI Elections Info Session**
The ASI elections committee will discuss the planning and logistics for the ASI elections info session planned for February 2nd, 2021.
J. Carroll states that we have not heard back from the ASI President. We are waiting to hear if some members of the board would come in and explain what it is like to be part of ASI. I would also like to point at that the powerpoint explains the structure of ASI, this will be found in your beginning section of mandatory candidates. I was thinking we can include this section first when we have our informational sessions. While also trying to keep it formal and include questions and answers, for example, questions that applicants have. **A. Bilapatte** states I agree with J. Carroll. Last year, we had a similar discussion and I thought it was very helpful in helping me know more on how the process

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works. **K. Lefin** states I also agree. By having a standard informational session and put all details out there to inform candidates. **E. Pinlac** states I sent a message to our ASI President to make sure she gets some people to come out and represent ASI. Normally, we would like to have folks who are not running for elections again or who are graduating that way there is no conflicts. **J. Carroll** ask if everyone has received the calendar invitation? I know not everyone is able to attend, however, please update the calendar invite that way we can expect who is going to attend. I will be taking a section from the mandatory candidate meeting regarding what it is like to be part of ASI I will copy that and put that in a new powerpoint. I will share with everyone once I have a completed copy. I will also send it out to everyone to review and make sure I have included all areas. It would be amazing if ASI board members can attend and share a little about their experiences in ASI. This would benefit those who have no experience and are new to ASI.

12:14

B. DISCUSSION ITEM – **Elections Marketing Theme**
The ASI elections committee will discuss a possible theme for this year's ASI Election
A. Bilapatte states in the meeting we had earlier, we discussed possible themes for this years ASI Elections. We had about two to three ideas, however, we want to post on social media to also get the students input on the theme. **K. Lefin** states I never got access to the Instagram account. I also thought we were going to do a virtual hashtag vote; however, I am fine with either option, but we need to decide now. **J. Carroll** states we are struggling with the password recovery from the Instagram account that was used with the universities email address. We should have the old password soon. I do not think we should post on social media to get students input, since it might delay marketing. **A. Bilapatte** states we can try to vote in this meeting on which theme we will be approving. **K. Lefin** states I can explain all four ideas we had in our meeting. The first one is hashtag virtual vote, second hashtag new normal, third is click the vote, and lastly is post pandemic pioneers. **A. Bilapatte** states K. Lefin can you type the themes into the chat box, in which the committee members and advisors can vote through there. I will allow everyone a couple of minutes to vote. The final results are virtual vote came in as the most popular.

18:22

C. DISCUSSION ITEM - **Review of Task List**
The ASI elections committee will be reviewing the committee task lists.
A. Bilapatte states J. Carroll has already sent us our task list, in which we will discuss with the advisors. This will allow us to finalize our task list and list upcoming events. I had a meeting last week with E. Pinlac regarding how to set up the agendas. Each committee member will now explain their task list and meet up with their advisors. **M. Okekenta** states I was working on getting approval for events along with getting sororities and fraternities to join. **J. Nkansah** states I have not met with anyone and I thought that we were discussing this item during this meeting. **A. Bilapatte** states the email between E. Pinlac, you and I will be discussing in this meeting and is one of the tasks lists for the three of us.

K. Lefin states M. Okekenta**,** M. Hinrichs and I had our meeting yesterday in which, we brainstorm some ideas for our task list. For example, getting the password to the social media passwords and figuring out what to post on BaySync. We have planned out events and we are waiting to receive approval once we have that we will plan set dates and time. We also need to create the backdrop for once the candidates are decided and I will speak with Kris regarding this topic. For giveaways, we still need to decide on what the items we are going to give away and we do have extra funding this year. **M. Katreeb** states I met with J. Carroll and Anjelica regarding the task list for the ethics portion. First, we have to update the candidate mandatory training informational session. We also discussed how adobe sign would work in order to receive the candidate acknowledgement form and the grievance list. Then we discussed updating student voter rights, for instance, what people can and cannot do when trying to get people to vote for them. Afterwards, we discussed cell phone and social media policy and how to get access as a candidate who wants to campaign. As well as, making sure the students are aware on how to be ethical about campaigning and what is not acceptable conduct. We do not have a set date at the moment, but I would suggest to have a plan A and B in order to have a set date and time we would want to do events.

23:56

D. DISCUSSION ITEM - **Elections Timeline**
The ASI elections committee will be discussing and reviewing the Elections timeline.
J. Carroll states the elections timeline is on the page. We also need to identify the week in which certain events take place. For instance, if we have multiple debate or a forum depending on how many candidates we have. Everything else in the election's timeline looks ready to go. The candidate application is now live, one will need to access it by going onto the BaySync Elections page. We will put the remaining dates on the calendar but please work with the timelines you have created. **E. Pinlac** states I need to make a minor edit to one of the events and I have corrected it already.

26:50

E. DISCUSSION ITEM **- Candidacy Application**
The ASI elections committee will be discussing the ASI Elections candidacy application.
E. Pinlac states the ASI Elections application has now been posted since last Friday at 5:00 PM. At the moment, we do not have any applicants. We will start promoting it on social media soon. **J. Carroll** states due to having the theme now are we going to make a logo of the theme in order to post on social media and in the email blast**. K. Lefin** ask if I would need to reach out to K. Disharoon to create a logo. **E. Pinlac** states yes and you would need to submit a marketing request form.

29:00

VIII.   ROUNDTABLE REMARKS
E. Pinlac states usually elections sneak up on us, so it is better to get everything planned out now. I know that I am a little bit behind in my work and did not check on the recover password. Hopefully,

this year goes smoothly. I will be sending K. Lefin the link to the marketing request form.

A. Bilapatte states we have a good group of people working together this year. As long as we are all working with each other I believe everything will run smoothly. I am excited to work alongside amazing people.

31:25

IX.   ADJOURNMENT at **12:41 PM**

Minutes Reviewed By:
Chair
Name: Abhay Bilapatte

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Abhay Bilapatte (Feb 6, 2021 13:15 PST)

Minutes approved on:
2-4-2021
Date: