

**Elections Committee Meeting Minutes of April 8, 2021**

- I. CALL TO ORDER at **12:05 PM**
- II. ROLL CALL  
**Present:** Abhay Bilapatte, Julia Nkansah, Kenneth Lefin, Miriam Okekenta, Mary Katreeb, Angelica Gurrola, Erik Pinlac  
  
**Late:** Marguerite Hinrichs  
  
**Absent:** James Carroll
- III. ACTION ITEM – **Approval of the agenda**  
**Motion** to approve the agenda by **K. Lefin**, second by **M. Katreeb**, agenda **APPROVED**.
- IV. ACTION ITEM – **Approval of minutes March 25<sup>th</sup>, 2021**  
**Motion** to approve the minutes of March 25th, 2021 by **K. Lefin**, second by **M. Katreeb**, minutes **APPROVED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the Public to address the committee on any issue’s affection ASI and/or the California State University, East Bay.**  
No public comment.
- VI. UNFINISHED ITEMS  
No unfinished items.
- VII. NEW BUSINESS ITEM
  - A. DISCUSSION ITEM – **Elections Grievances**  
The ASI Elections Committee will discuss any updates related to the grievances. (Mary & James)  
**M. Katreeb** states that emails have been sent out and the grievances have been taken care of.

**10:49**



## B. DISCUSSION ITEM – Zoom Celebration

The ASI elections committee will be discussing the updates related to zoom celebration.

**K. Lefin** states that the plan is to have the winning candidates introduced and there will be some trivia and games. M. Hinrichs had some prizes. There are Kahoot games and M. Hinrichs will send out the Zoom link. I am not sure of who would like to do most of the speaking. Someone can introduce the candidates, be in charge of Kahoot, and another person can monitor the chat. Will everyone be there?

**A. Bilapatte** states that he will be there. **E. Pinlac** states that he will be participating. President Sandeen might be there and there should not be too many issues. **K. Lefin** states that he met with M. Hinrichs and they took notes. The candidates will be introduced and there will be an ice breaker game. M. Hinrichs mentioned prizes and an ASI video. There will be a Kahoot. **E. Pinlac** states that he would like to establish a timeline, and something mapped out. **A. Bilapatte** states that he agrees with E. Pinlac. We can take note of who will do what part. I would like to know if all of us will be there. **J. Nkansah** states that she will be there. M. Katreeb states that she will be there for a few minutes, but she has work. I will be there for the first fifteen minutes. **A. Gurrola** states that she will not attend the meeting, but J. Carroll will. **K. Lefin** states that the winning candidates will have ten minutes to introduce themselves. There will be ten minutes reserved for the scavenger hunt and twenty minutes for Kahoot. The last fifteen minutes will consist of the prize giveaway. I am not sure what M. Hinrichs means by the ASI video. I can do the introductions. **E. Pinlac** states that if the candidates are introduced in the beginning, people will leave right after. at 4:30 p.m., we can introduce the candidates and then play some of the games and socialize. M. Hinrichs is a great MC. **M. Hinrichs** states that she can introduce the candidates. I am driving right now. **E. Pinlac** states that he shared the document with everyone and M. Hinrichs can take a look at the document. **M. Hinrichs** states that individual people should be assigned to different tasks. **A. Bilapatte** asks J. Nkansah if she will be able to monitor the chat. **J. Nkansah** states that she can. **E. Pinlac** asks how to spotlight people. **M. Hinrichs** states that when someone is speaking, they can be made the main speaker. It makes the person feel special. **E. Pinlac** asks if the Kahoot needs to be made. **M. Hinrichs** states that it needs to be made. There are premade Kahoot games that are available. We could do something easier than a Kahoot. **A. Bilapatte** asked if M. Hinrichs could do that part of the celebration. **M. Hinrichs** states that she can. We can also include a mood meter to see how everyone is feeling for the interaction. There is a website that we can use. **E.**



**Pinlac** states that he can put together prizes. **M. Hinrichs** states that for a Kahoot game, the winners were told to message their mailing address to the department to have their prizes sent to them. We went into the office to put the gifts together. **E. Pinlac** states that prizes do not need to be at the end, but it can be during the game. **M. Hinrichs** states that one person can be in charge of obtaining the names and mailing addresses of the winners. The winners should be reminded to message someone directly with their information. **E. Pinlac** states that the winners can provide their information in the chat and the team can send the prizes out. How many prizes will be needed? I can put together some swag bags of ASI items. **M. Hinrichs** says four or five bags are needed. We should do no more than six. **E. Pinlac** states that when students share their address and information, they can send it directly to someone. **M. Hinrichs** states that it needs to be a direct message to one person. **E. Pinlac** states that the information can be sent to him. Are we going to be recording this? **A. Bilapatte** states that since it is informal, he is not sure. **E. Pinlac** states that he was thinking about recording in case anyone would like to post it on social media. **A. Bilapatte** states that it is a great idea, and it should be recorded. Will the recording be taken care of by you, E. Pinlac? **E. Pinlac** states that he can do the recording. Since M. Okekenta cannot attend, K. Lefin will be the point person. It should be straight-forward. As I mentioned before, M. Hinrichs, President Sandeen might attend the event. Martin Castillo shared the information with her since she was asking about the elections. J. Carroll sent an email prior to this and I want to ensure that everything is covered. M. Hinrichs, do you need help with the trivia and games? **M. Hinrichs** states that she will have a game where students will have twenty seconds to choose an item that is black and red. The first person to return wins. Another game will include students choosing something with the ASI logo on it. The first person wins. It will be simple and easy. The other item that we can include is the Mentimeter, which I can show you all. **E. Pinlac** states that everything is covered. We need to ensure that it is advertised on social media. **M. Hinrichs** states that she sent an email to all students. **E. Pinlac** states that J. Carroll states that the committee should join around 3:50 p.m. to practice. **A. Bilapatte** states that it would be great. We need to practice ten to fifteen minutes before everyone shows up.

37:06

### C. DISCUSSION ITEM – Overview and Suggestions for the ASI Elections

The ASI elections committee will discuss this year's ASI elections and any suggestions that the committee has for the next ASI elections.



**A. Bilapatte** states that this is important to discuss. Are there any suggestions that the committee members have? Next year's elections will most likely be in-person if everything goes well. That will change things because we will not be in an online environment. There will be in-person ballots and the rules and regulations will change accordingly. Most of the members in this committee are going to graduate. For suggestions, I personally do not have any because there will be another transition. The first part of the elections, I really liked it. The time frame was reduced. Apart from that, I do not have any other suggestions. Would anyone else like to speak? **E. Pinlac** states that he did like the polls. We will be looking at the election's module on Bay Sync. I would like to compare both to see which one we will go with. If the lawsuit pending from last year is finished before next year, we will be looking at clarifying the elections code. We want to get this group started earlier. **M. Hinrichs**, **J. Carroll** and I have other responsibilities and sometimes, we do not start the elections until things start to slow down in October or November. This is the goal every year. **M. Hinrichs** states that those that are on the committee should consider the same position for next year to experience the elections in-person. **A. Bilapatte** states that from personal experience, it has been great. Those that will be here next year, I encourage you to be a part of this committee again.

**40:51**

#### VIII. ROUNDTABLE REMARKS

**A. Bilapatte** states that as a committee, they have done a great job. It was great to work with the advisors once again. Are we going to meet after the celebration?

**E. Pinlac** states that the committee can meet if needed. I will ask **J. Carroll** if he would like to have a closing meeting. Otherwise, I believe all the business is done. I am working on the certification packet to send to the President's office. We are early this year, which has been nice.

**M. Hinrichs** thanks everyone for their leadership and hopes that this can be done again next year unless someone is graduating.

**A. Bilapatte** states that he and **K. Lefin** are graduating.

**M. Katreeb** states that she is graduating this year.

**A. Bilapatte** states that there should be another meeting next week.

#### IX. ADJOURNMENT at **12:48 PM**



Minutes reviewed by:

**Committee Chair**

Name: Abhay Bilapatte



Minutes reviewed on:

**4-16-2021**

Date:

510.885.4843



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