

**Executive Committee Meeting Minutes of October 28, 2020**

- I. CALL TO ORDER at **1:26 PM**
- II. ROLL CALL  
**Present:** Euridice Pamela Sanchez, Hoang Dao, Omer Shakoor, Anjelica de Leon, Brittany Golez, Kabir Dhillon, Erik Pinlac, Martin Castillo
- III. ACTION ITEM - **Approval of the Agenda**  
**Move** to approve the agenda by **K. Dhillon**, second by **A. de Leon**.
- IV. ACTION ITEM - **Approval of the Minutes of October 2nd, 2020**  
**Move** to postpone this item to the next Executive Committee meeting by **K. Dhillon**, by **O. Shakoor**, minutes **POSTPONED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**  
No Public Comment.
- VI. UNFINISHED ITEMS:  
No Unfinished Items.
- VII. NEW BUSINESS ITEMS:
  - A. DISCUSSION ITEM: [Resolution on Spring Semester BOD Meeting Times & Setting](#)  
The Executive Committee will discuss the **Resolution on Spring Semester BOD Meeting Times & Setting**.  
**K. Dhillon** states that the Resolution outlines the dates for the Spring semester. The Resolution for the Spring semester is similar to the one from the Fall semester. The only edit made was to state that the Spring semester would be primarily online. **O. Shakoor** asks that with campus opening up to fifteen percent occupancy, would they be starting a return to office plan? **E. Pinlac** states the campus will be primarily online and Alameda county has opened their limits. I would need to speak to Kris Disharoon about it this afternoon. That plan mirrors what Risk Management has put out for us. I will come back with an answer.

5:46



B. DISCUSSION ITEM: [Resolution on Fall Semester Senate Meeting Times & Setting](#)

The Executive Committee will discuss the Resolution on Fall Semester Senate Meeting Times & Setting

**K. Dhillon** states that the two dates that the Senate will be meeting are November 12<sup>th</sup> and December 3<sup>rd</sup>. **A. de Leon** states that they will be meeting biweekly, but if more meetings are needed, they will be added in between. We limited time left in this semester.

7:27

C. DISCUSSION ITEM: [COVID-19 Emergency Scholarship](#)

The Executive Committee will discuss extending the ASI COVID-19 Emergency Scholarship.

**E. Pamela Sanchez** states that policy was for this semester. **E. Pinlac** states that is for the Spring semester. **E. Pamela Sanchez** states that this item was brought up to determine if there will be a scholarship again for the Spring. This scholarship is important and E. Pinlac stated that funds have been allocated for it. How much money did you allocate for the scholarship? **E. Pinlac** states that \$20,000.00 was allocated. **O. Shakoor** states that the only changes that can be made are to the semester. **E. Pinlac** states he will speak to Student Affairs before it is approved. Before distribution, there were complications. We would need to find ways for it to work for the Spring semester. We utilized some of the CARE funding instead of using ASI funding, but the money was reimbursed. If the scholarship is done normally, it will only reduce the money from a student's financial aid. **E. Pamela Sanchez** asks when students receive the money. **E. Pinlac** states that students received their money in June in July. What dates are you proposing? **E. Pamela Sanchez** states that if students receive the money by the end of Spring, it would be helpful. I am not sure of how the money would benefit their education if it is received in the summer, unless students will wait for the following semester. **O. Shakoor** states that the committee could wait for E. Pinlac to receive confirmation on how to distribute funds. Applications can be released by the end of this semester and the applications can be reviewed during winter break. That way, there will be a few months to distribute the funds. **E. Pinlac** states that the money was received late because the scholarship was created suddenly. The scholarship is not there to help with academic costs, but to help students get by. There is a separate scholarship for education.

**E. Pamela Sanchez** states that the money is free for students for personal needs. **M. Castillo** asks if the amount of money can be increased. **E. Pinlac** states that he spoke to O. Shakoor



about the budget. The number can be increased, and it will benefit the students. I allocated \$20,000.00 to \$25,000.00, but the amount can be increased. **E. Pamela Sanchez** states that with \$25,000.00, they would only offer 40 scholarships. **E. Pinlac** states that there are areas of surplus and savings that were not anticipated.

15:53

B. DISCUSSION ITEM: [ASI Deferred Action for Childhood Arrivals Renewal Scholarship Fee Policy](#)

The Executive Committee will discuss the 2019 ASI Deferred Action for Childhood Arrivals Renewal Scholarship Policy.

**E. Pamela Sanchez** states that she noticed that this scholarship has not been offered this year. I was hoping to gain insight from M. Castillo. Now that we have Pro-BONO legal services, students' renewal fees have been paid. I am not sure of how high the demand is, but we should have an alternative. Students will be rushing to renew their DACA this semester. I believe we should do this again this year, ILD has been paying for many of our student's renewal fee. How does everyone feel about this? **M. Castillo** states ILD has unlimited funds. Everyone that has asked me about it, I am sending them to ILD, and they are getting the fees paid. We also have to be careful in content neutrality. Remember how San Marcos got sued. With the previous scholarship we offered, we offered it to all student despite if their a DACA student. This particular scholarship is only allowing for DACA students to apply for the funds. It borders that line of content neutrality. If you know of anything that needs their DACA renewed, please send them my way. **E. Pamela Sanchez** states thank you for that source of knowledge M. Castillo. We can keep promoting ILD so more DACA recipients are aware of the extra help. While, also adding more to the COVID 19 scholarship, which will be available to everyone.

19:10

C. DISCUSSION ITEM: [President Morishita Honorary Membership & Appreciation](#)

The Executive Committee will discuss honoring President Morishita for his service at Cal State East Bay.



**K. Dhillon** states this is the idea from the previous board of directors. At the moment, we have two documents that Riley Miller and Dessiree Cuevas have worked on. I am suggesting that we merge both of these documents together. It highlights the history of President Morishita at California State University East Bay and before that. As well as, granting honorary membership. We were thinking of getting the signatures of last years board; however, it will be difficult to get their signatures. **M. Castillo** states that last year President Morishita extended his presidency, which would mean that this year's board would be the ones that have to sign. Also, because this was created by the Vice President of Communications, I would highly suggest for B. Golez to review the document. **E. Pamela Sanchez** states along with the appreciation, would anyone like to brainstorm gift ideas. I am not sure what we are allowed to do, we can ask E. Pinlac. **E. Pinlac** states that we can give gifts to staff if they have been here for five years. However, it is a little complicated due to not being sure if you can give a gift to your department only or to the University President. Martin Castillo, would you be able to Derek if the University President would want a gift? Is this something that we can do or if he would like us to donate to the scholarship on his behalf. **M. Castillo** states the University President would appreciate something more commemorative. Whether it is a brick planted somewhere on campus or a tree. Essentially, something that is going to have his name and ASI's name. **K. Dhillon** states that a tree with a plaque is something nice for him.

24:00

B. DISCUSSION ITEM: ASI Introduction / Welcome Binder

The Executive Committee will discuss preparing for a new incoming University President. **E. Pamela Sanchez** states that during our last meeting with President Morishita. President Morishita stated that we should prepare a welcome binder to the new University President. The folder will contain a guide of what ASI does and what we do. I believe a welcome binder is a nice introduction to our new University President. However, I would not like to assign this task to anyone due to everyone working extremely hard in their task. Therefore, does anyone know if we have something already similar to this idea. **E. Pinlac** states I am doing one for student affairs. I would suggest putting together information we already have. For instance, the policy agenda or ASI board members bio that we have on the ASI website.



**E. Pamela Sanchez** states just to be clear we are providing an actual binder? E. Pinlac states correct. The new University President might be overwhelmed with the new position, therefore, having a physical copy helps tremendously. This provides a higher chance at looking at the binder. **K. Dhillon** states that it can include what ASI would like the new University President to work on and important resolutions.

**26:50**

VIII. SPECIAL REPORTS:

No special reports.

**26:57**

IX. ROUND TABLE REMARKS

**E. Pinlac** states I read the Board of Trustees agenda. It looks like they will have a meeting with our University President tomorrow. They will be approving who the new President.

**E. Pamela Sanchez** states that we should receive an email by 9:00 AM tomorrow on who our new University President is. They will also be discussing the new University President salary.

**E. Pinlac** states that salaries go up once they are appointed. It usually starts off high, which is an unpopular to talk about during these times.

**29:00**

X. ADJOURNMENT at **1:54 PM**

Minutes Reviewed By:

**President/ CEO**

Name: Euridice Pamela Sanchez

  
Minutes approved on: 12-02-2021 18:46 PST

**12-02-2020**

Date:










# Executive Committee Meeting Minutes of October 28, 2020

Final Audit Report

2021-01-29

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