

Executive Committee Meeting Minutes of December 2, 2020

- I. CALL TO ORDER at **10:37 AM**

- II. ROLL CALL
Present: Kabir Dhillon, Omer Shakoor, Brittney Golez, Anjelica de Leon, Erik Pinlac, Hoang Dao
Absent: Euridice Pamela Sanchez, Martin Castillo, Kristopher Disharoon

- III. ACTION ITEM - **Approval of the Agenda**
Move to approve the agenda by **K. Dhillon**, second by **A. de Leon**, agenda **APPROVED**.

- IV. ACTION ITEM - **Approval of the Minutes of October 28th, 2020**
Move to approve the minutes of October 28th, 2020 by **A. de Leon**, second by **K. Dhillon**, minutes **APPROVED**.

- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.

- VI. UNFINISHED ITEMS:
No unfinished items.

- VII. DISCUSSION ITEM: **President Morishita's Farewell Gift Budget Request**
The Executive Committee will discuss President Morishita's Farewell Gift Budget Request.
E. Pinlac states that if anyone has the document, it should be shared. I do not have a copy of it. If the document is not available, this item must be postponed to the next meeting. **H. Dao** asks if anyone has the document.
Move to postpone this item to the next Executive Committee meeting by **K. Dhillon**, second by **A. de Leon**, **5 Ayes**.

6:25



VIII. NEW BUSINESS ITEMS:

- A. DISCUSSION ITEM: **Resolution Condemning Racist Behavior in Faculty**
The Executive Committee will discuss the Resolution Condemning Racist Behavior in Faculty.

K. Dhillon states that the resolution was created to condemn racist behavior in faculty. The resolution was a result of the news article on Dr. Christiansen. After the Academic Senate passed their resolution, we decided to restructure the focus of this resolution. There was another article released this week regarding faculty issues. The resolution encourages President Morishita to revoke Professor Christiansen's tenure status. **E. Pinlac** states that this is a controversial resolution and it is similar to what the Academic Senate's resolution. I met with the Senator of CBE yesterday in hopes of him working on the issues within his college. This item is being discussed at the Board of Directors meeting today as well.

10:18

- B. DISCUSSION ITEM: **Resolution in Support of the SWANA Community**
The Executive Committee will discuss the Resolution in Support of the SWANA Community.

K. Dhillon states that E. Pamela Sanchez formed the idea for this resolution. This resolution goes in line with CSU Fullerton's resolution and it supports this community. Currently, the CSU identifies members of the SWANA community in the Caucasian category and it is an inaccurate representation of this community. The resolution supports this community, raises awareness, and recommends that Student Affairs would evaluate the SWANA communities needs and conduct a survey. The DISC will also create programming to bring awareness to the community. CSSA could also advocate for this on a state-wide level. **E. Pinlac** asks which countries fall under the SWANA community. **K. Dhillon** states that he will display the map that outlines the countries that fall under the SWANA category. The countries encompass Middle Eastern and North-African countries. Some of the countries include Sudan, Iran, Turkey, and Afghanistan.

13:51



C. DISCUSSION ITEM: [Resolution to Honor of President Leroy M. Morishita](#)

The Executive Committee will discuss the Resolution to Honor President Leroy Morishita.

H. Dao states that President Morishita announced his retirement begins on December 31st, 2020. President Morishita has been President of this institution since June 2011. Among many of his accomplishments, President Morishita has forty years of prior educational experience as an educator, coordinator, director, chair, administrator, CFO, vice president, and Cal State East Bay's President. In his hard work and efforts towards student success, he has helped graduate over 40,000 students. He also led East Bay's highest fundraising goal of raising \$65,000,000.00 during the 2016-2020 Rising in the East campaign. ASI of East Bay would like to extend a life time membership to President Morishita, including and not limited to access to ASI events. A copy of the resolution will be sent to the office of the President, office of the Vice President of Student Affairs, all students, administration and faculty. **E. Pinlac** states that it will be a great parting gift for President Morishita and his accomplishments in the last decade. I was here when he came in as in term and I have witnessed the change he has put forth for all students here. He leaves a good legacy here at Cal State East Bay and I am glad that the Board of Directors will be moving forward with this.

17:59

D. DISCUSSION ITEM: [Policy on Honorary Membership](#)

The Executive Committee will discuss the Policy on Honorary Membership.

K. Dhillon states that this policy is in correlation with the resolution for President Morishita. The policy outlines the requirements for those that could qualify for the honorary membership, which a decision will need to be made by the Board of Directors. If a person receives the honorary membership, a certificate is given. **E. Pinlac** states that he found lifetime membership cards, which would be a great idea for the honorary membership.

19:51

E. DISCUSSION ITEM - [Policy Agenda Guidelines Policy](#)

The Executive Committee will discuss the Policy Agenda Guidelines Policy.

K. Dhillon states that the purpose of the policy is to keep the idea of the policy agenda going for future years. It mentions how to create the policy and it is a collaborative effort. The ASI President oversees the policy. The idea for this policy was taken from UC Berkeley. This helps future members so that they are aware of



the steps needed. **A. de Leon** states that this is a great idea. Is there anything to allow previous policy agendas to be used by future Board of Directors members? **K. Dhillon** states that for the purpose of this, it was established that a new document is required each year. Some initiatives do carry over into future years. We can include a review aspect to look over previous documents. **E. Pinlac** states that over the last two years, they have adopted the policy agenda from CSSA and other groups. This solidifies the policy agenda and it is a great idea.

23:37

F. DISCUSSION ITEM - [Policy on Board of Directors' Meeting times](#)

The Executive Committee will discuss the Policy on the Board of Directors' Meeting Times.

K. Dhillon states that this policy is an update of the previous policy. The previous policy was not written properly and was not organized. I added background information on how the policy was created. The Board of Directors received priority registration and that is the reason for having meetings. I rewrote the requirements and M. Castillo provided a good amount of feedback. If a student needs to take a sequence class, it is ranked as an exemption. Classes that are needed for graduation are also considered an exemption. In the procedures, I explained how things work and what it looks like. For appeals, it follows what the Code of Conduct states and documentation is attached to show what was approved. For the Executive Committee and Personnel Committee meetings that also occur on Wednesdays, the policy applies as well.

25:49

G. DISCUSSION ITEM : [Point of Contact Policy](#)

The Executive Committee will discuss the Point of Contact Policy.

K. Dhillon states that this was a suggestion by Dessiree Cuevas, who is reviewing the policy and check-ins for the Non-Academic Senators. A few advisors will be added to the policy. **B. Golez** states that it was mentioned during discussion whether or not non-ASI directors should be included for check-ins. We decided not to add the non-ASI directors to keep the policy for members within ASI, but a tag was included for which director members can contact. If we are going to add changes, it should be made under the staff members that are listed.

29:29



H. DISCUSSION ITEM: **5-Year Strategic Plan Consultation Expense**

The Executive Committee will discuss the consultation expenses for the ASI 5-year Strategic Plan.

E. Pinlac states that the consultant for this item is not present. The time I gave the consultant was 11:15 a.m. and I thought the discussion would happen later. We would need to table this item.

Move to table this item by **K. Dhillon**, second by **A. de Leon, 5 Ayes**.

E. Pinlac states that Marvin Hooker is a consultant, who has worked with CSU Stanislaus in the past and has been on their Board of Directors. He has done their strategic plan for the last ten years and has created two strategic plans for them. When I asked their Executive Director for a recommendation, Marvin Hooker was recommended. He stated that he would present to the Board of Directors, present the strategic plan to me, and would present the final draft or present the plan for final draft approval. There would be a presentation for the full-time staff. In order to reach the strategic plan, he will be interviewing different groups. We will get creative and figure out who works best with who. I will be contacting the university Union to find out how we can best work together. The timeline will be adjusted and the plan will not be approved until the first week of January. I would like for this year's Board of Directors to approve it. For the last couple of years, we had policy agendas that are similar, but there may be a new Board of Directors that may change things. We want consistency for the next five years. Things are slowing down and things that were done in the past are not occurring. We will have a new president for the university and a plan in order. The reason for the strategic plan is for stability. Student leaders and staff members change and we want to ensure that there is consistency for the organization. **Marvin Hooker** states that he was involved in ASI during his time as a student. I have spent a total of seven years in the organization and I left in 2017 to pursue my masters. Similar to what E. Pinlac stated, I created the first five-year strategic plan for the organization. I started as a volunteer and ran for the Board of Directors. During my second year, I was on the Board of Directors and then I became a student assistant of programming. That year, we had a Director that changed everything, and it had an impact on all of the student assistants, long term volunteers, and professional staff. When I was elected as Vice President, my goal was to create longevity, consistency, and goals for the organization. I am currently working on the next five-year strategic plan, similar to you all. It is an exciting time to be on the Board of Directors because you leave a mark on how the organization will function over the next five years. Based on the feedback I receive, we can determine how alignment can be made and how to provide better services to students. The process duration is three to four months because of the interviews. Everyone will have a few



opportunities to look at the plan before it is finalized. **B. Golez** asks what Martin Hooker meant when he mentioned goals. For example, I have a project for the CSUEB mobile app and from what I hear, people believe that the next person that takes over this position will not show interest. If I were to establish a form of sustainability for the application, would you help to keep it going? **Marvin Hooker** states that the priorities and goals will be placed on paper. All of the goals should benefit the organization and students. Whatever benefit the app is providing can continue and even if the next person does not want to continue it, another staff member could work on it and encourage the use of the app. **B. Golez** states that the idea is great. **Marvin Hooker** states that it is exciting to be on the Board of Directors because everyone leaves a legacy for the next five years. **E. Pinlac** states that after discussion with the ASI president, E. Pamela Sanchez, the strategic plan will not be approved until after January. This may affect the timeline. **Marvin Hooker** states that this is just a timeline and it is important to find out what works best for everyone. I will not be able to begin the strategic plan until the one for CSU Stanislaus is complete. When is the new Board of Directors transition date? **E. Pinlac** states that May 31st is the last date. **H. Dao** thanks Marvin Hooker for joining the meeting. **Marvin Hooker** thanks everyone for allowing him to speak. If there are any questions, E. Pinlac has my contact information.

49:14

I. **DISCUSSION ITEM: ASI Crewneck Giveaway Funding Request**

The Executive Committee will discuss the ASI Crewneck Giveaway Funding Request.

K. Dhillon states that the suggestion for the crewnecks came up when I wore the crewneck from previous years. People are interested in the return of the crewnecks. I contacted K. Disharoon to find out the cost would be to purchase crewnecks for the Board of Directors. The crewneck will be red with white lettering. The crewneck falls under the basic needs initiative, since it is a clothing item and it can be included in giveaways or swag boxes. **E. Pinlac** states that there is enough savings in the budget and if they were to go with a higher amount, someone could coordinate an online giveaway or sign up sheet for students. We need to show students that we support them, even remotely. Do we have a budget for the crewnecks? **K. Dhillon** states that the idea was brought to the Executive Committee to discuss the budget. This item is also on the Board of Directors meeting agenda. If there is additional savings, I believe \$300.00 would be great, but \$200 would be sufficient. **E. Pinlac** states



that they should purchase as many as possible and it can be a gift for students.
Move to take from the table Discussion item H by **K. Dhillon**, second by
B. Golez, 5 Ayes.

38:27

IX. SPECIAL REPORTS:
No special reports.

X. ROUND TABLE REMARKS
No round table remarks.

XI. ADJOURNMENT at **11:26 AM**

Minutes reviewed by:

President/CEO

Name: Euridice Pamela Sanchez



Euridice Pamela Sanchez-Martinez (Jan 28, 2021 18:44 PST)

Minutes approved on:

1-20-2021

Date:





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Final Audit Report

2021-01-29

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