

Internal Affairs Committee Meeting Minutes of March 26, 2021

- I. CALL TO ORDER at **4:09 PM**
- II. ROLL CALL:
Present: Brittney Golez, Alexis Caringal-Holmes, Aa'ishah Riaz, Arazeli Barragan, Erik Pinlac.

Absent: Tameem Tutakhil, Kabir Dhillon, Zaira Perez, Euridice Pamela Sanchez.
- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda of March 26, 2021 by **A. Riaz**, second by **A. Barragan**, motion **CARRIED**.
- IV. ACTION ITEM - **Approval of the Minutes of March 19, 2021**
Motion to approve the minutes of March 19, 2021 by **A. Caringal-Holmes**, second by **A. Barragan**, motion **CARRIED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
- VI. UNFINISHED ITEMS:
No unfinished items.
4:25
- VII. NEW BUSINESS ITEMS:
 - A. **INFORMATION ITEM - Newsletter Planning**
The Internal Affairs Committee will go over ideas for the Newsletter.
 - B. **Golez** states last week, we brainstormed some ideas in order to start writing the newsletter together. I know there were many ideas that interested you all and I am really excited to start getting these items planned. I came up with an idea that we can work on together during our free time and will be sharing the document in the



chat. You have access writing in the document, and the Canva link is up on the top. Due to not having a newsletter in a while, we will be doing a time range from January up until March. As we write in the document, we will be following the structure by coming up with a title for the article, a subtitle, introduction sentence, and then any supporting details for it. We will focus more on the past and present as oppose to focusing on the future. For example, we will be discussing what ASI has done in the past or reflect as a student here at East Bay and see what interest you with how ASI has been doing. Together we can brainstorm ideas to talk about, the first option we have our ASI meeting updates, in which we discuss about resolutions and policies that have been passed. We could use this as an example for the structure, the title must be something eye catching like ASI resolutions for change. Then the subtitle can discuss how the board has been passing resolutions in order to make things happen on campus. Afterwards, write an introduction sentences and lastly, some supporting details about the resolutions. I have also provided an example at the bottom of this document. Our executive vice president, D. Cuevas, does weekly updates, which to me sounds wonderful. I feel that D. Cuevas explains items easily, which is how our newsletter should be laid out in different sections. We can have a section for board updates or events. **A. Barragan** ask if we are just putting details into this document to later transfer into canvas. **B. Golez** states yes. Once we are confident with what we have in the google document, I will then copy and paste it onto canvas. **A. Barragan** ask when is this due? **B. Golez** states March 29th, which is on Monday. I have also blocked out this time of our meeting in order to conduct a working session in order for it to not become a homework assignment throughout your spring break. **E. Pinlac** states I know many folks are going to be on spring break, I would suggest having this posted the first day we resume back from spring break. We can see how everyone feels. **B. Golez** states E. Pinlac brings up a good point, we do not have to put it out during spring break and do it once everyone comes back. We will change the due date to April 5th if everyone agrees. **A. Barragan** states I agree. I feel if we post it during spring break it would not gain as many views. **B. Golez** states I know you are all interested on this; however, I do not want you working on this throughout spring break. I want you all to be able to relax during your spring break. Are there any topics that interest you or do any of you have any ideas you would like to share? **A. Riaz** ask what does CSSA stand for? **B. Golez** states I am not sure. **E. Pinlac** states it stands for California State Student Association, in which all the CSU's meet together on a monthly basis. **B. Golez** states I wasn't sure what CSSA stood for, however, I know



what it consists of. I know they meet every month, to which they discuss about issues pertaining to the entire CSU system. I know a couple of weeks ago, they sent out a statement addressing the hate crimes against API students and community, to which this would be a CSSA update. **E. Pinlac** states we just passed a resolution about racism against Asian Americans and creating a resource center. **B. Golez** ask if there is anyone that would like to write their name next to an idea that they would like to talk about? **E. Pinlac** ask for the COVID 19 scholarship the deadline is today, therefore, I am not sure what you would write about. **B. Golez** states it was just an idea we can cross it out. Do you know about any programs and services we can write about for this issue? **E. Pinlac** states the biggest issue right now was the resolution for API students and the community. We can discuss the community center as a whole right now due to there being an announcement by President Sandeen. During fall semester there will be three new resource centers. **B. Golez** states I have put that issue under number six. I know ASI is going to start pushing for an API center, which should be its own topic. I know I have one set of ideas, however, if you come up with multiple ones you can copy and paste the template to start a new article. Would you like to do a ten to fifteen working session right now and we can unmute ourselves if we have any questions? **A. Riaz** states we can do ten minutes right now in order to get started. **B. Golez** states I will stop sharing my screen and put myself on mute, we will resume back at 4:45 PM just to see where we are all at. **A. Barragan** ask for ASI present, do they have any future events, or should I write about past events? **E. Pinlac** states they have changed it from the front page of ASI, let me find where the link is, usually there is a calendar that list all future events. I will put the link in the chat. **B. Golez** states it is now 4:45 PM, I will be checking in to see how everyone is doing. **A. Barragan** states I have good supporting details, however, I do not know if I should add anything else. For example, ASI sponsored or endorsed initiatives due to putting down event dates only. **B. Golez** states ASI sponsored events are still part of ASI. **E. Pinlac** states we do not generate a list of a lot of those events, I believe some may be Wellness Wednesday is not reflecting on the calendar. We have many ASI Presents, and the Board ones may not be listed. **B. Golez** states I can help you out with board events. During this time, I was working on the resolutions ASI has passed. I just did support details like the date and title. I will figure out later how it would look like on the actual newsletter, fifteen minutes was not enough time to complete this. Does anyone have any suggestions? We will just be looking at what everyone wrote down in order to provide suggestions. It looks like A. Barragan did ASI past and



upcoming events, I would suggest adding the dates for these events. I will also be leaving a note for myself to add board events. Moving on to A. Caringal Holmes who worked on commencement, this is a great big conversation due to graduation being around the corner. **A. Caringal Holmes** states I want to put in the supporting details how many slots there are for the drive-thru commencement, not much information has been given to us. They just mentioned to us the other day that we needed to sign up for a certain time slot. It is concerning to see that it is going to be around ninety-two people. **A. Barragan** states you could mention how you think it will look like and at the end just state that more information will be coming. **B. Golez** states I am also confused on how it will work. This can be an article piece that can be a couple of paragraphs and stick to what the school is announcing. I rather not have students think ASI has any control over commencement therefore leave room for interpretation. **A. Caringal Holmes** states I will try to use language that was sent in the emails. **B. Golez** states next up, CSSA updates with A. Riaz. **A. Riaz** states on the CSSA page the most recent event was something related to textbooks. On the website it states the most recent event was on January 15th, to which I then went on Instagram and as of March 19th, they released a statement for API students and community. I will be reaching out to J. Iheaso to ask if there are any newer updates that she may have. **B. Golez** states J. Iheaso will have more information, I am sorry I wish I could assist you more with this issue. Feel free to reach out to board members and other departments, to which you can get quotes from them in order to put on the newsletter. **E. Pinlac** states for CSSA they have their minutes published if you want to take a look at what they do, to which I know to some might be boring to do. When you look at the minutes make sure to look at their action items to see what issues they will be discussing. Talking to J. Iheaso would be your best bet to know about CSSA updates. **B. Golez** states let me know if you need any help with it due to them being an umbrella to all CSU ASI's. Next, we have this one statement that denounces Asian hate, we can also talk about the resource centers. Anything that is not finished I will make sure it is completed and polished. Lastly, ASI government elections and appointments that happened this semester are already completed. This semester we appointed the executive vice president and senator of athletics, while also establishing the social justice ad hoc committee. I will be touching bases on GroupMe with everyone. You can work on this during your free time, again I do not expect you to work on this during your spring break.

46:17



B. INFORMATION ITEM- Internal Affairs Committee Goals & Expectations

The Internal Affairs Committee will be updated on the goals & objectives of the 2020-2021 academic year.

B. Golez states last meeting we stated that we are going to continue to check in and see everyone's progress. In order to see how our goals are aligning up to what we said. I want to touch on the homework from last meeting, which was the implementation for the policy and resolution document. We could just continue trying to do at least three before each meeting, did anyone complete it for this week? Do not feel because I not taking a look at it. **A. Barragan** states I did. **B. Golez** states thank you for taking the time to do so. Again, this is a side homework assignment to which we will be working on it. Next, we already have discussed the March newsletter and we changed the date to April 5th. We will also be communicating on GroupMe since we are not meeting until after spring break. Moving on, we have the banquet budget. **E. Pinlac** do you know how much is our budget? **E. Pinlac** states I am not sure what number we decided since we were hoping to hold it in person. I want to say it is about \$4,000.00 and we are getting all the plaques. We can also do a different software, I will share the links, however, I am not sure if we have enough time to implement it.

Motion to extend meeting to by ten minutes by **A. Barragan**, second by **A. Caringal Holmes**, motion **CARRIED**.

B. Golez ask **E. Pinlac** who sends out the resolutions? **E. Pinlac** states **Sneh** and her team.

52:23

VIII. SPECIAL REPORTS:
No special reports.

52:26

IX. ROUND TABLE REMARKS

E. Pinlac states I hope everyone has a great spring break. Try to squeeze in the newsletter when you have time if not you can do it the weekend before school starts again. You can also reach out to me and I will try to point you in the right direction.

A. Caringal Holmes states I also hope everyone has a great spring break. This semester has gone by fast, and we are one step closer to graduating. I just sent you a program that I



am working on with teachers. We talk about our emotional intelligence conflict in the workplace and others important topics for interviews.

B. Golez states I want to wish everyone a wonderful spring break and to make sure you all get plenty of rest. We got to keep pushing since we are close to the end of the semester. I will try to schedule a meeting for Friday once we come back. Make sure to check your emails for any updates.

55:19

- X. **ADJOURNMENT at 5:04 PM**
Minutes reviewed by:
VP of Communications & Chair
Name: Brittney Golez

Brittney Golez
Brittney Golez (Apr 21, 2021 16:59 PDT)

Minutes reviewed on:
4-16-2021
Date:

