

**Internal Affairs Committee Meeting Minutes of April 16, 2021**

- I. CALL TO ORDER at **4:05 PM**
- II. ROLL CALL  
**Present:** Brittney Golez, Alexis Caringal-Holmes, Aa'ishah Riaz, Arazeli Barragan  
  
**Late:** Tameem Tutakhil
- III. ACTION ITEM - **Approval of the Agenda**  
**Motion** to approve the agenda of April 16, 2021 by **A. Caringal-Holmes**, second by **A. Riaz**, agenda **PASSES**.
- IV. ACTION ITEM - **Approval of the Minutes of March 26, 2021**  
**Motion** to approve the minutes of March 26, 2021 by **A. Caringal-Holmes**, second by **A. Barragan**, motion **PASSES**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**  
No public comment.
- VI. UNFINISHED ITEMS:  
No unfinished items.
- VII. NEW BUSINESS ITEMS:  
**A. INFORMATION ITEM - [Resolution/Policy Implementation](#)**  
The Internal Affairs Committee will go over ideas for the Resolution/Policy Document.  
**B. Golez** states that the last time the committee worked on the newsletter together, they were very productive. Maybe, we could take ten minutes to hit some resolutions and policies. We will be able to ask each other questions. We are going to work on the resolution and policy implementation in our free time. If you have any ideas, please inform me.

**4:00**

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**B. INFORMATION ITEM - [Resolution in Support of the API Community and Establishing an API Student Resource Center](#)**

The Internal Affairs Committee will be informed on the Resolution in Support of the API Community and Establishing an API Student Resource Center.

**B. Golez** states that Kabir Dhillon asked for the committee to review the document and check for grammatical errors and provide suggestions. With this resolution, I have not read it, but we will read it together. It talks about CSU East Bay's strategic commitments, including having an inclusive campus, responding to the interests and backgrounds of our diverse community, and promoting their academic and professional development. It also mentions the mission of Academic Affairs, which welcomes and supports a diverse student body. The ASI policy agenda is cited for initiative two, Social Justice and Equity. It cites ASI's official statement, denouncing racial injustice in America as well as our official statement denouncing Asian and Pacific Islander hate crimes. It talks about how there are twenty-three percent of students at East Bay that identify as Asian or Pacific Islander. Several CSUs have implemented an API resource center on their campuses. Cal State LA is mentioned. Please feel free to stop me if there are any grammatical errors. It goes on to talk about the increase in API hate crimes with many taking place in San Francisco. There were one hundred and twenty-two Asian hate crimes last year. He supports President Joe Biden's memorandum combating racism, xenophobia and intolerance against Asian-Americans and Pacific Islanders. The resolves is what the resolution is demanding. It will denounce any violence against the Asian community and it calls on the Administration to provide assistance, resources, and a student resource center. It talks about implementing an API resource center. It encourages the Administration to denounce violence and hate crimes. Anti-bias and anti-racism training will be implemented for faculty. **T. Tutakhil** asks if the school has a training for anti-racism. **B. Golez** states that she is not sure. The faculty has training on harassment. **T. Tutakhil** states that he believes that staff and faculty do complete training on racism. I remember one of the professors talking about implementing it before COVID happened. **B. Golez** states that she will leave a comment on the document. **T. Tutakhil** states that if an Anti-bias and Anti-racism training is there and it is not required for faculty and staff to attend, it can be made a requirement. **B. Golez** asks if the training should include UPD. If they are added, they will be aware and know what to look out for.

**T. Tutakhil** states that they should be included right before pioneers. The language here is different from other policies that I have seen. It usually mentions the Office of the President instead of the University President to know who we are talking about. **B. Golez** states that CSSA has their own positions. The resolution would go to the President of CSSA and Cal State East Bay's University President, President Sandeen. **B. Golez** states she likes how much data is supported in this resolution. **T. Tutakhil** asks if the resolution is shared with the

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committee. **B. Golez** states that it was shared with her. I did not write this resolution. Kabir Dhillon and Anjelica de Leon did. I think that you all have access to the document. If you have any suggestions or changes, please use suggestion mode. Thank you, T. Tutakhil.

19:59

**C. INFORMATION ITEM - Banquet Brainstorming**

The Internal Affairs Committee will go over ideas for the 2021 Banquet.

**B. Golez** states that she wanted to open the conversation again. I condensed everyone's suggestions and I gathered information from Erik Pinlac, Kris Disharoon, and

Omer Shakoor on how to plan the banquet. I received advice from people who have planned a banquet. The budget is \$4,000.00 and half of them went to plaques. We have \$2,500.00 to \$3,000.00 to work with. With the mailing items, I will need to decide by Monday to receive items on time. Mailing will be the week of April 30th and it would have been best to order the items before April 14th, but I am a few days late. If anyone is free that week, I will be in the ASI office and we can hang out safely. I have item ideas, but budget wise, I will need to think about it. So far, I have t-shirts, water bottles, mugs, masks, key chains, snacks, and blankets. We did not have any blankets and we will need to order new ones. I thought it would be cute to have a plant potting kit since it is affordable and trending. I want to get thank you cards and a list of all of the achievements this year.

**A. Caringal-Holmes** states that it would be nice to include fanny packs. I realized that with graduating, I do not have anything. I went to pick up my diploma frame and decided to get a t-shirt. It would be nice to represent while we are exiting. **B. Golez** states that she likes the idea of fanny packs. **A. Barragan** states that if the small plant potting kit cannot be found, the committee could come up with other ideas. **B. Golez** states that the idea was to have something small and crafty. I wanted to have a fifteen minute activity during the banquet since there is not much to do online. **T. Tutakhil** asks if ASI has lanyards.

**B. Golez** states that she can order them and place the logos on them. **A. Barragan** asks if anyone has seen string art. I will send the link for it in our chat. **B. Golez** states that the event will be for an hour and a half. Committees should receive gift boxes. the Board already receives items throughout the year. I want to focus on committees, faculty, and staff. The banquet will be on May 7th and I was thinking from 3:00 p.m. to 4:30 p.m. because it is between lunch and dinner. I do not want to get in the way of peoples' plans. I will be sending out reminders and I hope people can make it. Are there any more ideas? We will move on.

29:15

**D. INFORMATION ITEM - [Internal Affairs Committee Goals & Expectations](#) The Internal Affairs Committee will be updated on the goals & objectives of the 2020-2021 academic year.**

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**B. Golez** states that the committee did well with the resolution and policy implementation today. The newsletter is on the ASI website now and every month, it will be posted and a link will be sent through Bay Sync. I put everyone's names on the bottom of the newsletter. We are working on banquet right now. We have one or two meetings remaining, depending on how everyone feels about finals. There are three weeks of school remaining. We can fit in one or two meetings, two may be pushing it. I will be sending out a survey to everyone and it will be anonymous. I want to receive feedback on how everyone felt about the committee. You all get the opportunity to share your opinions and how the committee can be improved. It will help the incoming committee.

**A. Riaz** states that B. Golez mentioned that the committee will be working on the policy during free time. Do you want us to complete the spreadsheet by the end of the semester or will it roll over to next semester? **B. Golez** states that she would like for it to be completed, but it can be done during the meetings. If you would like to work outside of the meetings, I would suggest you do it. The IT department reached out to me about testing the new student portal. I told him that I have a committee of five people that have great ideas. Next week, we will have a meeting and they will demonstrate how the new portal works. We will be the first student group to test this. **A. Caringal-Holmes** asks if it will be the same meeting time. **B. Golez** states that it will be the same meeting time and it will be thirty minutes. We can have another meeting after that, if not, this will be our last meeting. **A. Caringal-Holmes** asks when B. Golez will be in the ASI office. I do not know where it is. **B. Golez** states that it will be the week of April 26th, depending on when the items arrive. It would be nice to meet you all in person.

36:50

VIII.

SPECIAL REPORTS:

No special reports.

IX. ROUND TABLE REMARKS

**B. Golez** states that if this is the last meeting, she had a great time. Thank you for sticking by me as I learned this job. I know that you all will be successful and please follow me on social media.

**A. Barragan** states that it was great to work with everyone. We were always productive and B. Golez did a great job.

**A. Caringal-Holmes** states that it was nice to work with a group of smart individuals. I looked forward to our meetings and being on the computer becomes lonesome. Please keep in touch and I cannot wait to see you all become successful.

**A. Riaz** states that it felt as though there were a lot of meetings when there were not many. I appreciate all of you since it was my first year in ASI. We were dedicated and it made our experience so much better.

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**B. Golez** states that this was the best committee ever.

**T. Tutakhil** states that he feels like he got more work done in this committee than others.

**B. Golez** states that everyone was productive and had great ideas. Carry that with you everywhere you go. Please stay in touch on GroupMe and look out for next Friday's email. We will see if we are willing to have another meeting. I saw that A. Barragan added the link to the chat, click on it before you go.

X. **ADJOURNMENT at 4:58 PM**

Minutes reviewed by:

**VP of Communications & Chair**

Name: Brittney Golez

*Brittney Golez*

Brittney Golez (Apr 23, 2021 11:33 PDT)

Minutes reviewed on:

**4-23-2021**

Date:

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