

Programming Committee Minutes of March 8, 2021

- I. CALL TO ORDER at **10:00 AM**

- II. ROLL CALL
Present: Zaira Perez, Nick Brandao, Alexis Caringal-Holmes, Aa'ishah Riaz, Arazeli Barragan, Maricarmen Marin

Late: Dessiree Cuevas

Absent: Marlo Spooner

- III. ACTION ITEM - **Approval of the Agenda**
Move to approve the agenda by **A. Riaz**, second by **N. Brandao**.

- IV. ACTION ITEM – **Approval of the Minutes of March 1st, 2021**
Motion to approve the minutes of March 1st, 2021 by **N. Brandao**, second by **A. Riaz**.

- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting the ASI Programming Committee and/or the California State University, East Bay.**
No public comment.

- VI. UNFINISHED ITEMS:
 - A. DISCUSSION ITEM – Basic Needs Boxes
The Programming Committee will discuss basic needs boxes for students and the basic needs school wide survey.
Z. Perez asks that if anyone created a poll. Is there anything that students wanted to add or something that you all thought students wanted in the boxes. **A. Caringal-Holmes** states that she created a poll, but did not receive too many responses. Some people wanted Chapstick or body wash, shampoos, or conditioners. **A. Barragan** states that she created a poll as well and only a couple of people responded. Someone said that they would like to see masks in there and another person mentioned snacks. Another person stated that it would be good to have a



distraction item. **N. Brandao** states that he was thinking of having an event, but after speaking to the Executive Vice President, it makes more sense to combine the event into one. I will be putting my budget towards Z. Perez's event. I was planning to host the event with the Director of Concord, Arianna Miralles. I asked her if she would be willing to put a portion of her budget into the event as well. We will have a large budget for the event. **Z. Perez** states that there is not an exact number for the budget, but it will be a lot. **M. Marin** states that she did speak to some people and they stated that they would like basic items such as shampoo or snacks.

Z. Perez states that she was thinking of adding the Emergen-C packs into the boxes.

N. Brandao states that he would like to review the date of the event and the deadline for everything. **Z. Perez** states that originally, she had the college boxes. It would like to send them out in a month because we have to buy everything. I will need to provide K. Disharoon with the list. I was not sure if K. Disharoon needed us to package the boxes or if there are student assistants. I know that there were student assistants last semester. **N. Brandao** states that the last time he went into the office, there were two student assistants. **Z. Perez** states that everything depends on how long it will take to receive and pack the items and the distribution of the boxes. By mid-April, the week of the 12th to the 16th, I would like to have them sent out. **A. Caringal-Holmes** asks how the boxes will be distributed. Will it be a drive-by event? I know that you mentioned that we will be working with Concord. **Z. Perez** states that originally, the boxes would be distributed online. Students submit their address in a Google form and have it sent to them. Last meeting, it was suggested to give some boxes to the HOPE pantry.

N. Brandao, since this is for all students, how would everything work? **N. Brandao** states that he was thinking about sending the boxes to students. **Z. Perez** states that she does not know how Arianna Miralles will distribute the boxes. I am not sure if she would want to distribute them at the Concord campus. **N. Brandao** states that he can reach out to Arianna Miralles to see if she would like the boxes at Concord or keep them with the packages here.

A. Caringal-Holmes asks if it would be a good time to discuss who will be packaging the boxes. **Z. Perez** states that she will have a discussion with K. Disharoon. For the event Sweets and Studies, the distribution of the boxes was left to Ashley Depappa. **D. Cuevas** states that she is the Executive Vice President for ASI. I have had Z. Perez's position in the past. This is a great idea and there is a lot of discussion on what to do or what not to do. If you want to include Concord students and have separate boxes for them, Arianna Miralles has her own budget. You all can collaborate with her and pull from both budgets to increase the number of boxes. The logistics of having students sign up online and through social media works best. If you collaborate with Arianna Miralles at the end, maybe she will have a list of Concord students that are interested in the boxes. **Z. Perez** states that she believes Arianna Miralles tables at the



Concord campus. I thought she would use tabling to distribute. I am sure she would like to know how many students from Concord actually received the boxes. We can include East Bay campus or Concord campus on the form. I will talk to Kris Disharoon in regards to the logistics. Distributing through Google form would be best because there are not many students active on campus right now.

15:42

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM - CPR Training

The Programming Committee will discuss a request to the Senate that CPR training become a requirement for students to graduate at CSUEB.

Z. Perez states that M. Spooner sent this information. Since he is not here, we can postpone this.

Motion to postpone the Discussion Item A CPR Training until next week's meeting by **N. Brandao**, second by **A. Barragan**.

B. DISCUSSION ITEM – Mask Giveaway

The Programming Committee will discuss a mask giveaway for the students.

Z. Perez states that she spoke to Kris Disharoon. They ordered ASI masks in the office and I wanted to use the masks for Mask up for Midterms, but I did not realize how fast midterms happened. Students have midterms on different dates. I was going to use the masks for a general giveaway. Kris Disharoon mentioned that I should provide a number of masks that I would like to giveaway to students. I want to have a Google form for students to sign up and receive a mask. The masks are in the office, but a number is need to have them sent. **D. Cuevas**, since there is no budget needed for this, I do not need to make it an action item for next week, correct?

D. Cuevas states that it does not need to be an action item because the items are available.

19:05

VIII. ROUND TABLE REMARKS

No round table remarks.



IX. ADJOURNMENT at **10:19 AM**

Minutes reviewed by:

Director of Programming Council, Chair of the Committee

Name: Zaira Perez

zaira.perez

zaira.perez (Apr 18, 2021 21:47 PDT)

Minutes reviewed on:

3-15-2021

Date:

