

Senate Committee Meeting Minutes of January 28, 2021

- I. CALL TO ORDER at **12:18 PM**

- II. ROLL CALL
Present: Anjelica de Leon, Kabir Dhillon, Daniel Olguin, Tyler Engquist, MyKale Clark, Mirna Mamou, Rebecca Jimenez, Andrea Lumabas, Kristina Tham, Jose Simon Carmona, Bodhi Young, Aashaka Kalavadi, Dessiree Cuevas, Ashley Depappa, Andrew Pajes, Kristopher Disharoon, Euridice Pamela Sanchez, Zaira Perez

- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda by **D. Cuevas**, second by **M. Mamou**, agenda **APPROVED**.

- IV. ACTION ITEM - **Approval of the Minutes of November 12, 2020**
Motion to approve the minutes of November 12, 2020 by **M. Clark**, second by **D. Cuevas**, minutes **APPROVED**.

- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the Senate on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.

- VI. UNFINISHED ITEMS:
No unfinished items.

- VII. NEW BUSINESS ITEMS:
 - A. INFORMATION ITEM - **[ASI Social Media Process](#)**
The Vice President of Communications will present the Social Media Process to be followed for the 2020-2021 academic year.
Brittney Golez states that there were complaints about the social media process during spring retreat. I would like everyone to take a look at the table of contents before I move on. What items would anyone like to be explained further? I can review the marketing requests. We have



two marketing requests that can be completed, which K. Disharoon works on. There are some stipulations to the requests. For example, if swag items are needed, the request must be submitted six weeks in advance and graphics and flyers must be submitted four weeks in advance. This is to be mindful to K. Disharoon and the tasks that must be delegated. We have the ASI mass campus email request. With this, forty-eight hours in advance is needed to send emails out. **T. Engquist** asks if mass emails are working? Last semester, with M. Mamou, we were unable to send emails. **K. Disharoon** states that it works. **Brittney Golez** states that introductory posts are coming soon. I sent an email that contains links for different resources in the social media folder. When anyone views the invitation, please select accept to receive a reminder to prepare. For the Board of Directors, for our introductory posts, we used desk set-ups. Each member sat at their desk to show them working from home. It would be nice for everyone to wear the ASI polo. After the introductory post, there will be another assignment, but it will not have any requirements. **D. Cuevas** asks for the weeks that are assigned, can we post our introduction and another post? **Brittney Golez** states that the introductory posts and requested posts are the only items required. I am not here to determine when anyone can post, but be respectful when someone posts on a certain week. Posts are allowed any day, but be mindful. I encourage creativity and posting more often. **K. Disharoon** states that Brittney Golez has done a great job with the presentation. I have never been contacted by someone that wants to reshare ASI's Instagram. I say no to that for reasons of privacy. I received random email from someone that was interested in reposting ASI's posts. **Brittney Golez** states that she appreciates everyone for taking direction with this. There have been changes and everyone is working well together. I am excited for the Senate committee. I would like to spend a few minutes reviewing a visual rubric. We are aiming for a level four posts, but it changes for each person and is determined on a case-by-case basis. If you post on Hoot Suite and Margarita Orozco Martell, who manages the site, sees a post, she has the right to remove it and it will not be posted to Instagram. We are not posting flyers that do not meet the standard. Anyone can work with me to increase the post to a level three or four. If a post does have lower standards, it will be removed. I would like everyone to show themselves on social media. Inspirational posts are not needed, but speak for yourselves. If there are any questions, please email me.

13:16



B. DISCUSSION ITEM - CLASS Items Funding Request

The Senate will discuss a funding request for CLASS items to be sent to CLASS students.

M. Clark states that she would like to create a care package for CLASS students to show support. Right now, I have journals and bottle covers, which both cost \$750.00. I would like to send the packages to two hundred students. I am asking for at least \$2,000.00 and the extra \$500.00 will be coming from the department of CLASS. I am open to suggestions as well.

K. Disharoon states that there are many pens that can be used. Right before the original shelter-in-place in March, we reordered everything. There are notebooks, mugs, stainless steel water bottles, shirts and masks. I suggested that Michael Ryan take a picture of the items, which will be attached to the forms. It will come from Erik Pinlac or Sneh Sharma. If anyone is interested in an item, a form can be filled out and the item will be mailed. There are reusable utensils. There are many items at the Concord campus. I wanted M. Clark to know that these items are there, before going to purchase more items. If you would like to visit the office to see the items, work with Erik Pinlac. He will schedule a time for you to visit. **Z. Perez** states that there are notebooks in the office that M. Clark can use. **M. Clark** states that what she would like are journals. I would like to place CSUEB CLASS on the journals. I am included money for printing in the request as well. **D. Cuevas** states that she was going to ask M. Clark if she planned to use the ASI notebooks. **M. Clark** states that she would like to purchase journals and they have note pads in them. For all the other ASI items, I will have a discussion with K. Disharoon.

E. Pamela Sanchez asks M. Clark if she could show the committee what the journals look like to determine if they are different from the ASI notebooks. **M. Clark** states that the journals will have Cal State East Bay CLASS written on them. **E. Pamela Sanchez** states that the journals will need to have ASI written on it, since ASI is providing funding. Thank you for showing us the journals and they are different from what we have. We purchased the white board notebooks to encourage sustainability. **M. Clark** states that the journals are recycled and sustainable.

A. de Leon asks how the items will be given away. **M. Clark** states that her and the Dean of CLASS will randomly select students. The items will be packaged and shipped by us to prevent the overuse of money. If any money remains, it will be returned to the Senate committee.

Z. Perez states that the whiteboard notebooks will last longer rather than paper notebooks. On the whiteboard notebooks, writing can be erased and reused. **M. Clark** states that the



whiteboard notebooks can be included in the care packages. Personally, as a student, I like to write notes and keep them. With the sticky notes, it helps to color-coordinate notes. Art students asked for sticky notes as well and I would like to cater to my college.

22:36

C. DISCUSSION ITEM - Dining Program

The Senate will be given information on Pioneer Dining at CSUEB from presenter Siddarth Valecha.

Move to postpone the Dining Program discussion item to the next Senate meeting by **M. Mamou**, second by **D. Cuevas**, item **POSTPONED**.

23:23

VIII. SPECIAL REPORTS:

A. Vice President of University Affairs

A. de Leon states that she excited that everyone attended the first Senate committee meeting of the year. I would like to talk about the things I have done in the past and my goals for this semester. In the past Z. Perez and I coordinated It's On Us. We had a great event that was focused on sexual assault awareness. We also created the Social Justice ad Hoc committee and the resolution was passed over the summer. People were interviewed during the break and yesterday, everyone was seated on my committee. I am excited to move forward and there are items that I would like for them to work on. This semester, I will be working on Hey, Be Nice with Z. Perez. It will be focused on mental health and the power of choice, in terms of bullying and creating an anti-bullying environment at East Bay. We have a speaker for the event, who is amazing. The speaker has a face paralysis, which will be the focus of her talk. We are creating a social media campaign for that week. B. Young, Z. Perez, and K. Dhillon are working on that piece. Overall with the Senate, I am hoping to create a cohesive team that will be working on the projects that have been discussed. Check-ins will be done monthly with K. Dhillon and I. We will be reviewing the projects that were discussed. Some of the members have mentioned creating different project, resolutions, and workshops. I know that a majority of you all are



ambitious and have great ideas. I am excited for everything and please watch out for upcoming check-ins. If there are any questions, please let me know.

B. Chair

K. Dhillon states that last semester, he worked on a couple of resolutions. There was a resolution on Mental Health that I worked on with A. de Leon. I worked on the SWANA resolution with J. Simon Carmona and with that resolution, CSSA along with E. Pamela Sanchez, are working on a CSSA resolution of the SWANA resolution. I was apart of the University Presidential Search, which has been completed and we have a new university President. Most recently, the Board of Directors adopted two resolutions. One was the Anti-Bias Training resolution, which Arianna Miralles and A. de Leon took the lead on and I assisted with fine tuning. The other resolution was the resolution Demanding Review of the Chair of Economics department. It was approved yesterday and the resolution will go to the Academic Senate. We will see what the university does with that review. The crewneck giveaway was approved yesterday and we will now have a new stock of ASI crewnecks that can go along with our giveaways this semester. As for my goals this semester, it is to support the Senate committee and A. de Leon. I also will be checking in with everyone monthly. I am working on an ASI end-of-year survey and it is a great idea. The survey will help the next Board with their initiatives.

C. Senator of CBE

D. Olguin states that last semester, there was not much that occurred. The most important item was the removal of the professor of eugenics. For my goals this semester, I have a town hall coming up, which should be on February 16th, but I will need to confirm with my Dean. I am also planning to have a financial literacy workshop that I mentioned to Brittney Golez. I would like to include Omer Shakoor because I liked the way he set it up during the retreat. Having someone that is in school and providing tips will encourage students. My last goal is to have a college fair for all business majors. I am trying to find the person to contact that can provide information on the companies that attended the fair last semester.

D. Senator of CEAS

T. Engquist states that last semester, he and M. Mamou sent a survey to students about synchronous and asynchronous learning, where they had reliable internet connection and other items that changed when COVID-19 hit. With that information, we presented it to the Academic Senate and I hope that the information was relayed. This semester, I know there are classes that



are offering both synchronous and asynchronous lectures. I am looking forward to a few things this semester. I will be having a town hall this coming up and I am working with my Dean. We are working on finding a new Dean and we currently have an in-term Dean. If the new Dean gets approved, I would like to welcome them with a town hall. In the town hall, I would like to focus on what has occurred with Kinesiology majors at the College of CEAS and what happens after school. I would like to help bridge the gap between college and a career. Third year and fourth year students become overwhelmed because there is no guidance or scheduling. I would like to work with Nicholas Brandao for Wellness Wednesdays and as a Kinesiology major, it is something that I believe in. I plan on working with him to create presentations about the RAW. The Board of Directors will be talking to the President soon. I would like for it to be a requirement that a student sits on a Dean or college Chair position when a new Chair or Dean is being appointed. I will be working on it.

E. Senator of CLASS

M. Clark states that this semester, her goal is to do the CLASS support items that I mentioned earlier. I want to continue to have events within CLASS. Last semester, we had a Healing the Trauma and Racism alter, Communicating with Faculty and Building Relationships, and the CLASS town hall meeting. I received positive feedback and comments from students, especially the event for Communicating with Faculty and Building Relationships. I hope to continue to have events for students.

F. Senator of Science

M. Mamou states that last semester, she hosted three events. I had all three of the events fall under the Board of Directors initiatives. For this semester, I plan on following the same idea. There are no dates for this semesters' events yet, since they require guest speakers. One of the events will be another town hall with the Dean. I have a meeting with him on Monday. I anticipate having another COVID-19 talk, similar to the one last semester. It was a huge success and many students asked to have the event again. I also plan on reaching out to A. Lumabas, the Senator of Alumni Relations and Monika Brooks. They recently had a COVID-19 talk and it was successful. It would be a great idea to collaborate on the vaccine edition COVID-19 talk. There will be giveaways for the event. It is difficult to change the number of synchronous classes, but to the College of Science, we were able to deliver information to the Dean that students were unaware that they signed up for asynchronous courses. We mentioned the office



hours issue and professors were not willing to meet on Zoom for office hours. This semester, the College of Science made a clear video that on MyCSUEB, each class has a synchronous and asynchronous section. The video explains how to register for those classes. During one of the staff and faculty meetings, they discussed office hours. The Dean encouraged professors to have Zoom office hours, regardless if the class is asynchronous. That is my report, thank you.

G. Senator At Large

R. Jimenez states that this semester, she is hoping to step into her role more. Last semester was fast paced. This semester, I want to work on better defining the roles of the Senator At Large since it is broad and there is not one focus. This is something that K. Disharoon and I were discussing during our one-on-one at the end of last semester. I hope to brainstorm ideas of the university that are being overlooked or focused on. I am looking to plan an event around midterms week and it will be a Zoom event about stress. At the spring retreat, there were talks about Student Spotlight and it is something that I plan on doing. It will recognize students and their accomplishments. It will be great to celebrate their success. Since I am studying Public Health, I would like to spread information on COVID safety and the vaccine. M. Mamou has my support on the vaccine talk. I want to make sure students are comfortable coming to campus next year.

H. Senator of Alumni Relations

A. Lumabas states that last year was a transitional period for her. I reached out to Karen Parada, who was the former Senator of Alumni Relations. She provided a ten-tip guide on how to better handle the position. My goal is to step into my role and so far, I have better familiarized myself with the Alumni Association Board to understand how it works, functions, the events, and how ASI can be of assistance. Earlier this year, I attended the first Board of Directors meeting of the year and I met the Board. Yesterday, I had a one-on-one with Trevor Nelson, the Director for Alumni Relations. During our conversation, we bounced off ideas to where I see myself and how ASI can make its way through the association. One thing we discussed was bridging the gap between Alumni and current students. When you graduate from East Bay, you are still apart of the community. A lot of our peers are first generation college students and were told to be better than their parents. One event we are working on is a series titled The Truth About. There will be an event on nursing and we are hoping to have a panel of nurses that graduated from East Bay. Nursing students can determine whether the career is for them. It will help to bridge



the gap between the two. Next week, I have a meeting with the incoming Alumni President to find other ways for ASI to be involved.

I. Senator of Athletics

J. Senator of Commuter Students

K. Tham states that one of her goals this semester is to step into her role. I feel as though I have struggled with my role, since no one has been commuting to campus. I am thinking about fall 2021 and how I can help someone of the commuter students when we do resume. I plan to have an event this semester. Commuter students will have the opportunity to drive up to school and pick up a care package. It will be full of useful items and swag items. If anyone has suggestions or would like to collaborate, please contact me. **M. Mamou** states that as a commuter student, she understands how frustrating it was to attend classes on Friday for a fifty-minute lecture. As the Senator of Commuter Students, I would like to help you to not make that a requirement for next year. I am sure we can have the whole Board of Directors on it, but we can start it.

K. Tham states that it sounds like a great idea.

K. Senator of Diversity

J. Simon Camona states that the goal of this semester is to have two or three events, depending on his capacity. Some of the things I worked on last semester was the resolution that K. Dhillon discussed. There is an update on the resolution and they have been going through a lot of administration ordeals and resolution making. A survey was created and I will share it with Brittney Golez to give to the CSU students to fill out. The purpose of the survey is to show support in the distinction of it. I can get more information. In regards to this semester, since Black History Month is approaching, I would like to create visuals for the month of February. I want to do cultural organization spotlights to shed light on the different cultural organizations on campus. I would like to have a giveaway or fundraiser.

L. Senator of Greek Life

B. Young states that this is his last semester. I would like to create a guide for my successor to ensure an easy transition into the position. I will be planning a social media campaign to encourage more excitement about Greek Life. The energy has been lacking due to being online and at home. I am planning to create something to bridge the Executive boards of each organization and it is difficult for each organization to communicate with one another.



K. Dhillon and A. de Leon mentioned an idea of working with the fraternity and sorority council to integrate into ASI. I will provide more information on that.

M. Senator of International Students

A. Kalavadi states that she communicated with the Center for International students. I was apart of a four series webinar during the December and January time period. We addressed the incoming international students and tried to help with the COVID situation on campus and make the transition smooth. This semester, one of my plans is to have a webinar for the international students that will be coming in the fall. There are restrictions on student visas and students are not able to come during the spring semester, but for the fall. I will be working with students to ensure that they receive a work permit and forms of identification. I will be searching to see if there is an international students club on campus and if not, I would like to form one. Appeal mentorship is more important. **K. Disharoon** states that during the fall, he took an immigration class for his HR certificate. Perhaps the instructor from that class will be willing to help by giving a presentation or a workshop. I think he is an immigration attorney and he presented a great review of immigration in the U.S. I will look for his information. **A. Kalavadi** states that she will contact K. Disharoon after the meeting.

N. Senator of Online Students

D. Cuevas states that in the fall semester, she met with Dr. Roger Wen, the Director of Online Campus. I received updates from him about Blackboard and we also have more hotspots. Last year, I wrote a resolution about Homelessness Awareness to be included in the syllabus. I emailed Linda, who is apart of the University Senate and they will be changing the syllabus format to include the Homeless Awareness or East Bay Care. It should be effective in the upcoming school year. The changes from the safety walks have been made this past semester. For the spring semester, I will be meeting with Dr. Roger Wen to discuss the changes for the next school year and whether we will be fully in-class, online, or hybrid. My goal is to write at least two resolutions and to host one event. I will be working with the new mentees this upcoming semester. My overall goal with East Bay is to graduate.

O. Senator of Residence Life

A. Depappa states that she would like to continue to build the bridge between Housing and ASI. If there are flyers for events, they can be posted throughout housing on the announcement boards. One of the biggest goals I am trying to accomplish is testing for residents. I am working



on a resolution for it. I have the support of RHA and they are helping me to find research. Hopefully by the next meeting, I can have a resolution for everyone to vote on. Last year, I worked on having more accessibility to the RAW resources for residents. Regarding workout areas, everything for students in housing is closed. It is difficult not working out. Hopefully after the COVID testing resolution, I can work on the RAW resources I am also working on having a resident discord for students to mingle. If this does happen, I will send the information to everyone to meet residents. I want to have more collaborations and I want to ensure everyone is heavily represented in housing.

P. Senator of Transfer Students

Q. **Pajes** states that he has a few goals for this semester. The semester is already starting off quickly. Coming into my position, I realized that there not enough resources for me to begin. One of the things I would like to do is create a foundation for my successor. I have had difficulty compiling a list of transfer students at CSUEB. I decided to reach out to transfer students personally through social media. As a Senator, I would like to know the needs of the students, especially transfer students. I looked into a transfer ambassador program and other programs for transfer students. It is quiet on that end and I am waiting for responses. I have been working with the Director for the Concord campus, Arianna Miralles for her Anti-bias workshop at the end of February. There will be a video coming up as well. I am working with the Concord campus because of the large population of transfer students. Another goal is to host one or two events. I would like to collaborate with everyone. I am ambitious and have many ideas running through my mind. I am interested in creating an event for all students and transfer students to network. Transfer students would like to be including in all events. A. Depappa mentioned creating a discord, can you please send me the information? I would like to create one for transfer students. K. Dhillon has invited me to a CSUEB student discord and I have been analyzing it. A. Depappa and I can work together to create one for this semester.

55:05

IX. ROUND TABLE REMARKS

A. de Leon states that it was great to hear everyone's special reports and to hear how ambitious everyone is. K. Dhillon and I are here to support everyone. I want to mention that we do have the Senator of Athletics position open. Please share the information and if you know a student athlete that



is interested in the position, applications are due February 5th. The interviews will happen the following week. We hope to have a Senator of Athletics join us in the middle of February. Please let me know if you have anyone in mind.

K. Disharoon states that everyone should activate their online business card. It is simple, but if there are any questions, please ask me. I sent everyone meeting requests to meet the week after next. This semester, I am taking MBA classes, accounting, and a UX design class. Check in with me if I do not respond to your email. I will be inviting some of you to Slack. I have been using Slack often with the communications area. If I invite you to Slack, it is because there is a project or I would prefer to communicate through there.

X. **ADJOURNMENT at 1:16 PM**

Minutes Reviewed by:

VP of University Affairs & Chair

Name: Anjelica de Leon

Anjelica de Leon

Anjelica de Leon (Feb 17, 2021 19:34 PST)

Approved on:

2-16-2021

Date:








Senate Committee Meeting Minutes of January 28, 2021

Final Audit Report

2021-02-18

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