

**Senate Committee Meeting Minutes of February 25, 2021**

I. CALL TO ORDER at **12:18 PM**

II. ROLL CALL

**Present:** Anjelica de Leon, Kabir Dhillon, Daniel Olguin, Tyler Engquist, MyKale Clark, Mirna Maamou, Rebecca Jimenez, Andrea Lumabas, Kristina Tham, Bodhi Young, Aashaka Kalavadi, Dessiree Cuevas, Ashley Depappa, Kristopher Disharoon, Euridice Pamela Sanchez, Zaira Perez

**Late:** Jose Simon Carmona, Andrew Pajes

III. ACTION ITEM - **Approval of the Agenda**

**Move** to approve the agenda by **D. Cuevas**, second by **M. Clark**.

**Motion** to change Resolution of Clarifying CSUEB Online Instruction to Resolution of Clarifying CSUEB Online Instruction on MyCSUEB portal by **D. Cuevas**, second by **M. Clark**, amendment **ADOPTED**.

Agenda **APPROVED**.

IV. ACTION ITEM - **Approval of the Minutes of February 16, 2021**

**Move** to approve the minutes by **B. Young**, second by **A. Kalavadi**, minutes **APPROVED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the Senate on any issues affecting ASI and/or the California State University, East Bay.**  
No public comment.

VI. UNFINISHED ITEMS:

A. ACTION ITEM - **Commuter/Transfer Student Event Funding Request**

The Senate will take action on a funding request for a Commuter/Transfer Student event.

**Move** to approve the funding for the Commuter and Transfer Student event for the amount of \$2,200.00 by **K. Tham**, second by **A. Kalavadi**.

**K. Tham** states that care packages will be sent out to commuter and transfer students. Some items that we are ordering will be the insulated lunch bags, hand sanitizers, safety key alarm



chains, and some of the remaining ASI items in the office. We will be mailing these packages to students who sign up through a survey will be putting out there for everyone.

**11 Ayes**, funding request **APPROVED**.

7:15

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM - **Virtual Tea Time Tea Bags**

The Senate will discuss a funding requested for tea bags for CSCI virtual tea time.

**Move** to postpone Virtual Tea Time discussion item to the next Senate meeting by **M. Maamou**, second by **R. Jimenez**, item **POSTPONED**.

7:59

B. ACTION ITEM - [Resolution of Clarifying CSUEB Online Instruction on MyCSUEB Portal](#)

The Senate will take action on the Resolution of Clarifying CSUEB Online Instruction.

**Move** to adopt the Resolution of Clarifying CSUEB Online Instruction on MyCSUEB portal by **D. Cuevas**, second by **M. Clark**.

**D. Cuevas** states that when someone signs up for classes, it should say whether the course is asynchronous or synchronous. Some professors are switching it up or doing a combination of both, which is disadvantaging for student success. The resolution ensures that for future semesters, the University Senate or person in charge of uploading items to the portal clarifies those details. **E. Pamela Sanchez** states that this resolution was discussed at the Executive committee meeting. The resolution is important and as D. Cuevas mentioned, professors will change the structure of the class and it is not fair to students. We need to hold professors accountable and ensure that they do not change anything the middle of the semester. This is a great resolution. Shout out to M. Maamou and D. Cuevas. **M. Clark** states that she reviewed the resolution yesterday. I like the resolution and this is something that I have talked about in CLASS, as well as with the Dean. The Chairs of CLASS have been great at calling out professors within CLASS to make sure they are following the asynchronous or synchronous ways and in-person classes. Whatever is needed to be done for CLASS, I will definitely do.

**R. Jimenez** states that this resolution will be great for hybrid classes. I am taking a hybrid course, but there is no description of the days that the class will be meeting or how many times a semester. This will be helpful for students that are choosing classes or weighing the workload.

**A. de Leon** states that this resolution is well written. I wanted to look at the resolve because I was curious to see what is needed from Academic Affairs or the Academic Senate. I sat on a



committee over the summer that worked on the instruction for the fall semester. They mentioned that for each of the classes, if it was asynchronous, there would be no times and if it was synchronous, times would be included. I like this idea because it clarifies what is synchronous or asynchronous. When I told my students that they need to look at the times, they did not realize that is what you are supposed to look for. I was curious to know if D. Cuevas and M. Maamou would be open to mentioning something in the resolve about making sure it is enforced in some way. I know some professors will be asynchronous and will have a class that is required for class participation. I have a class like this and I have meetings so I am unable to attend. It would be something to include because it will ensure that the descriptions will be followed. **A. Kalavadi** states that she has an idea. It would be great if professors can specify if the exams will be asynchronous or synchronous in the beginning of the course. I had that issue and the course would say that it is asynchronous and the exams are synchronous. In that situation, if I had taken another class, it would not have worked. If that is something you could add of request, it would be great. **M. Clark** states that in the MyCSUEB portal, when searching for classes, specifically for CLASS, it is hard to read. Many of the classes are synchronized for one week, asynchronous for the following month, and in person for the following month. It can be confusing for students when choosing classes. This will hold professors accountable in making sure that all of the classes are just asynchronous or asynchronous on certain days. Again, this is for CLASS and this is something I have been talking about. D. Cuevas states that she has listened to everyone's feedback. I am working on another resolution and it will be similar to this one, but will be more in depth. If everyone can email their feedback, it would be great and it can be added to the new resolution.

**12 Ayes, resolution ADOPTED.**

**18:15**

VIII. SPECIAL REPORTS:  
No special reports.

IX. ROUND TABLE REMARKS

**A. de Leon** states she hopes everyone is having a good Thursday. I mentioned this during the Board of Directors meeting, but there are only a few Senate committee meetings left. I have been pushing everyone to work on their events, ideas, and pass those resolutions. I want to continue to encourage you all to do so. When you are in these roles, you are representing and advocating for students and for yourself. I want everyone to take a step back and think about the mark they would like to leave in their position. Obviously, we are doing that now with being in a pandemic. I encourage everyone to have those meetings and to continue advocating and pushing for students. I have met with a lot of you this



week. Please let me know if you need help and K. Dhillon is here as well as the whole team. I love you all and I cannot wait to see what we are going to do for the rest of the next semester.

**D. Cuevas** states that today is her last Senate committee meeting. I was just appointed to be the next Executive Vice President. It is bittersweet, but it has been a long journey for me and I am excited to take the next step. Just because I am not apart of the Senate committee anymore does not mean you cannot reach out to me. I can help with any project.

**A. Kalavadi** states that she has an idea. There was a student that came to me and talked about the issues that they faced during the winter break. She had issues with housing and she is an international student. She became homeless for a week and she could not find help from anyone on campus. She is doing okay right now, but after talking to her, I had an idea. If we could have some form of a complaint form for students, it would remain anonymous for students and departments as well. I wanted to check with everyone before I continue with this idea. It can be for all students and we can work in collaboration.

**K. Disharoon** states that at Virginia tech, there was something similar to what A. Kalavadi mentioned. It worked similar to neighborhood watch and it was mostly addressed at things that people would see on campus regarding identity and social justice issues. People would anonymously report them. The form could work in the same way. There is something similar on campus already. If a student comes to you, you can come to me and communicate what the student said. A CARES report would be created and it will go to a group of people. Martin Castillo and Shauna Hong, the Director for Counseling are on it. The information will be given to the appropriate person to reach out to that individual. I have done that a few times. A. Kalavadi, are you asking to first address the issue to someone that is not a full-time staff member?

**A. Kalavadi** states that since there is a system for it, it would be a great idea to promote it through social media or on the CSUEB website. Students will be aware that there is a system and know where to report to.

**K. Disharoon** states that A. Kalavadi will need to work with Nicholas Brandao on that. He works with Darice Ingram from HOPE. I can connect you to Nicholas Brandao and so can K. Dhillon and A. de Leon.

**M. Maamou** states that she will be having a COVID-19 talk on March 24<sup>th</sup>. I will be sending out the flyer and invitation. It is open to all and there will be many fun giveaways. We are also collaborating with Alumni Relations. The talk will be helpful and will help when it is your turn to take the vaccine. It will be with Dr. Nazy Pakpour and she is great. She explains things in a way that you can understand. I hope to see you all there and I will be sending out more information.

**E. Pamela Sanchez** states that she is here to support and will be willing to brainstorm ideas. I cannot thank you all enough for stepping into these roles during a pandemic. I know it can be difficult learning and working in a virtual setting. I am always here and I am excited to help you all reach your goals by the end of the semester.



**A. de Leon** states that everyone should check their task lists and make sure everything is done. We will be doing check-in groups next week or the following week. Please check your Google Calendars for that.

X. **ADJOURNMENT at 12:44 PM**

Minutes reviewed by:  
**VP of University Affairs & Chair**  
Name: Anjelica De Leon

*Anjelica de Leon*  
Anjelica de Leon (Mar 12, 2021 08:25 PST)

Approved on:  
**3-11-2021**  
Date:






# Senate Committee Meeting Minutes of February 25, 2021.

Final Audit Report

2021-03-12

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