

**Senate Committee Meeting Minutes of April 22, 2021**

- I. CALL TO ORDER at **12:18 PM**
  
- II. ROLL CALL  
**Present:** Anjelica de Leon, Kabir Dhillon, Daniel Olguin, Tyler Engquist, Mirna Maamou, Rebecca Jimenez, Andrea Lumabas, Jill Nelson, Kristina Tham, Jose Simon Carmona, Bodhi Young, Tyler Luevano, Ashley Depappa, Andrew Pajas, Kris Disharoon, Zaira Perez  
  
**Late:** Aashaka Kalavadi  
  
**Absent:** MyKale Clark, Euridice Pamela Sanchez
  
- III. ACTION ITEM - **Approval of the Agenda**  
**Move** to approve the agenda of April 22nd, 2021 by **M. Maamou**, second by **J. Nelson**, agenda **APPROVED**.
  
- IV. ACTION ITEM - **Approval of the Minutes of March 11, 2021**  
**Move** to approve the minutes of MArch 11, 2021 by **A. Depappa**, second by **M. Maamou**, minutes **ADOPTED**.
  
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the Senate on any issues affecting ASI and/or the California State University, East Bay.**  
No public comment.
  
- VI. UNFINISHED ITEMS:
  - A. ACTION ITEM - [Resolution for the Encouragement of Affordable Learning Course Materials](#)  
The Senate will take action on a Resolution for the Encouragement of Affordable Learning Course Materials.  
**Move** to adopt the Resolution for the Encouragement of Affordable Learning Course Materials by **M. Maamou**, second by **A. Lumabas**.

**D. Cuevas** states that she and **A. Lumabas** worked on this resolution. It was being worked on last year for commuter students, but it was never completed. It encourages the Academic colleges to work with the library to provide classes with free textbooks. On the portal, there should be an area to search for classes with free textbooks. It is something that we are encouraging. We also included bills passed by the state government. It explains how it has been approved by the governor and we are reminding the campus that they will have to do this.

**11 Ayes**, resolution **ADOPTED**.

6:29

**B. ACTION ITEM - ASI Giveaway for Graduating Seniors**

The Senate will take action on a giveaway for graduating seniors.

**D. Cuevas** states that this item can be ignored because she had a conversation with

**E. Pinlac** states with the timing, we will not have enough time to get it out to the seniors.

7:42

VII. NEW BUSINESS ITEMS:

**A. INFORMATION ITEM - Affordable Learning Solutions subcommittee Presentation**

**Daisy C. Muralles**, member of the Affordable Learning Solutions subcommittee, will present to the Senate on a library service.

**Daisy C. Muralles** states that she is the new Equity and Access librarian at Cal State East Bay. The Affordable Learning Solutions subcommittee is a part of the CIC, the Curriculum and Instruction committee. I am in the process of becoming the Affordable Learning Solutions ambassador for our campus. I will be in charge of advocating, raising awareness of affordable learning materials to faculty so that they can convert the courses to either low cost or zero cost materials. I am working with the subcommittee, CIC, and library, connecting with the bookstore and other stakeholders which include ASI and the student population. I am a resource at the library for information needs. I just started last year in June and connecting with people has been slow. I have been project thinking and I have been drafting two student job positions. Considering how the planning and mentoring of the positions, it is more appropriate if it is coming out of the library. I am talking about student ambassadors outreaching to students about affordable learning solutions. Currently,

the library has limited faculty and staff. We have students, but they are working in circulation on the reserves and in the library. We have not focused on our outreach and engagement with the student population or organizations. These job positions will help us gain input from students and key stakeholders such as ASI and other groups. I will share a link in the chat of the current general resources available to students. As I learn more about the campus, I add more to the list of resources. We have a Freshman textbook program on our campus and course reserves in the library. We have general and digital textbooks. I know that many of you are seniors, but I am pointing to this specific place so that you can inform a friend. I am trying to gain more outreach to faculty. I am drafting job descriptions for student positions, and I will share a link to it. I would love to gain input to see if it aligns with the resolution that was passed today for affordable learning course materials. With the student positions I am creating, I am hoping to find ways for them to work with ASI to reach out to students. The draft includes wording from some ASI positions. I want to get to know people and I would like to create a bridge between the student ambassadors and ASI.

**A. de Leon** states that she thinks this a great idea. We are great at creating opportunities for students such as jobs. I am more than happy to provide input on the draft. Once the draft is finalized and approved, what is the best way that ASI can support the outreach of students? We have a fairly strong marketing atmosphere. Besides the marketing aspect, is there anywhere that ASI can support you?

**Daisy C. Muralles** states that the biggest task is for marketing. I have not had much time on this campus, and I want to be in the know of how communication is done. We have an ASI representative in the subcommittee and I wonder if that is the most appropriate person to connect my ambassadors to first. I could possibly be connected to someone whose name can be given to the student ambassadors. The marketing and outreach are the largest part.

**J. Carmona** states that he is looking into the ambassador position. Does the library have an Instagram account?

**Daisy C. Muralles** states that the library does have an Instagram page. It is managed by a different librarian, and I will be working with them. I am looking to try different ways to outreach. Not everyone follows the library, and we would need to find different ways to communicate to students. Next year, it looks like we will be slightly in-person and we can find techniques to provide outreach on ground. I can send the student ambassadors to ASI events to participate. I do not have access to when those events happen.

**J. Carmona** states that if Daisy C. Muralles has a flyer for the student ambassador position, he would like to bring it to the vice president of communications.

**A. de Leon** states that in terms of marketing, the vice president of communications

would be great to work with. I can share her contact information. I know that another way to advertise open positions is through mass communication. In my other job, my supervisor uses Bay Sync to target a certain age group and email. These are fairly effective and although not all students check their emails, some do and will apply if they are interested. Our event calendar is up to date and looking through that would be helpful. In terms of communication, whoever is on the committee would be a great person to streamline information. Everyone in this committee is open to maintaining communication. We are very supportive of this as well.

**Daisy C. Muralles** thanks the committee for providing the space for her to share. I appreciate your time. I can send a follow up email to Kabir Dhillon or our subcommittee person.

23:15

VIII. SPECIAL REPORTS:

No special reports.

IX. ROUND TABLE REMARKS

**D. Cuevas** states that the end of the school year is close. Senioritis has hit me hard, and I would like to graduate, but that does not mean we give up. We still have meetings to attend, and some people are working on final resolutions. Please do not miss meetings and if you need a break, please email me or with the person you are meeting. If you are not transparent with us, we will assume that you are giving up and would no longer like to work. We will continue to represent fourteen thousand students until we are done. We are close so keep trying your best.

**A. de Leon** states that this is the second to last Senate meeting. Congratulations to everyone for getting through the year and it was not a year we expected. I applaud everyone for going through it and being successful. Please communicate if you cannot attend a meeting. If you have any resolutions or projects, this is the time to complete them. It takes two meetings to get something approved or finalized. Please think about how you would like to leave your mark in this position. Because you all lead during a pandemic, it shows the kind of people you are.

**J. Nelson** states that she is trying to plan something for the athletes that regards mental health. A lot of us are disconnected from our teams and I am trying to reach out to schedule a mental health day or provide resources during dead and finals week. Keep pushing because there are always little things to do. I am ready to check out, but we have three more weeks.

**K. Dhillon** states that everyone should finish strong. The last Senate meeting will be May 6th. As **D. Cuevas** and **A. de Leon** mentioned, if you have any resolutions or policies, send them to the Executive committee. We are on the home stretch right now.



- X. ADJOURNMENT at **12:45 PM**  
Minutes approved by

**Vice President of University Affairs/Co-Chair**

Name: Anjelica de Leon

ANJELICA DE LEON (Jan 7, 2022 13:37 PST)

Minutes approved on:

**11-5-2021**

Date: