

**Personnel Committee Meeting Minutes of October 12, 2022**

I. CALL TO ORDER at **1:04 PM**

II. [ROLL CALL](#)

**Present:** Ashmita Ahluwalia, Arazeli Barragan, Tyler Luevano, Krisstina Caro, Michael Cesena, James Carroll

**Absent:** Ashley Medeiros, Martin Castillo

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of October 12, 2022, by **K. Caro**, second by **T. Luevano**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of September 28, 2022**

**Motion** to approve the minutes of September 28, 2022, by **K. Caro**, second by **T. Luevano**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

**2:11**

VI. UNFINISHED ITEMS:

A. DISCUSSION ITEM: **Director of Concord Campus Appointment**

The ASI Personnel Committee will discuss the appointment of the Director of Concord Campus.

**A. Barragan** reports that we have received two applications for the Director of Concord Campus, Sharn Basi, and Morgan Fletcher. They are qualified for this position because they have prior work experience, and knowledge, and have previously worked with the Sustainability Office. They stated that they wanted to be involved because they weren't as involved as nursing students because of the pandemic.



**J. Manlapaz** has similar preferences. Despite living primarily in Concord, Sharn had experience working with other campus organizations. I believe it will be an easier transition as we approach the middle of the semester and ASI. She has a few plans regarding what she wants to do going into this position which is convenient for us.

**M. Cesena** asks if she will be able to attend the Board of Directors meetings.

**A. Barragan** answers she can attend Board of Directors meetings.

**K. Caro** asks how long they have been at the Concord campus and what plans do have.

**A. Barragan** states Sharn started at East Bay as a freshman and then got accepted into the nursing program on campus. They were discussing bringing back general events and using social media to make Concord prominent.

**J. Manlapaz** states Sharn mentioned the advertising of Concord since it's a separate campus. She believes that we should have a separate social media account and Concord's programming is different. I believe she also talked about how they pay for certain fees. There isn't much at Concord which interests the students, for example, there are no food places.

**A. Ahluwalia** asks what the timeline for them would be to appoint the committee.

**A. Barragan** answers we have to onboard and try to get them situated and understand the ASI processes, so I assume that would be in a month. I believe they would get their committee seated in the Spring semester, but it depends if the students are interested in joining the Concord Campus Committee.

**A. Ahluwalia** states we can ask the candidates to use their relationship with staff and the administration to ask the students to join the committee.

**A. Barragan** states both candidates didn't mention that they had any necessary connections, but they did state that there was an application open and that they wanted to do this because they were passionate about it. I believe it helps especially since Sharn doesn't have connections to the campus itself, she made those connections here on this campus.

**T. Luevano** asks are both candidates close to the Concord Campus.

**A. Barragan** answers they both go to the Concord campus. The candidates would be able to do their office hours. Sharn mentioned in her interview that she's good at setting deadlines, being organized, and being able to stay on a schedule. So, I believe that consistency is going to help because the campus is far away and sometimes it's disconnected since we aren't able to head to that campus setting. I will be recommending this to the Board of Directors and mention everything that we discussed here.

9:05

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM: **Vice President University Affairs Appointment**

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The ASI Personnel Committee will discuss the appointment of the Vice President of University Affairs

**A. Barragan** states we have received one application which is from Jilian. She is qualified for this position because she has been in ASI for a few years and will our Executive Committee. She has talked about ideas and working with the Senators and trying to guide them. She mentioned bringing back events that were stopped due to COVID-19 and the connection of students and their Senators, so students feel comfortable reaching out.

**M. Cesena** echoes Arazeli, it could be an easier transition. We have many seniors in our leadership positions and some positions require someone to be in a term as an advance. We should make a strong push on getting someone younger. So, we can look at the longevity site. The performance has been great this year, but we might be setting ourselves up for a challenging term next year. We need to consider the long-term ramifications.

**A. Ahluwalia** asks as Michael said, what if we could go to GS classes and amortize the freshmen to get them involved? How will Jillian's task work?

**A. Barragan** states Jilian has mentioned that she can help with the transition so I believe she would still be working on the ballot. She is reaching out to others so they can be appointed as Director of Legislative Affairs after her.

**A. Ahluwalia** asks if the CSSA is coming up, will Jilian be able to attend the CSSA if she is appointed as the VP of University Affairs.

**A. Barragan** believes the University Affairs is supposed to go to CSSA.

**K. Caro** asks since we don't have our Non-Academic Senators, what are some of her other duties if she will go into this position?

**J. Carroll** states one of the things I had suggested to her to do to help create a list of all the things that the Director of Legislative Affairs is doing in terms of the upcoming CSSA. I would recommend as a collective in the leadership that we map the responsibilities and then task assigning specifically. I believe the Board of Directors can help with having that list and assigning the specific task.

**T. Luevano** as Michael mentioned about the future of ASI, we're going to be graduating and leaving ASI. Jilian will do a great job regardless of the position she is given. I believe we should look at the pros and cons because we don't want to set up the next year of ASI for failure. We should consider a few things. What is the future direction going to be? Or should we go forward with the appointment for the VP of University Affairs and then figure it out? What is our direction now?

**A. Barragan** states the VP positions need a semester and as of the moment Jilian is the only applicant. As for the future, I would have a conversation with Julian and look at her tasks and everything that she's doing at the moment. As James said, the idea of breaking down



what she's doing and how it's getting done to see how we can delegate some of those responsibilities. If we don't have a Director of Legislative Affairs, then we need to do marketing and outreach to try to get younger students to apply for that position.

**M. Cesena** states when James and I went to Sonoma and met with their Executive Director Eric brought up that for their requirements they consider any service done at ASI. They considered student staff or any of the involved on any level. We have done that in the past as it wasn't as challenging because we had many committee members, and our student staff was bigger. There have been more priorities at the moment whether it was the stipend, filling positions, or the First-Year Mentorship Program. As Tyler mentioned, we need to have a clear path.

**A. Ahluwalia** states Andrew Yunker and I have been working on the First-Year Mentorship Program and figuring out how that would look because we're going to advertise to classes and will be advertising when it's prepared. The Director of Legislative Affairs position is open, and we can advertise this to all first-year classes. I want the first-year students to come to our Board of Directors meeting and the professors are going to give them extra credit to make a public comment and can join committees. When we had discussed this earlier in the year, it was because our board members are new and how are they going to mentor freshmen when they need mentoring as well. It would have been working for the Executive Board because we would have answered questions from two groups. This is a good time to prepare so that our board members are ready to be mentors next semester.

**A. Barragan** states for our Board of Directors meeting, we can bring up the First Year Mentorship Program and what students would want to see in that program.

**J. Carroll** states that based on the comments moving forward with Jillian. In terms of recruitment and eligibility may be the best path forward because, with the Director of Legislative Affairs, there aren't restrictions on involvement. The policy in the Elections Code states that students need to have one-semester experience at the time of application. If we started advertising with the first-year students, they would not meet that requirement because the applications are due at the end of January. However, if there are vacant positions by late spring students would have met that criteria if we began to start recruiting now. The overall planning for ASI varies from year to year.

**A. Barragan** asks any more questions or discussions.

27:23

## VIII. SPECIAL REPORTS:

No special reports.

27:27



IX. ROUND TABLE REMARKS

**M. Cesena** discusses the limitations and requirements for Honorary Members.

**A. Ahluwalia** states we should have a criteria list for Honorary Membership.

**33:30**

X. ADJOURNMENT at **1:37 PM**

Minutes reviewed by:

**Executive Vice President/Chief of Staff & Chair**

Name: Arazeli Barragan

  
--ASIExecVP (Oct 27, 2022 14:54 PDT)

Minutes approved on:

**10-26-2022**

Date:








# Personnel Committee Meeting Minutes of October 12, 2022.

Final Audit Report

2022-10-27

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