

Board of Directors Meeting Minutes of April 24th, 2024

I. CALL TO ORDER at **12:06 PM**

II. [ROLL CALL](#)

Present: Nolan Calara, Sai Charan Attili, Erick Loredo, Carlos Martinez-Aguilera, Danny Lopez, London Deguzman, Guadalupe Felix, Hailey Corum, Anahi Rodriguez, Elijah Quineri, Martin Castillo, James Carroll, Ashley Depappa, My-Lan Huynh, Steve Spencer, Stephanie Ann Lustina, Saira Garcia, Christina Chin-Newman, Terry Buttchen

Absent: Kushal Sheshadri, Sharn Basi, Charan Reddy Doolam

III. ACTION ITEM - **Approval of the Agenda**

Motion to move EB Jamboree Recap as the first Discussion Item by **N. Calara**, seconded by **L. Deguzman**, motion **CARRIED**.

Motion to approve the agenda of April 24th, 2024, by **N. Calara**, seconded by **S. Attili**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of April 10th, 2024**

Motion to approve the minutes of April 10th, 2024, by **H. Corum**, seconded by **E. Loredo**, motion **CARRIED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

04:11

VI. UNFINISHED

No unfinished items.

ITEMS:

04:18

VII. NEW BUSINESS ITEMS:



A. INFORMATIONAL ITEM - Housing Items Spring 2024

The ASI Board of Directors will be informed about the Housing Items, Spring 2024.

M. Huynh shares updates and insights regarding housing and the various changes made to enhance the on-campus living experience. She highlights the ongoing housing process for the upcoming 2024-25 academic year, emphasizing the convenience and benefits it offers students, such as proximity to campus activities, opportunities for socialization, and the creation of networks and friendships. She mentions the priority contract initially offered to current residents, followed by the general application stage, open to all students, including freshmen, transfers, and returning students. She underscores the availability of housing options not only for the fall semester but also for the summer, catering to students with specific needs, such as those pursuing internships or post-baccalaureate programs. She acknowledges the challenges faced by students living off-campus, such as short-term lease difficulties and roommate issues, and highlights how on-campus housing provides flexibility and convenience in comparison. She discusses the adjustments made based on student feedback, particularly regarding room preferences, leading to an increase in single and double occupancy options. She also mentions expanded meal plan choices for second-year students and beyond, catering to diverse preferences and needs. Additionally, she mentions the introduction of two-year-plus housing options, allowing students to room with peers from different academic years, fostering a supportive community environment. Furthermore, she discusses targeted housing options for freshmen and transfer students, including triple and double occupancy choices, as well as super single suites. She introduces the collaboration with the GE cohort known as the Inspire cohort, offering classes at Lassen Community to facilitate easy access to academic resources and support. In conclusion, she encourages students to explore housing options and highlights the availability of resources online, including application details and QR codes. She invites questions from the audience to address any inquiries they may have regarding housing options and the application process. **N. Calara** expresses appreciation for the Inspire GE cohort initiative and raises a question regarding its coverage area and potential implications for Area E. He mentions his previous discussions with the Chancellor's Office regarding institutionalizing the first-year experience and expresses concern about the potential removal of Area E in the future. He seeks clarification on which area the Inspire model will cover and whether it includes Area E, as this information could impact future decisions and planning. **M. Huynh** mentions his lack of specific information regarding the coverage area of the Inspire GE cohort. She acknowledges the transition within the GE model but underscores that Inspire is designed to navigate through this transition seamlessly. She clarifies that Inspire meets general graduation requirements but invites input from other attendees if they possess additional



insights or details on the matter. **C. Chin-Newman** highlights that, according to the current timeline, faculty are expected to implement changes within one year to prepare for fall 2025. She indicates that Area E will still be present during the upcoming year, but there remains uncertainty about future developments. **N. Calara** expresses his enthusiasm for the concept discussed, citing concerns about potential changes in Area E and its impact on the program's continuity. He emphasizes the importance of ensuring the program's sustainability in the event of Area E removal. **M. Castillo** elaborates that while Area E is transitioning to the colleges, the concept remains intact. By fall 2025, each college will conduct its own onboarding or orientation by major, ensuring alignment with the Area E phase-out timeline. Inspire is already planning for this transition, with classes in progress for certain colleges and others to follow suit in the coming year. **C. Chin-Newman** provides an update from the Academic Senate, noting the passage of a new one-unit success class requirement applicable to first-year students and incoming transfers without an ADT (associate degree for transfer). Currently, the classes and science departments have a prefix for this one-unit class, while the other two colleges do not. She expresses uncertainty regarding the status of the general studies department and its alignment with the new GE requirements, especially for students admitted under the old GE system for fall 2024. She mentions potential financial implications and the need for clarity on the president's approval and support for the new requirement, particularly concerning funding for junior-level incoming transfers.

Motion to add five minutes to this item, by **N. Calara**, seconded by **C. Martinez-Aguilera**, motion **CARRIED**.

N. Calara directs a question to **M. Huynh** regarding the projection for empty bed spaces in the dorms for the upcoming year and how housing plans to address them. He seeks insight into whether there will be an increase in vacant bed spaces and how housing intends to manage them effectively. **M. Huynh** outlines several strategies being implemented to address projected occupancy rates and potential empty bed spaces in the dorms. These strategies include collaborating with the outreach team to align housing with enrollment projections and exploring opportunities for year-round conference hosting in designated dorm wings. Additionally, partnerships with institutions like Chabot College aim to increase occupancy and broaden outreach efforts by introducing students to the Cal State East Bay experience. She mentions that the discussions with Chabot also include the potential for emergency housing arrangements on campus. **G. Felix** inquires whether the conferences and events aimed at bringing different groups onto campus would be hosted in a specific building. **M. Huynh** explains that the Juniper building is currently being considered for hosting conferences and events, prioritizing opportunities for current students to live on campus. If the occupancy for current students increases, they will be given priority for



housing accommodations. **G. Felix** raises the question of why the cost of living on campus cannot be reduced for rooms that may not fill up, instead of seeking alternative ways to occupy those spaces. She emphasizes that affordability is a significant factor in students' decisions to live off-campus and proposes the idea of lowering the rent to encourage more students to reside on campus. **M. Huynh** explains the challenges of reducing the cost of living on campus, highlighting the various expenses associated with maintaining housing facilities. She mentions efforts to negotiate with vendors and control costs, such as utilities, maintenance, and security, but notes that factors like rising utility rates contribute to the overall pricing structure. **N. Calara** suggests exploring external funding options to address the challenge of affordable housing for CSUEB students. He proposes seeking government grants or funds at the state or federal level, as well as potential funds available in Hayward. He emphasizes the importance of advocating for UHRL to receive financial support to provide affordable housing options for students. **M. Huynh** provides updates on various initiatives aimed at addressing the challenge of affordable housing for CSUEB students. She mentions exploring options such as building with affordable housing in mind and collaborating with partners like HOPE to secure emergency housing funds. She also highlights efforts to market payment plans and other assistance options to students. Additionally, she acknowledges challenges with the timing of fund dispersal but emphasizes the importance of reducing student debt through such initiatives. **N. Calara** inquired about the possibility of housing faculty, staff, and alumni in dorms to address occupancy gaps, acknowledging the challenge of accommodating student parents due to age restrictions for children in dorms. **M. Huynh** explained that while there has been consideration for housing staff, faculty, and alumni in the dorms to address occupancy gaps, logistical challenges have arisen. The need for facility updates to accommodate families, including minors, has been identified. However, the costs associated with construction and maintenance have posed obstacles to implementing these ideas fully. **N. Calara** notes that the cost of construction and maintenance has been a limiting factor even for faculty, staff, or alumni without children to reside in the dorms. Despite considering these options, the financial implications have made it challenging to proceed with implementing such initiatives. **M. Huynh** sheds light on the comprehensive nature of on-campus housing costs, encompassing various amenities like utilities, internet, laundry, and more. By contrasting these with potentially overlooked expenses in off-campus living, such as transportation and utilities, she aims to provide a clearer understanding of the true financial implications for students. Furthermore, she addresses the importance of maintaining a conducive living environment conducive to student success and well-being, cautioning against compromises in living standards that may arise from overcrowded accommodations. She underscores the university's commitment to



supporting students in making informed housing decisions while prioritizing their overall academic and personal development.

36:33

Motion to move Informational Item C as the next Discussion Item, by **N. Calara**, seconded by **G. Felix**, motion **CARRIED**.

37:18

B. INFORMATIONAL ITEM - University Hill Updates

The ASI Board of Directors will be informed about University Hill updates.

S. Lustina mentions that this area falls within Student Life responsibilities. Due to the current staffing levels and the numerous end-of-year events, they haven't managed to form a committee or recruit members for it. Given the demands of these events, many staff members have been heavily involved. She notes that this topic is something they plan to address during the upcoming summer months.

1:05:22

C. INFORMATIONAL ITEM - Spring 2024 Power Outage

The ASI Board of Directors will be informed about the Spring 2024 Power Outage.

M. Armstrong introduces herself as the Vice President of Administration and Finance, highlighting her two-year tenure at the campus. Due to a recent ankle injury, she expresses regret for her inability to attend the meeting in person. Nonetheless, she affirms her commitment to engage with the ASI team, listen to their concerns, and offer insights into the campus's plans moving forward, particularly regarding the February power outage incident. She encouraged attendees to review the after-action report for further details on the incident response. She concluded by deferring to Nolan or any other participant to continue the discussion. **N. Calara** raises concerns regarding the aftermath of the power outage incident, particularly focusing on the impact it had on housing students and Resident Assistants (RAs). Despite being on a different grid from the main campus, housing facilities encountered Wi-Fi issues, posing challenges for student success. RAs, while equipped with duty keys for emergency support, found themselves unable to address Wi-Fi-related concerns, which affected their Bay card usage and hindered access to online resources. With classes remaining online during the outage, students faced difficulties attending classes and completing assignments, exacerbated by limited transportation options. Some RAs advised residents with cars to seek Wi-Fi access at nearby locations like McDonald's. He emphasized the need to ensure equitable access to academic resources and support services for all students, including those in housing and off-campus. He sought suggestions from **M.**



Armstrong and **M. Huynh** on strategies to enhance student success and support housing students during such instances in the future. **M. Armstrong** highlights the complexity of addressing the power outage incident, particularly its unforeseen impact on housing students due to Wi-Fi disruptions. While backup generators were expected to maintain essential services, including Wi-Fi, the incident revealed vulnerabilities in the system. To address this, the IT team is exploring options to enhance redundancy and ensure seamless transitions during such crises. She also discusses plans to collaborate with the Hayward community to provide support services for students, leveraging existing relationships with the city and exploring alternative transportation options, such as rerouting shuttles for housing students. The incident underscored the need to expand existing emergency protocols to minimize disruptions for students, emphasizing the institution's commitment to prioritizing student experience, safety, and security. **N. Calara** raises a crucial point regarding communication strategies, specifically focusing on the implementation of the AlertMe system. While acknowledging the receipt of AlertMe messages via iMessage and email, he sought clarification on the university's comprehensive plans for this system. Emphasizing the importance of ensuring its effectiveness for students, staff, and faculty, especially during challenging circumstances akin to the previous incident, he inquired about the strategies in place to guarantee its reliability and functionality. **M. Armstrong** emphasizes on the critical role of mass communication systems, such as the AlertMe system, in reaching out to the campus community during emergencies. Reflecting on feedback received, she highlights the importance of conducting regular tests to ensure the system's functionality. Proposing a biannual testing schedule, once in the fall and once in the spring semester, she aims to address any potential issues and ensure that individuals receive notifications effectively. Additionally, she stresses on the significance of maintaining updated contact information to facilitate swift communication in crisis situations. With the AlertMe system now delivering notifications via text, phone call, and email, she acknowledges the challenges of reaching a large audience instantly and affirmed the system's status as the most effective means of communication in emergencies. **N. Calara** questions why the campus physically shut down without synchronous closure. He expresses feeling inequity, particularly for housing students, due to inadequate communication channels. He highlights the challenge of emailing professors without access to Wi-Fi and attending classes without it. The only communication avenue available to him was through **C. Chin-Newman** the Academic Senate, urging faculty to acknowledge students' connectivity issues. **N. Calara** suggests that future provosts enhance communication strategies during similar crises to ensure student success. **M. Armstrong** emphasizes the impact on housing and the importance of ensuring access to necessities like food. The decision to isolate the housing complex on a separate



grid aimed to maintain continuity in services and energy supply. However, the broader campus shutdown prioritized the safety of all students, faculty, and staff. With the power outage occurring, concerns arose about freezing conditions in buildings, highlighting the unsafe environment for everyone, especially students. Acknowledging room for improvement in communication with the leadership team in housing, **M. Armstrong**, along with the President and Chief of Staff, visited the housing office to express support and ensure that necessary assistance was provided. Regarding communication issues such as Wi-Fi connectivity impacting students in housing, M. Armstrong suggested that communications should be coordinated through the academic affairs office, specifically involving Provost Greer, the deputy vice provost, and academic deans. Efforts were made to extend grace to students affected by connectivity issues, but there was recognition of the need to improve communication and decision-making processes to address concerns raised by different student groups effectively.

Motion to add five minutes to Informational Item – Spring 2024 Power Outage by **N. Calara**, seconded by **S. Attili**, motion **CARRIED**.

A. Depappa expresses personal comfort with disconnecting from Wi-Fi but acknowledged the importance of Wi-Fi for safety reasons, especially considering that many staff and students rely on it due to poor cellular service. Drawing from experience working on campus, **A. Depappa** highlights instances where colleagues struggled with connectivity, such as relying on FaceTime audio due to poor Wi-Fi and cellular service. She questions the priority level of restoring Wi-Fi during emergencies when everyone is on campus and raise concerns about the lack of timely Wi-Fi backup options. She also wonders if discussions had been held regarding alternative communication methods to ensure everyone has access, considering that not everyone has reliable cellular service. **M. Armstrong** discusses common challenges with cell coverage on campuses of this size, noting potential dead zones depending on the placement of towers by different companies. Emphasizing that Wi-Fi remains a top priority for the university, as it serves as the backbone for all operations, **M. Armstrong** highlights efforts to ensure continuous power supply, particularly to critical buildings like the SA and science buildings, where essential research takes place. Despite preventive measures, multiple failures occurred during the recent incident, including generator malfunctions and overheating issues in the data center. The IT team worked diligently to restore services, with support even coming from the Chancellor's Office in Sacramento. While many systems are cloud-based, some programs still rely on local servers, posing challenges for those dependent on campus Wi-Fi. **M. Armstrong** suggests exploring options like additional cell towers through partnerships with cell companies to improve connectivity on campus, noting various possibilities to ensure everyone remains connected.



M. Hyung expresses gratitude to **N. Calara** for raising insightful questions. She acknowledges working closely with **M. Armstrong** to debrief the recent incident, particularly focusing on challenges faced by housing. Despite having separate electricity grids, housing unfortunately experienced power outages during those days. **M. Hyung** emphasizes the importance of campus-wide collaboration in addressing such issues, crediting **M. Armstrong** for initiating discussions and brainstorming solutions, including potential partnerships with the city of Hayward. She highlights the need to view the campus as a cohesive unit and to foster collaboration among departments to provide mutual support. **M. Hyung** points out the unique situation where housing and campus areas have experienced power outages on opposite sides, underscoring the need for comprehensive planning. She thanks ASI for facilitating the debriefing session and **M. Armstrong** for her proactive approach in seeking ways to learn from the situation and improve campus resilience.

1:03:33

D. DISCUSSION ITEM - End of the Year Custodial Staff Appreciation

The ASI Board of Directors will be discussing the End of the Year Custodial Staff Appreciation.

C. Chin-Newman suggests that after the meeting, Board Members could take some time to write the names of custodial staff members on envelopes or in messages, along with a thank-you note representing ASI and Alumni of Cal State East Bay. She inquires about the timing for presenting the drawings and gifts, proposing the possibility of doing so during the meeting next week, as ASI would be having a Board of Directors session.

J. Carroll addresses the challenge of timing for the presentation, noting that it wouldn't be feasible to do it during the meeting itself. He suggests that it would have to take place after the meeting concluded. However, he expresses uncertainty about the agenda and whether there would be sufficient time for the presentation. **J. Carroll** mentions the main item on the agenda, which involves wrapping up the transition of the Oath of Office for the incoming board, but he is unsure about the number of other agenda items and whether it would be possible to schedule it at 1 pm. His main concern was finding a balance since the presentation couldn't be integrated into the meeting itself and would require the meeting to conclude first.

D. Lopez mentions a recent conversation with **N. Calara**, estimating that they would likely conclude before 1:30 pm at the next Board of Directors meeting.

N. Calara suggests a different approach for the last Board of Directors special report, opting for highlighting the most impactful initiatives rather than presenting a list. He asks if this approach would be acceptable to everyone, emphasizing its efficiency in showcasing the significant impacts from their positions.



A. Depappa clarifies that all Board Members are required to speak during the meeting. However, she emphasizes that each member should provide a brief recap of the initiatives and accomplishments specific to their position throughout the year. She indicates that the discussion wouldn't be structured in a way where everyone contributes to each point, but rather each position would address their own initiatives and achievements.

N. Calara clarifies that each Board Members would have the opportunity to speak. He recalls that last year, each member listed every action taken monthly, but to enhance efficiency, he proposes that each member simply outline their top five main accomplishments from the entire year.

C. Chin-Newman expresses that it seems like a special meeting due to the transition and wrap-up, but they don't anticipate it taking too much time. She explains that their concern is that the Senate can't host the meeting because all their meetings are conducted over Zoom. Even if only half of the Board of Directors could attend in person, they would still have a decent-sized group.

D. Lopez suggests holding an award ceremony after the meeting, where letters could be distributed. He mentions considering locations such the CORE Innovation Hub, Lassen Hall, or the University Union, which are easily bookable and accessible by car.

C. Chin-Newman suggests the need for a larger room, noting that while there are 50 employees on the list, only a small number work at night. Even if half of them attend, it would still be around 20 people, making the current room seem too small. She proposes holding the regular meeting in the current room and then moving to a larger room for the award ceremony at 2 o'clock. She also asks **T. Buttchen** if he had managed to check on sponsoring a gift basket. **T. Buttchen** explains his plan to provide written information from the conversation to the rest of the Board of Directors of the Wellness Association. While initially uncertain about the purpose, he now understands that the intention is to honor the custodial staff. He mentions the need for the Board's approval before spending any money and suggests that the amount discussed is around \$100. He expresses readiness to proceed and states his intention to run it by the Board of Directors. Finally, he asked for guidance on the next steps. **C. Chin-Newman** apologizes for forgetting about the email but emphasized the urgency, stating that they need it within a week. She recalls a past instance where they conducted a faculty survey and successfully obtained a gift donation from the bookstore, which was awarded through a drawing. She suggests that if anyone has relatives who own restaurants willing to donate gift certificates or other prizes, they could add variety to the available rewards. **J. Carroll** is suggesting that before the Board departs, they ensure a plan is in place regarding the cards, indicating that not everyone needs to individually sign them. He expresses concern about logistics that may still need attention and worry about not having



a plan for reserving rooms once the Board Members disperses. He suggests designating someone to communicate with **C. Chin-Newman** to finalize these details and inform the Board Members about meeting locations. He inquires about the possibility of changing locations and stress the importance of having someone coordinate with **C. Chin-Newman** to secure necessary logistics, especially considering potential challenges with room reservations next week. **D. Lopez** is asking if there's anyone willing to join them and **N. Calara** in taking the initiative. He acknowledges that if not, it's completely understandable, especially considering its finals. **N. Calara** suggests that **D. Lopez** and themselves could simply take the lead on this matter. **C. Chin-Newman** mentions that she printed out some names. She was under the impression that the meeting might conclude earlier today, so she thought that the Board Members could sign a few cards before departing. If they don't manage to complete all the cards, she suggests enlisting the assistance of other faculty or individuals to finish them. She inquires if this plan sounds acceptable for after the meeting.

1:14:22

VIII. SPECIAL REPORTS

A. [International Student Survey Reports](#)

S. Attili presents information about the International Student Survey Reports to the Board of Directors, which was conducted with the assistance of CIE. The survey was active for three weeks, running from March 29th to April 19th. It included questions regarding academic programs, degree levels, academic standards, campus services, transportation, and campus food. A total of 51 responses were received, and it's noted that the transparency of this data is ensured as the form was distributed to students by CIE. Additionally, it's mentioned that most respondents were from the 2022 and 2023 intake. **D. Lopez** queries why there were more than 70, considering that only 51 international students were mentioned to have participated. **S. Attili** suggests that it's a matter of percentages and offers to send the spreadsheet for clarification. **G. Felix** expresses appreciation for conducting the survey and obtaining valuable information but questions the extent to which the international student body is represented when only 50 people participated. **S. Attili** clarifies that transparency was ensured by the survey being emailed directly to students by CIE, although it's noted that some students may not have had visibility of the email. Additionally, the survey was promoted on the ASI and ICE Instagram pages. **G. Felix** suggests passing on the responsibility for the survey to whoever holds the position next year so that they can redo it and potentially reach more students. **S. Attili** mentions they are already discussing the matter with Balvinder Kumar, who oversees the international program, and has shared the presentation with her. **C. Martinez-Aguilar** echoes **G. Felix's** suggestion and expresses



support for potentially conducting the survey again in the future to gather more feedback. He commends the detailed report provided and highlight its value in identifying concerns students may have on campus. He suggests that such initiatives could benefit not only international students but also the general population, serving as a means for ASI to advocate for student needs. **A. Depappa** commends the excellent work done and suggests reaching out to campus partners if it hasn't been done already. She highly recommends sharing both positive and negative qualitative data gathered from the survey. A lot of times, criticism is emphasized, but positive feedback can also be beneficial for departments. She emphasizes that such feedback could support campus partners greatly. She requests that before transitioning out, efforts are made to ensure that some of the qualitative data reaches the respective departments.

1:24:49

B. [Washington DC Trip Spring 2024](#)

N. Calara shares that from April 9-11, they had the opportunity to visit Washington D.C. alongside President Sandeen and VP Buchanan. He intends to discuss and presents his experiences and the key talking points from the trip.

1:33:31

C. [EB Jamboree Recap](#)

N. Calara acknowledges Lauren's efforts in organizing the EB Jamboree, highlighting it as one of the most student-participated events of the year. He opens the floor for any advisors or board members to provide a recap, share comments, suggestions, or feedback on how the EB Jamboree could be improved for next year. **E. Lored** suggests improving the process for waiver signoffs at the EB Jamboree, noting that the current method with physical paper forms was hectic and challenging to navigate with many students. He suggests exploring alternative methods to streamline the process for next year's event. **N. Calara** mentions that although the Board of Directors' primary responsibility at the EB Jamboree was overseeing the booth there was room for improvement in coordinating board members' presence at the booth. He recognizes the overwhelming demand for mechanical rides and the lengthy queues for waiver signoffs, and so some board members stepped in to assist Lil and the event staff. He suggests having additional volunteers dedicated to managing the waiver line and distributing food vouchers for smoother operations in the future. Additionally, he suggests exploring options for electronic waivers, such as Adobe Sign to streamline the process for students, providing them with a more efficient experience. Despite these logistical challenges, there was consensus that the event was a success. The presence of Leon Thomas



was particularly well-received by students, fulfilling a significant demand. He encouraged further suggestions or comments from its members. **G. Felix** stresses the importance of ensuring an adequate supply of wristbands for future events. She notes the discomfort of having to mark attendees' hands with an "X" due to wristband shortages, which leads to some awkward interactions. While acknowledging the team's efforts to manage the situation with available resources, she emphasizes the need for better preparation to avoid such issues in the future, promoting a smoother and more professional experience for attendees. **N. Calara** expresses a desire for greater involvement from the Board in the decision-making process for future events like the EB Jamboree. He suggests the formation of a committee dedicated to the planning and organization of such events, involving not only board members but also relevant departments that contributed to the booths. He highlights the importance of board participation in decision-making, particularly regarding funding allocation for future events, considering the anticipated budget constraints for the upcoming year. **J. Carroll** highlights the positive shifts made in response to past attendance challenges and attributes some success to favorable weather conditions. However, he notes the ongoing struggle with the university and the chancellor's office regarding the use of electronic waivers, expressing disappointment in their refusal despite efforts to advocate for them. He emphasizes the need for all-hands-on-deck support from ASI members for large-scale events like the EB Jamboree and suggests that the board reconsider their volunteer roles and explore ways to increase volunteer participation. He acknowledges the dedication of those who contributed but emphasizes the necessity for more hands-on-deck and longer volunteer hours for future events of similar magnitude. **N. Calara** directs a question to **J. Carroll**, inquiring if ASI could potentially advocate on a chancellor or system-wide level regarding the issue of electronic or pre-event waivers. **J. Carroll** expresses his willingness to explore the possibility of advocating for electronic waivers with Martine, Suzanne, and Maisha, who have rejoined. Despite efforts made with Tom Kuehn from risk management and discussions with the Chancellor's office, they encountered resistance to electronic waivers. He highlights the paradox of being able to conduct many activities electronically during the pandemic but facing constraints regarding waivers. He emphasizes the importance of continued efforts to address this issue. **T. Buttchen** suggests improving the visibility of booth signage by placing it at a higher level, as he observed that the current placement, low to the ground, resulted in attendees being unaware of the represented organizations. He proposes that raising the signage above eye level would attract more attention from attendees, encouraging them to inquire about the organizations or engage in the activities offered. This adjustment would enhance publicity for the participating organizations. **M. Huynh** commends the team for their excellent work, acknowledging the feedback received regarding sound and its impact



on classes, which underscores the program's effectiveness. She suggests aligning the Thursday schedule with past practices and ensuring faculty are notified in advance. She assures that the feedback has been noted and additional details will be provided to leadership for consideration in future planning.

15:04

IX. ROUND TABLE REMARKS

H. Corum extends belated Earth Day wishes and mentions the ongoing Earth Week celebrations. She highlights that the biggest event for the week, the Green Resource Fair, is scheduled for tomorrow. The fair will take place in the University Union walkway and will feature participation from various external organizations. She emphasizes that this event presents a valuable opportunity for Board Members to connect with the campus's prominent Sustainability Committee. She encourages Board Members to make an effort to attend sometime between 11:30 AM and 1:30 PM, expressing their appreciation for their participation.

E. Loredo announces that tomorrow marks the final day of "It's On Us" tabling. He explains that tabling has been ongoing throughout the week, but unfortunately, today's session had to be canceled due to the Board of Directors meeting and the unavailability of mentees to table. He informs everyone that tomorrow's tabling session will take place at the CORE plaza. He expresses appreciation for any available assistance from others who can come and help.

A. Depappa begins by reminding everyone that next week will be the last Board of Directors meeting, so if anyone has any last-minute items they want to add to the agenda, they should ensure they do so today, in a timely manner. She then emphasizes that today is the final day for voting in this year's elections for the Board of Directors for the upcoming year. A reminder is given to all members to cast their votes if they haven't already done so. Additionally, she encourages everyone to remind their peers to vote, especially considering that there are some positions running unopposed. She stressed that it's important to ensure all positions are filled to maintain a strong board for the following year. She urges members to encourage others to complete their votes, especially if they have specific candidates they wish to see in positions.

C. Martinez-Aguilar reminds everyone about the upcoming banquet scheduled for this Friday. He encourages those who haven't yet RSVP'd to do so as soon as possible. He mentions that invites were sent out by **J. Carroll** and themselves last week, so if anyone missed it, they should check their email for the RSVP link. He expresses appreciation for everyone's cooperation.

D. Lopez reiterates that the special report scheduled for next week, on May 1st, will be the last Board of Directors meeting. He notes that President Sandeen will be present, although he is unsure of the duration of her stay. He requests that Board Members sends him a summary, one to two sentences, detailing their accomplishments throughout their entire term by the end of Friday.



1:31:41

X. ADJOURNMENT at **1:42 PM**

Minutes reviewed by:
Chair of the Board

Danny Lopez

Daniel Kristofferson D. Lopez
Daniel Kristofferson D. Lopez (May 6, 2024 11:12 PDT)

Minutes approved on:

05/01/2024

Date:

