Finance Committee Meeting Minutes of April 16ᵗʰ, 2024

I.   CALL TO ORDER at **11:04 AM**

II. ROLL CALL
Present: Sai Charan Attili, Vamshi Krishna Sai Myneni, Rithika Pagadala, Nidhi Sharma, Priyanka Ayyagari

III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda of April 16ᵗʰ, 2024, by **N. Sharma**, seconded by **P. Ayyagari**, motion **CARRIED**.

IV. ACTION ITEM - **Approval of the Minutes of 04/09/2024**
Motion to approve the minutes of April 9ᵗʰ, 2024, by **V. Myneni**, seconded by **R. Pagadala**, motion **CARRIED**.

V.   PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
1:15

VI. UNFINISHED ITEMS:

A. ACTION ITEM: **Club Funding Requests**
The Finance committee will be taking action on club funding requests.
Motion to approve the Club Funding Request by **N. Sharma**, seconded by **P. Ayyagari**, motion **CARRIED.**
R. Pagadala goes through the Club Funding Request submitted by Rin K. Anderson of the Lavender Graduation Celebration Committee. The date of the application is March 7th, 2024. The name of the event is Lavender Graduation Celebration. The date of the event is May 5ᵗʰ, 2024. They have a flyer with the ASI logo. They have submitted an invoice for $6906.83. She states that the Lavender Graduation Celebration Committee is eligible for a funding of $3500 as the application abides by ASI Student Cultural Graduation Funding Policy. The maximum amount received per ceremony will be $3500.

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P. Ayyagari goes through the club funding request submitted by Jonanthan M. Crescenzo of The Bad Designers Club. The date of the application is March 8th, 2024. The name of the event is The Pioneer Think Down Challenge: Presentation & Awards. The date of the event is April 12th, 2024. They have submitted an invoice for $1442.88. The total amount requested is $1442.88. She states that The Bad Designers Club is eligible for club funding of $1442.88 as the application abides by ASI Club Funding Policy. The maximum amount granted per event is $1000 and hence they are eligible for funding.

N. Sharma goes through the club funding request submitted by Crystal M. Chavira-Ordunez of the Chicanx/Latinx Graduation Celebration Committee. The date of the application is March 13th, 2024. The name of the event is Chicanx/Latinx Graduation Celebration. The date of the event is May 4th, 2024. The total amount requested is $5532.64. She states that the club is eligible for a funding of $3500 as per the ASI Student Cultural Graduation Funding Policy.

V. Myneni goes through the Club Funding Request submitted by Britney T. Tran of the API Graduation Celebration Committee. The date of the application is March 19th, 2024. The name of the event is Asian Pacific Islander Graduation Celebration. The date of the event is May 5th, 2024. The total amount requested is $5168.62. He states that the Club is eligible for a funding of $3500 as per the ASI Student Cultural Graduation Funding Policy.

P. Ayyagari goes through the Club Funding Request submitted by Aaron D. Pratt of the Black Graduation Celebration Committee. The name of the event is Black Graduation Celebration. The date of the application is March 28th, 2024. The amount on the invoice is $9974.12. She states that the Club is eligible for a funding of $3500 as per the ASI Student Cultural Graduation Funding Policy.

N. Sharma goes through the club funding request submitted by Yingjun Tan of the School Psychology Association Club. The date of the application is March 24th, 2024. The name of the event is New Student Orientation, and it will be held on May 1st, 2024. The amount on the invoice is $237.76. She states that the Club is eligible for a funding as per the ASI Club Funding Policy.

V. Myneni goes through the Club Funding Request submitted by Raghav Gupta from the Business Analytics Club. The date of the application is March 21st, 2024. The name of the event is Pioneer Perspectives: Chapter 1 and it will be held on April 20th, 2024. The amount requested is $923.36. He states that the club is eligible for funding as per the ASI Club Funding Policy.

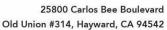**Motion** to approve the club funding request by **4 YES, 0 NO, 0 ABSTAIN,** motion **CARRIED.**

07:27

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VII.   NEW BUSINESS ITEMS:

A. DISCUSSION ITEM: **Club Funding Requests**
The Finance committee will review the applications of club funding requests and ensure they meet the requirements.
R. Pagadala goes through the Club Funding Request submitted by Simon L. Robea from the Institute of Industrial and Systems Engineers Club. The date of the application is April 8th, 2024. The amount on the invoice is $340. She states that the club is ineligible for funding as per the ASI Club Funding Policy. "It is important for the Student Clubs to realize that the advertising and clothing fund is not meant for student club promotion, rather it is for publicizing their planned event or activity. Advertising materials such as business cards and clothing that are not promoting a specific event or activity will not be considered for the funding."
P. Ayyagari goes through the Club Funding Request submitted by Simon L. Robea from the Institute of Industrial and Systems Engineers Club. The date of the application is April 8th, 2024. The name of the event is Senior Design Celebration, and it will be held on May 3rd, 2024. They have a flyer with a logo. The items requested includes graduation stoles, hoodies, food, and flex. The total amount requested is not mentioned. The amount on invoice is $1020.34. She states that the club is ineligible for funding as per the ASI Club Funding Policy. "It is important for the Student Clubs to realize that the advertising and clothing fund is not meant for student club promotion, rather it is for publicizing Their planned event or activity. Advertising materials such as business cards and clothing that are not promoting a specific event or activity will not be considered for the funding."
N. Sharma goes through the club funding request submitted by Monisha Turan from the Asian American Pacific Islander Student Union. The date of the application is April 1st, 2024. The name of the event is International Graduation Celebration, and it will be held on April 30th, 2024, from 6:00 PM to 8:00 PM. They have a flyer with the ASI logo. The items requested includes advertising/clothing, food, artist speaker/coach fee, miscellaneous, and flex fund. The amount on invoice is $13,297.94. She states that the club is ineligible for funding as the application was not submitted 30 days prior to the event.
V. Myneni goes through the Club Funding request submitted by Roxanne J. Azpiroz from the Club NSSLHA. The date of the application is March 28th, 2024. The name of the event is SLHS Grad Sendoff, and it will be held on April 30th, 2024, from 12:15 PM to 01:45 PM. The amount on invoice is **$498.19**. He states that the Club is ineligible for funding as the event is not open to the public. As per ASI Club Funding Policy, "the following events are

not eligible for ASI student club funding: events which are not open to all students of CSUEB, including award ceremonies and graduation related expenses."

R. Pagadala goes through the Club Funding Request submitted by Adam B. Maneja. The name of the Club is EBSNA Concord. The date of the application is March 21st, 2024. The name of the event is Blanket Making Event, and it will be held on April 30th, 2024. The items requested is fleece fabric. The amount on invoice is $189.75. She states that the club is eligible for funding as the application was submitted 30 days prior to the event and approved by the Student Life and Leadership.

P. Ayyagari goes through the Seed Funding request submitted by Avery Kyle M. Arenas. The name of the Club is Game Development East Bay. The date of the application is March 15th, 2024. The amount on invoice is $96.90. The total amount requested is $300. She states that the club is eligible for funding as it is a recognized club on campus and have not applied for Seed Funding.

12:59

VIII.   SPECIAL REPORTS:
No special reports.

13:11

IX.   ROUND TABLE REMARKS
N. Sharma states that the board that the budget allocation for cultural graduations in 2023-2024 amounts to $15,000. This budget has been divided among four cultural graduation ceremonies, with each ceremony receiving $3,500.

R. Pagadala announces that all funding requests for the current academic year have been closed. Clubs will have the opportunity to apply for funding once the applications are back online.

13:54

X.   ADJOURNMENT at **11:18 AM**

Minutes reviewed by:
Vice President of Finance and Chair
Sai Charan Attili
Sai Charan Attili
Sai Charan Attili (Apr 25, 2024 11:18 PDT)
Minutes approved on:
April 23, 2024
Date:

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