

College of Business and Economics
China America Business and Education Center

Faculty Research Support Grants

To help CBE achieve its vision on outstanding faculty scholarship and CBE values on excellence in research, the China America Business and Education Center (CABEC) will provide a limited number of CBE faculty research support grants each year.

CABEC RESEARCH SUPPORT GRANTS GUIDELINES:

1. The maximum for each grant is \$1500.
2. Research support includes, but is not limited to, the following:
 - Paper presentation at a professional conference
 - Journal submission fees
 - Paper publication expenses
 - Acquisition of data unavailable on CBE subscribed databases
 - Student research assistants
3. Faculty can apply at anytime during the academic year, subject to the availability of funds.
4. Faculty are eligible to apply after they have exhausted the CBE AQ flexible travel support funds or when the funds required for the proposed research support exceed the AQ flexible travel support funds.
5. Preference will be given to faculty who did not receive any CABEC grant in the last 12 month period.
6. Research support grants will be awarded equitably among the four CBE departments each year as determined by the advisory board.

ELIGIBILITY

All full-time, CBE tenure-track faculty members (tenured and probationary), who have a full-time CBE assignment are eligible to apply.

RESEARCH SUPPORT GRANT APPLICATION REQUIREMENTS:

1. Applications must not exceed 5 pages and must document the following information:
 - a. Description and purpose of the research project and research support activity
 - b. Research plan, methods and procedures
 - c. Expected outcome and contributions
 - d. Benefits to CBE and proposed measures to evaluate the benefits
 - e. For long-term project, specify the contributions of requested parts and expected progress dates
 - f. Funds requested and detailed budget with supporting documentation
 - g. Time table showing time-line of research support activities
 - h. Current curriculum vitae
2. Submit the proposal to the CABEC Director, Dr. Nancy Mangold at nancy.mangold@csueastbay.edu.

3. All recipients of grant funds are required to provide a final report to the CABEC stating the completion of the activities and the benefits received within one month of completing the research project or after the training or conferences is completed. Long-term project will provide progress reports on the dates specified in the grant proposal. Exceptions must be approved by the director. Faculty who fail to submit such reports will not be considered for any CABEC grants in the future.
4. CABEC advisory board members that include the director and one representative from each department will review the proposal and determine whether the proposal will be funded and the amount of funding. Faculty will be notified of the decision after the advisory board completes its review, normally one month after the submission.

CABEC RESEARCH SUPPORT IS SUBJECT TO CABEC FUNDING AVAILABILITY.

Note: It is anticipated that this program will be continued each year, contingent upon funding availability and advisory board policy decisions.

The above policy may be revised based on CABEC Advisory Board decisions.