

## **CLASS Curriculum Minutes January 11, 2016**

### **Members in Participation:**

Eileen Barrett, Barbara Hall, Grant Kien, Enrique Salmon, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

### **Guests:**

Dawna Komorosky, CRJ and Tom Hird, THEA/DANC

Meeting called to order at 12 noon by Chair Barbara Hall.

### **Approval of Agenda:**

A motion was made to amend the agenda to move Criminal Justice to the top allowing Chair Dawna Komorosky to attend department candidate lectures.

Motion: Barrett

Second: Taylor

Vote: Approved unanimously

### **Approval of Minutes:**

Eileen Barrett requested that the minutes be amended to reflect the discussion with the Human Development department representatives in attendance at the meeting. The committee expressed concern about item 3. Catalog Description, d) Credit Equivalency on the Human Development Semester Conversion Course Proposals. The committee urged the department to identify any quarter course that will be accepted as equivalent to the new semester course. The information about equivalent courses is critical to the development of individualized advisement plans, which are promised in our pledge to our students, for all students who will transition from quarters to semesters.

A motion was made to accept the amendment and the committee approved it unanimously.

### **Associate Dean's Report:**

Associate Dean Chester announced that we would be reviewing course proposals from Sociology and Social Work at our next meeting. This will be the last meeting at which we will be reviewing paper submitted documents. All documents after this point will be submitted and reviewed on Curriculog. Associate Dean Chester also informed that committee that the EEC Coordinators would be submitting their reports prior to the meeting so the committee could review them at the same time they were reviewing the other proposals.

### **Proposals:**

#### **Criminal Justice – Semester Conversion**

A motion was made to review the Criminal Justice proposals as one group.

Motion: Kien

Second: Wong

Vote: Approved unanimously.

**B.A. Major in Criminal Justice, Minor in Criminal Justice and Course Proposals – Semester Conversion**

A motion was made to approve all documents with suggested changes.

Vote: Approved unanimously.

A motion was made to extend the meeting to 2 p.m. and move THEA/DANC to the top of the agenda.

Motion: Kien

Second: Barrett

Vote: Approved unanimously.

**THEA 341, DANC 341 and DANC 342 – Semester Conversion**

A motion was made to approve course proposals with edits to section 5. d) Normal Limit/Capacity. The number will be changed from 35 to 50.

Vote: Approved unanimously.

A motion was made to move the English M.A. TESOL proposals to the top of the agenda.

Vote: Approved unanimously.

**English M.A. TESOL Implementation Program/Course Proposals – Semester Conversion**

A motion was made to approve all document with edits to the Catalog Description on ENGL 699, the current course description is 53 words.

Motion: Wong

Second: Taylor

Vote: Approved unanimously.

**Certificate, Credential in Human Development – Semester Conversion**

A motion was made to table the discussion on this request until Associate Dean Chester could talk with Human Development Chair Keri O’Neal concerning the language in the program description.

Motion: Kien

Second: Taylor

Vote: Approved unanimously.

Adjournment was called at 1:30 p.m.

Motion: Kien

Second: Taylor

Vote: Approved unanimously.

Respectfully submitted,

Elizabeth Graw, Curriculum Coordinator

**The next meeting will be held on January 25, 2016 at 12 noon in MB 1505.**