

## CLASS Curriculum Minutes for September 9, 2019

### Committee Members in Participation:

Cory Lepage (Chair), Inez Thiebaut, Meiling Wu, Sarah Nielsen (Assoc Dean), Maria Ortuoste, Alicia Wilkins (Curriculum Coordinator)

Absent: Donovan Ceasar

#### 1. Associate Dean's report:

Associate Dean Sarah Nielsen introduced herself to the Committee and asked if the Committee felt the need to elect a new Chair. She then asked Corey Lepage (current Chair 2017-18) if he would consider continuing as Chair. Cory accepted and stated he was happy to serve as long as there were no other committee members who wanted to serve. By committee consensus, Cory will remain Chair for AY 19-20.

Associate Dean reminded committee members of the November 11 holiday and proposed an "extra" meeting, if needed, for September 30, replacing the November 11 meeting. We may not need the meeting scheduled for November 18, but the Committee will leave it on the calendar for now.

Webpage needs to be updated – Alicia will work on this

Deadline to submit proposals – Always 10 days before next scheduled meeting. I.

Thiebaut reminded everyone that we were more flexible about this last year and thinks "set" dates would be better.

Proposal deadline – stick with 10 day rule

#### 2. Report from Chair

Chair reiterated the importance of approving minutes and getting them up on the website.

ML Wu suggested a having a better idea about the process for submitting a course.

C. Lepage agreed that the process was still not completely clear.

S. Nielsen showed M. Ling and the rest of the committee where the GE revision form is located on Curriculog and assured the committee that she would double check the process with the GEOC Subcommittee.

GE courses cannot have skill prerequisites, but all upper-division GE have the "golden four" prerequisites (i.e., GE A1, A2, A2, B4).

ML Wu mentioned that some courses can be repeatable if content is changed. However, felt “repeatable” courses could become questionable, specifically with GE or Overlay classes. Nielsen will check with GEOC about about this.

3. Proposals:

ENVT-410 – Environmental Impact Analysis

Discussion: Prereq revision. Remove 380-GEOG-Applied Field Studies and have prereq be ENVT-410. This can be grouped together for discussion. ENVT-410 and GEOG-380 changes approved.

C Lepage: Motion to approve  
M Wu: Second

Approved unanimously

Global Studies Department Name Change:

Discussion: Change name so more in line with other CSU’s. M Ortuste said that sometimes International Studies can be confused with International Relations. I Thiebaut questioned if they’d have to change all of their pre-fixes  
C Lepage suggested to rely on external review

CL: Motion to approve  
MO: Second

Approved unanimously

HIST-301 – Historical Writing

Discussion: Remove from Tier 2 designation form HIST 301.  
S Nielsen stated HIST 301 currently meets the University Writing Skills Requirement, but with the proposed changed, students would be expected to have met the UWSR before taking HIST 301.  
C Lepage said this would not affect content or curriculum.  
I Theibaut said to clarify Tier 1 and Tier 2 are alternative upper division courses to meet the UWSR.

I Theibaut: Motion to approve  
M Wu: Second

Approved unanimously

HIST-405 – History Lab

Discussion: List as Hybrid and On-line – Lab

Completed prerequisite parts of the form offering all three formats

M Wu: Motion to approve

M Ortuste: Second

Approved unanimously

PHIL-300 and PHIL BA – grouped together

Discussion: C Lepage thinks this was outcome of semester conversion process.

M Ortuste- PHIL and Religions was an initial thought, but have not submitted a proposal.

Thinks prereqs will be reduced.

M. Ortuste: Motion to approve

M Wu: Second

Approved unanimously

New Business

C Lepage - Ambitious agenda may require grouping. Suggested when committee faced with huge list of proposals, Alicia (curriculum coordinator) should assign each committee member a proposal.

I Thiebaut mentioned there being a problem with the prereq enforcement and wanted to know if CLASS can find out what the problem is. Several members agreed prereq enforcement has been a long standing problem.

S Nielsen remembered that Watnik announced in the Spring that prereqs will be enforced by the computer, so this problem will soon disappear. She will confirm this again with Watnik.

M Wu asked if this will also include the Golden Four; Nielsen responded, yes.

S Nielsen will add new Sept. 30 and Nov. 11 meeting to the calendar and will double back with Donovan about his place on the committee.

Meeting adjourned: 1:00pm

Respectfully submitted

Alicia Wilkins, Curriculum Coordinator

