

CLASS Curriculum Committee
Meeting Minutes
November 8, 2021

Attendees: Cory Lepage, Monique Manopoulos, Shubha Kashinath, Ines Thiebaut, Maria Ortuoste, Luz Calvo (non-voting), Mary Kendall (Coordinator)

Guest: Meiling Wu

1. Approval of minutes from October 25, 2021
Motion to approve: Monique Manopoulos
2nd: Cory Lepage
Vote: 5-0-0
2. Chairs' Report
Agendas are calming down so we can now circle back around to working on finalizing updating the committee's Policy and Procedures that was started last academic year.
3. Associate Dean's Report – has 3 points for discussion:
 - a. Can we give feedback to GEOC or CIC?
 - b. Process of proposals. Mitch makes comments on proposals the committee has already approved. On things like missing office hours on the syllabi. Are these items that fall under our scope of work?
 - c. Course outlines and learning outcomes are not matching the catalog. Also, the overly and GE are not listed correctly. Does this also fall under our scope of work?

SK: We need to suggest they provide a clear outlines as to what each committee are supposed to cover. Specific guidelines for every step of the proposal, so that all parties know what falls under their scope of work. That would help each committee know what to look for and what does not fall under their scope of work.

IT: Technical review is a new thing. We need clarification on what we are supposed to do. Why would we have to review the syllabus at this level? We are looking for major red flags in the curriculum proposal not the attachments.

MO: There is no point in recertifying something that was certified just a year before. It is a waste of our time. It isn't just a matter of a click of a button. We are doing unnecessary work taking us away from work that we should be focusing on. This is busy work that we should not be doing anymore. These are for both new and those already taught. M. Wu: This is a problem. The committee should spend time to discuss this and

do a joined venture with College Council and submit feedback to GEOC and CIC. As a Chair, there have been many changes over and over. The college rep for GEOC should join the CLASS Curriculum Committee so they can see how hard we work on this. We need to really think about who represents our college on the GEOC committees. Why those that serve are attacking fellow departments within our college.

MO: Please remember the liaison for GEOC and CLASS CC, she is tenure-track. I am not comfortable putting a tenure track person in that sort of position, going up against tenured.

CL: Ask Caron and/or Mitch to visit our next meeting. So they can have a chance hear us share our feelings.

SK: Add committee representatives to have more uniformity when serving. So we are all under the same college

MM: Other colleges are not as policed as much as CLASS. It always seems the CLASS is unjustly accused of things. They are not willing to help develop courses in CLASS.

LC: Accreditation issues APS / Caron for GE They are wanting us to do well with our accreditation, and feel that we will, if we can get all the minutia correct, that we will pass well. The learning outcomes in the catalog MUST be the same on the syllabi. The same goes for the GEOC – it needs to be word for word. They have a narrow vision on this and unfortunately departments are not adhering to that. Perhaps more checklists are needed showing faculty what they are supposed to be submitting. I also like SK idea to have specific guidelines on what the CLASS CC is supposed to be reviewing and approving.

MO: Make one templet for the college that provides what exactly needs to be on all syllabi. That has all the specific wording that is necessary so we are in compliance.

4. Proposals

- a. **Program – NEW M with notes: CL 2nd: SK (5-0-0)**
 - Modern Languages, Literatures, and Transcultural Studies, B.A.

- b. **Revision/Recertification – Breadth (GEOC) M: CL 2nd: SK (5-0-0)**
 - ENVT - 307 - Social Impact through Sustainable Solar Design
 - MLL 324 – Francophone Literature in Translation
 - THEA – 321 History of Black Theatre
 - MLL 366 – New Chinese Cinema in English Translation M: CL 2nd: IT (5-0-0) was originally placed in a different group on agenda.

- c. **New – NON-Breadth Tabled until next meeting – invite Amy June**

- MLL - 334 - Deaf View Image Art- De'VIA and Deaf Artists
- MLL - 336 - Sociolinguistics and History of Black American Sign Language
 - MLL - 430 - American Sign Language Literature

Due to Fall Recess the November 22nd meeting has been moved to the 29th. An Interpreter has been reserved for Dr. Rowley to join the meeting and discuss the tabled items.