

College of Science Assigned Time Request for Grant Implementation and Student Mentorship

This form is to be submitted by faculty members requesting assigned time for grant implementation and/or student mentorship. Requests should conform to the [College of Science Guidelines for Faculty Work Assignments](#) and all other relevant University policies. The dean's acceptance of these proposals only indicates a commitment to reviewing the request. Allocation of assigned time will be made in writing to the department chair who is charged with informing faculty.

Faculty Name _____

Supervisory WTU requested _____

Anticipated number of undergraduate students supervised F24 _____ Sp25 _____

Anticipated number of graduate students supervised F24 _____ Sp25 _____

Briefly describe and justify the proposed student and faculty activities.

Students must enroll in the appropriate special registration courses during the 24-25 academic year.

Grant WTU requested _____

Grant name _____

Total IDC for 24-25 _____

List all other assigned time for the year.

The department faculty time spreadsheet must be up to date for both the Fall and Spring term before this request will be reviewed.

By signing the department chair acknowledges their support for this proposal and confirms that the information is accurate to the best of their knowledge.

Chair _____