

California State University East Bay (CSUEB)

Applicable systemwide qualifications for Candidates for Student Office and Incumbents in Student Office at California State University may be found at <http://www.calstate.edu/SAS/stdsrvc.shtml>. Additionally, the following requirements also apply to Candidates for Student Office and Incumbents in Student Office at California State University East Bay. (CSUEB)

I. Minimum Academic Qualifications for Participation in Student Government

Given the representative, fiduciary, legal and other long-range policy-making responsibilities and influence of student office holders, it is the policy of CSUEB that such persons have an obligation to demonstrate a reasonable degree of academic involvement and achievement as prescribed by the CSU Chancellor's Office and CSUEB.

All CSUEB student representatives must be enrolled and in good standing at the university, maintain a 2.0 grade point average (hereinafter known as GPA) each term, and not be on probation of any kind, the entire time in office. A student representative who is placed on probation of any kind, drops below the unit requirement (a minimum of 9 units per quarter during incumbency), or fails to maintain the minimum 2.0 GPA during the term of office, shall automatically be disqualified from continuing to serve in that office and will immediately be removed from office, resulting in an immediate vacancy of such office. Any and all benefits and privileges the student representative receives as a result of being a student representative, including but not limited to a stipend, shall cease. The student representative will be deemed to be aware of the disqualifying event, and therefore formal written notice of disqualification, is not required. At the University's option, such formal written notice of disqualification may be presented to the disqualified student by a CSUEB official. The stated qualifying requirements apply to the major student government offices defined below, minor student representative offices defined below, and student representatives to systemwide committees.

All CUSEB student representatives should be aware that mid-quarter checks may be utilized to ensure student representatives are carrying the minimum required unit load and are in good standing with the university.

II. Major Student Government Offices

Major CSUEB student government offices include but are not limited to the following: president of Associated Students, Inc., members of the student governing board of the Associated Students, Inc., or others with fiduciary responsibilities, such as the University Union, the Recreation and Wellness Center, other campus auxiliaries, and the campus representative to the California State Student Association.

A. Major Office Incumbents

1. Incumbent Unit Load

Undergraduate incumbents must earn a minimum of 9 quarter units of credit per term while holding office. Graduate and credential students must earn 4 quarter units of credit per term while holding office.

2. Incumbent Residency

As a year-round quarter campus, CSUEB requires student incumbents to be enrolled during fall, winter, and spring quarters to maintain eligibility to hold office. Upon approval by the CSUEB President or his designee, students who are enrolled in a University approved internship program for one quarter, may count that quarter toward the residency requirement. University approved means approved by the CSUEB President or his designee. Undergraduate students who are approved for graduation are no longer eligible to remain in office during the succeeding quarter and the office therefore is deemed to be open.

3. Incumbent Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 225 quarter units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 75 quarter units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible for major student government office.

B. Major Office Candidates

1. Candidate Unit Load

Undergraduate candidates must maintain a minimum of 9 quarter units per term while running for office. Graduate and credential student candidates must maintain a minimum of 4 quarter units per term while running for office.

2. Candidate Residency

As a year-round quarter campus, CSUEB requires undergraduate candidates for office to have been enrolled on the campus and have completed at least two quarters prior to the election, earning a minimum of 9 quarter units per quarter during each of those quarters. The required two quarters of residency must have been two of the following quarters: fall, winter or spring quarter. Graduate and credential candidates for office must earn a minimum of 9 quarter units per term of continuous attendance as a new graduate or credential student to be eligible as a candidate. Graduate and credential students who received a bachelor's degree or credential within the past three years from the same campus must have

earned a total of 18 quarter units during their last year as an undergraduate to be eligible.

3. Candidate Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 225 quarter units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 75 quarter units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible to be candidates for major student government office.

III. Minor Representative Offices

Minor CSUEB student government offices include but are not limited to the following offices as designated in Groups A and B:

A. Associated Students, Inc. ASI Affairs Committee; Associated Students, Inc. Elections Committee; Associated Students, Inc. Environmental Committee; Associated Students, Inc. External Affairs Committee; Associated Students, Inc. Governmental Affairs Committee; Associated Students, Inc. Internal Affairs Committee; Associated Students, Inc. Legislative Affairs Committee; Associated Students, Inc. Union Committee; Associated Students, Inc. University Affairs Committee; Associated Students, Inc. Ad-Hoc Diversity Center Committee; Campus Life Planning Committee; College of Education & Allied Studies College Council Committee; Community Policing Advisory Board (CPAB); Concord Advisory Committee (CCAC); Orientation Advisory Committee; Outstanding Professor Subcommittee; Parking and Transportation Advisory Committee; Strategic Enrollment Advising Workgroup; Strategic Enrollment Management Student Experience and Retention Committee; Strategic Enrollment Student Success Workgroup; Student Technology Advisory Committee (STAC); University-wide IT Advisory Committee (UIT); and other appointed committee memberships.

B. Associated Students, Inc. Finance Committee; Committee on Instruction and Curriculum (CIC); Committee on Academic Planning and Resources (CAPR); Academic Senate; Campus Fee Advisory Committee (CFAC); Fairness Committee Academic Hearing Panels; Fairness Committee; Foundation Board of Directors; Alcohol, Tobacco and Other Drugs Committee; and Student Health Advisory Committee (SHAC).

C. Minor Representative Office Incumbents

1. Incumbent Unit Load

Undergraduate incumbents must earn a minimum of 9 quarter units per term while holding office. Graduate and credential student candidates must maintain 4 quarter units per term while holding office.

2. Incumbent Residency

As a year-round quarter campus, CSUEB requires student incumbents to be enrolled during fall, winter, and spring quarters to maintain eligibility to hold office.

3. Incumbent Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 225 quarter units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 75 quarter units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible for major student government office.

D. Minor Representative Office Candidates

1. Candidate Unit Load

To be eligible for offices in both groups A and B, undergraduate candidates must maintain 9 quarter units per term while a candidate for office. Graduate and credential student candidates must maintain 4 quarter units per term while a candidate for office.

2. Candidate Residency

To be eligible for office in group B, undergraduate candidates for office must have been enrolled at CSUEB and have completed at least two quarters prior to the appointment, earning a minimum of 9 quarter units per quarter during those two quarters. The required two quarters of residency must have been two of the following quarters: fall, winter or spring quarter. Graduate and credential candidates for office must earn a minimum of 9 quarter units per term of continuous attendance as a new graduate or credential student to be eligible. Graduate and credential students who received a bachelor's degree or credential within the past three years from CSUEB must have earned a total of 18 quarter units during their last year as an undergraduate to be eligible.

3. Candidate Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 225 quarter units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 75 quarter units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible to be candidates for minor student government office.

IV. Systemwide Committee Appointees

All students who serve on regular or ad hoc systemwide committees must meet the following criteria.

A. Systemwide Committee Incumbents

1. Incumbent Unit Load

Undergraduate incumbents must earn a minimum of 9 quarter units of credit per term while holding office. Graduate and credential students must earn 4 quarter units of credit per term while holding office.

2. Incumbent Residency

As a year-round quarter campus, CSUEB requires student incumbents to be enrolled during fall, winter, and spring quarters to maintain eligibility to hold office.

3. Incumbent Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 225 quarter units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students are allowed to earn a maximum of 75 quarter units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible for major student government office.

B. Systemwide Committee Candidates

1. Candidate Unit Load

Undergraduate candidates must maintain a minimum of 9 quarter units per term while running for office. Graduate and credential student candidates must maintain 4 quarter units per term while running for office.

2. Candidate Residency

Undergraduate candidates for office must have been enrolled on the campus and have completed at least two quarters prior to the election, earning a total of 9 quarter units during that year. The required two quarters of residency must have been two of the following quarters: fall, winter or spring quarter. Graduate and credential candidates for office must earn 9 quarter units per term of continuous attendance as a new graduate or credential student to be eligible. Graduate and credential students who received a bachelor's degree or credential within the past three years from the same campus must have earned a total of 18 quarter units during their last year as an undergraduate to be eligible.

3. Candidate Maximum Allowable Units

Undergraduate students are allowed to earn a maximum of 225 quarter units or 125 percent of the units required for a specific baccalaureate degree objective, whichever is greater. Graduate and credential students

are allowed to earn a maximum of 75 quarter units or 167 percent of the units required for the graduate or credential objective, whichever is greater. Students holding over that number of units will no longer be eligible to be candidates for major student government office.

V. Exceptions

Under extraordinary circumstances the campus president or his designee may make an exception to the requirements for unit load, maximum allowable units, residence, and GPA.